

**UNIFORM COMPLAINT PROCEDURES**

The Governing Board recognizes that the District is primarily responsible for complying with applicable State and federal laws and regulations governing educational programs. The District shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the District's Uniform Complaint Procedures. (5 CCR 4620)

The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220, and Government Code 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability or age or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any District program or activity that receives or benefits from State financial assistance.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with State and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs and special education programs. (5 CCR 4610)

*(cf. 0410 – Non-Discrimination in District Programs and Activities)*  
*(cf. 1312.1 - Complaints Concerning District Employees)*  
*(cf. 1312.2 - Complaints Concerning Instructional Materials)*  
*(cf. 3553 - Free and Reduced Price Meals)*  
*(cf. 4031 - Complaints Concerning Discrimination in Employment)*  
*(cf. 5141.4 - Child Abuse Prevention and Reporting)*  
*(cf. 5148 - Child Care and Development)*  
*(cf. 6159 - Individualized Education Program)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 6174 - Education for English Language Learners)*  
*(cf. 6175 - Migrant Education Program)*  
*(cf. 6178 - Vocational Education)*  
*(cf. 6200 - Adult Education)*

Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the District's Williams Uniform Complaint Procedures. (AR 1312.4)

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*

The Governing Board encourages the early, informal resolution of complaints at the site level whenever possible.

**UNIFORM COMPLAINT PROCEDURES (continued)**

The Governing Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential as appropriate and except to the extent necessary to carry out the investigation or proceedings as determined by the Superintendent or designee on a case-by-case basis.

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*(cf. 5125 - Student Records)*

*(cf. 9011 - Disclosure of Confidential/Privileged Information)*

The Governing Board prohibits any form of retaliation, against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades or work assignments of the complainant.

The Governing Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with Uniform Complaint Procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with State and federal laws and regulations.

*Legal Reference:*EDUCATION CODE

200-262.3 Prohibition of Discrimination

8200-8498 Child Care and Development Programs

8500-8538 Adult Basic Education

18100-18203 School Libraries

32289 School Safety Plan, Uniform Complaint Procedures

35186 Williams Uniform Complaint Procedures

41500-41513 Categorical Education Block Grants

48985 Notices in Language other than English

49060-49079 Student Records

49490-49590 Child Nutrition Programs

52160-52178 Bilingual Education Programs

52300-52499.6 Career Technical Education

52500-52616.24 Adult Schools

52800-52870 School-Based Coordinated Programs

54000-54041 Economic Impact Aid Programs

54100-54145 Miller-Unruh Basic Reading Act

54400-54425 Compensatory Education Programs

54440-54445 Migrant Education

54460-54529 Compensatory Education Programs

56000-56885 Special Education Programs

59000-59300 Special Schools and Centers

64000-64001 Consolidated Application Process

**UNIFORM COMPLAINT PROCEDURES (continued)**

*Legal Reference (continued):*

CODE OF REGULATIONS, TITLE 5

3080 Application of Section 4600-4671

4600-4687 Uniform Complaint Procedures

4900-4965 Non-Discrimination in Elementary and Secondary Education\_Programs

PENAL CODE

422.6 Interference with Constitutional Right or Privilege

UNITED STATES CODE, TITLE 20

6301-6577 Title I Basic Programs

6601-6777 Title II Preparing and Recruiting High Quality Teachers and\_Principals

6801-6871 Title III Language Instruction for Limited English Proficient and\_Immigrant Students

7101-7184 Safe and Drug-Free Schools and Communities Act

7201-7283g Title V Promoting Informed Parental Choice and Innovative Programs

7301-7372 Title V Rural and Low-Income School Programs

*Management Resources:*

WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR/index.html>

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