



Manchester-Shortsville Central School District

"Red Jacket Schools"

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VACATION FORM

Board of Education Policy 7122.1

Students Vacationing When School is in Session

Parents and students should be informed that absence from school for vacation purposes is not authorized and will be treated as an illegal absence. Absence due to vacation will be counted in applying any portion of the policy and regulations dealing with student absence. While absence due to vacation is considered illegal, it is also recognized that family vacations may from time to time result in absence from school and it is understood that the decision to go on a vacation is beyond the control of an individual student.

Students anticipating a family vacation during scheduled school days should complete and return to the school, at least two weeks prior to the vacation if possible, a "Vacation Form" which may be secured from the office of each school.

It is understood that it is not the responsibility of the school or of the individual teacher to insure that missed work is made up. It is the responsibility of the individual student to make up the missed work in a reasonable period of time to be determined by the individual teacher. It is understood and expected that teachers will provide the student with reasonable help to complete the assignments.

Education Law Sections 3205 and 3210

Our family is planning a vacation from _____ to _____.
(Date) (Date)

Therefore, _____ will not be able to attend school on those dates.
(student's name)

We do understand that absence from school due to vacation is considered an illegal absence.

We also understand that it is the responsibility of _____ to make up the missed work in a reasonable period of time to be determined by the teachers.

We do understand that teachers will supply the student with reasonable help to complete these assignments.

(Parent Signature)

(Date Signed)

Mission

We will challenge all learners and work in partnership with students, parents and community to achieve high standards.