

(G) Procedure for Safe
Ingress and Egress of Pupils,
Parents and Staff to and from
School

BOARD POLICIES, SECTION G

BOARD DOCUMENT	DESCRIPTION	APPLIED SECTION
1350	CIVILITY POLICY	G

ADMINISTRATIVE REGULATIONS, SECTION G

BOARD DOCUMENT	DESCRIPTION	APPLIED SECTION
1330	USE OF SCHOOL FACILITIES	G
1350	CIVILITY POLICY	G

Safe Ingress/Egress Procedures

Ingress

The area in directly in front of the school is clearly marked with appropriate lines to denote parking, including several handicapped parking spaces. Lines, arrows and painted lanes indicate the bus lane, no parking zones, and one-way traffic. The student crosswalk and the bus zone are all clearly marked so that morning traffic flows easily and safely.

The lower parking lot is also clearly marked with an entrance and exit lane, parking, handicapped parking, student drop-off and pick-up, and no parking zones. Arrows and signs indicating direction of one-way traffic are all clearly marked so that morning traffic flows easily and safely. Exit from both parking lots can be congested at times due to traffic on the street in front of the parking lots.

Students walking to school, access the school grounds from various entry points. Many walk across the neighboring park to enter via a gate to the side of the playing fields. Students living to the front or lower area of the school arrive on foot using crosswalks, sidewalks, and the assistance of two crossing guards provide by the local police department.

Six teachers supervise students arriving to school by bus and car. The local police also monitor the morning traffic as well. Parents transporting their children to school use the student drop-off zones in the lower and upper parking lots. These areas are close to the school buildings, allowing student to go directly into the campus. All visitors sign in at the office and wear a visitor badge.

Students in grades 4-6 may ride a bicycle to school. Students must wear a helmet when riding a bicycle. They are to lock the bicycle up in the designated bicycle area. They must also observe the safety rules of bicycling.

Students arriving late may be dropped off at the front of the school using the loading/unloading zone directly in front of the office.

Egress

At dismissal time, there are bus signs set in front of the school to guide students to their proper stops. There is no moving traffic while the busses are in front of the school and while the students are loading. Teachers walk the students to the front of the school and release students who are picked up by their parents to the lower parking area, and at the flag pole in front of the office. Students who walk use one of three areas to leave the school, through the park, with the crossing guard in front of the school, or along the sidewalks to the crosswalk at Cameron.

Fifteen teachers are assigned to supervise students in front of and behind the school to ensure the smooth and safe egress of all students.

Students are only released to people listed on the student's emergency card. If there is a change in transportation, the parent must send a written note to the child's teacher. If a child is not picked up by 4:00 PM, school officials will notify the city police department.

All pupils leaving the school grounds at noon to go home for lunch must have written permission from the parent on file in the school.