

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

November 21, 2013

The Garvey Board of Education met in regular session on November 21, 2013, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Tony Ramos.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch (arrived at 6:43 p.m.), Ms. M. Janet Chin, Mr. Henry Lo (arrived at 6:41 p.m.), Mr. Tony Ramos, Mr. John Yuen, and Superintendent Dr. Sandra Johnson. John Yuen left the Board meeting at 7:20 p.m. due to illness in his family.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Tony Ramos led the recitation of the Pledge of Allegiance.

RECOGNITIONS:

- Shawn Ho, student volunteer in Technology Office, was recognized in abstencia by the Board for his services to the Technology Office during the summer.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dr. Sandra Johnson announced that Monterey Vista and Willard Schools have been invited to apply for the California Distinguished Award.

REPORTS AND INFORMATION ITEMS

- A. Robert McEntire made a PowerPoint presentation updating the Board on the Garvey Auditorium. He addressed the project team, the history of needed renovations of the Garvey Auditorium, scope of work, bidding timelines, and the estimated project costs. The projected budget for the auditorium renovations is \$716,000 using approximately \$110,267 from Measure Q funds and the balance from modernization funds.

Janet Chin asked about the status of asbestos abatement. Susan Trevizo indicated they have abated the floor and they will evaluate the asbestos penetration on the ceiling. Robert McEntire stated we will apprise the Board if any environmental hazard appears during the completion of the project.

Henry Lo commented that once this project is complete, the auditorium hopefully will be ready to be rented out for theatrical performances.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, president of GEA, addressed the Board regarding comments he made to the Board in July 2010. He stated that he hoped for better GEA relationships with the Board.

- **California School Employees Association (CSEA):** None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Child Development addressed the Board regarding Los Angeles County Office of Education (LACOE) Head Start Grantee monitoring done at Willard School in which there were no findings in the facilities area.

Ms. Wong indicated that the Head Start Policy Committee officers for 2013-14 were elected. The next Head Start Policy Committee will meet on December 18, 2013, at 9:00 a.m. Ms. Wong stated that staff is now finishing CLASS observations and that we have scored above the LACOE average. The pre- and post-observations are done during the spring. She indicated that the Federal Share was \$72,285.26.

Ms. Wong stated that the LACOE grantee will be sending invitations to all governing boards of every agency in Los Angeles County to a training scheduled on April 9, 2014. Janet Chin asked if the governing board training was similar every year. Ms. Wong said that since re-designation, the grant applications are now for a period of five years instead of three and the Governance system is being reviewed..

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

HEARING OF PERSONS IN THE AUDIENCE

Jenny Perez addressed the Board regarding the Head Start policy on recruitment of Head Start teachers. She stated that the recommendation for the full-day Head Start teacher did not meet the education requirements to have a BA degree.

Bonnica Fung addressed the Board regarding the statement included in the Head Start Teacher recruitment flyer that required the applicant to have a bachelor's degree.

Cecilia Losoya asked for clarification on the requirement for Head Start teachers to hold a bachelor's degree.

Vickie Chavarria noted a discrepancy on the recruitment flyer for Head Start teachers to hold a bachelor's degree.

Sue Byard addressed the Board regarding the needed improvements in the earthquake bin at Monterey Vista School and classrooms that needed painting at the school.

Christine Calderon commented on the low attendance of parents at the recent Policy Committee to consider the approval of a teacher position and asked to postpone the appointment of a Head Start teacher.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of John Yuen, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 7:15 p.m. to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:02 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Tony Ramos indicated the following action taken during the closed session:

On the motion of Janet Chin, seconded by Bob Bruesch, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board voted to approve a settlement agreement with a certificated employee. The Board accepted the retirement of said employee pursuant to the settlement agreement.

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board approved the Consent Agenda as indicated below:

A. Board/Superintendent

1. Approval of Minutes - Revised
Regular Meeting – November 7, 2013
Approved.
2. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Accept Donation
It is recommended that the Board of Education accept fundraising donation into Dewey School's Student Body Account. Total amount received from combined fundraising efforts is \$3,411.21.
Approved.

B. Human Resources

1. Personnel Assignment Order - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report No. 13-14-07 as presented.

Henry Lo, moved, Bob Bruesch seconded, to open discussion on this item.

Bob Bruesch stated ten years ago, the District was in grave risk of losing the Head Start Program due to teachers not meeting educational requirements and the District's efforts to write the teachers' job descriptions to comply with State and Federal regulations. Mr. Bruesch stated that if the guidelines have changed, he would like to see it in writing.

Genaro Alarcon explained that Carolyn Wong has been working closely with him to make sure that staff is informed of the educational requirements. He indicated that three Head Start teachers and two teacher assistants applied for waivers due to not meeting the requirements. All five waivers were approved for the 2013-14 school year. The teachers are enrolled in college programs.

Mr. Alarcon stated that the District discussed the requirements for a full-day position with CSEA. Through email with Sandra Gonzalez, Head Start liaison from LACOE, who clarified that the waiver qualified a teacher for the full-day teacher position. Approval was also given from Claudia

Souza Balderrama as being acceptable. This hiring also included an interview panel with a Head Start parent and transitional K teacher.

Tony Ramos noted that the flyer and the job description both stated educational requirement for a bachelor's degree. Mr. Alarcon indicated that the Grantee explained in writing that one-year waivers were granted to some teachers who did not have the BA degree.

Bob Bruesch indicated that he feels that the flyer should be re-posted with clarification on the requirements to hold a BA degree. Janet Chin indicated that this may not be fair for the person that was already selected by the interview panel. Ms. Wong stated that there was a quorum at the Head Start Policy Committee meeting that approved the person. Mr. Alarcon indicated that only one teacher with a waiver applied for this position. He explained the process for teachers to apply for a waiver due to lack of a BA degree. Ms. Wong explained that this year, LACOE has agreed to follow the federal law that required only 50 percent of the Head Start teachers to hold a BA degree. All waiver applications are submitted to the State each spring.

The Board asked that the position be flown again with a correction on the educational requirements.

Bob Bruesch, Tony Ramos seconded, and the motion carried by a vote of 4 to 0 (John Yuen not present for the vote), to approve Item B.1., with the exception of the Head Start teacher position.

C. Learning Support Services

1. Contracts with Supplemental Educational Services (SES) Providers

It is recommended that the Board of Education approve contracts with the Supplemental Educational Services (SES) providers selected by parents of eligible students from Bitely, Emerson, Rice, Garvey, Monterey Vista and Temple Schools, beginning November 21, 2013 through May 31, 2014. The total cost, not to exceed \$451,285; to be paid by the District's Title I Funds.

Bob Bruesch asked if there was a way of tracking the California State Test (CST) results for children who are receiving tutoring services. Dr. Suzuki stated that this can be done and that data is available to find out the students who have moved to proficient level from one year to the next. Mr. Bruesch stated he will address this matter at the upcoming California School Boards Association (CSBA) conference.

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 3-0-1 (Janet Chin abstained, John Yuen not present for the vote), the Board approved Item No. C.1. as presented.

2. 2013-14 Licensing Agreement with Document Tracking Services

It is recommended that the Board of Education approve the Licensing Agreement with Document Tracking Services to create, edit, update, print, and track specific SARC (School Accountability Report Card) documents and data from November 1, 2013 through November 1, 2014 at a cost of \$7,340 to be paid from the General Fund. Approved.

3. Single Plans for Student Achievement

It is recommended that the Board of Education approve the 2013-14 Single Plans for Student Achievement for Bitely, Dewey, Emerson, Hillcrest, Monterey Vista, Rice, Sanchez Willard, Garvey and Temple Schools as required by Education Code sections 52853 and 52855. Approved.

D. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No.13-14-07 as presented. Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. American Express Program

It is recommended that the Board of Education approve the District to proceed with all documentation necessary to establish a Commercial Account Agreement, Application and Program with American Express. Approved.

Action Items

A. Board Policy 1325 – Advertising and Promotion

First reading of BP1325 (Advertising and Promotion)

Dr. Sandra Johnson presented to the Board a form for individuals to fill out and submit when a flyer for an event or activity is submitted to the District to distribute to parents. The form includes the criteria that each flyer must meet in order to be considered for approval. Bob Bruesch suggested adding a question on the frequency of the fees charged. Janet Chin asked that one of the requirements should be to not include the District logo in the flyers being distributed to make it clear that the event is not sponsored by the District. Ms. Chin asked whether the policy should further define the commercial nature of a business.

On the motion of Tony Ramos, seconded by Henry Lo, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board approved the second reading and suggested revisions to Board Policy No. 1325 – Advertising and Promotion.

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board waived the District's policy regarding disclosure of the student's name in public for Item B.

B. Expulsion and Suspension of Expulsion of Student

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 4-0 (John Yuen not present for the vote), the Board approved the recommendation to expel student 13-14-01, an 8th grader at Temple Intermediate School, from the School District for a period ending June 6, 2014, for violation of the following Education Code:

8900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance.

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board approved suspending the expulsion. Evidence must be provided by meeting the rehabilitation plan by June 6, 2014.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

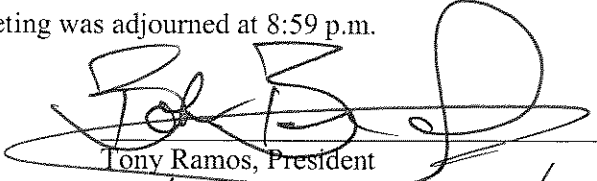
Janet Chin thanked Board members Tony Ramos and John Yuen for their services as Board Members and wished them well.

The following are future Board meetings and agenda topics. Public session will begin at 6:30 p.m., and closed session to begin at 7:00 p.m.

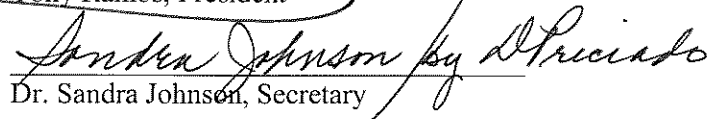
Meeting Date	Agenda Topic
December 12, 2013	Board Reorganization

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:59 p.m.



Tony Ramos, President



Dr. Sandra Johnson, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Ozzie Aguirre
Susan Byard
Vickie Chavarria
Hing K. Chow
Diane Drange
Michael Drange
Patricia Espinosa
Bonnica Fung
Marlene Hernandez
Claudia Herrera
Pat Kasababian
Mike Kenny
Gloria Lopez
Cecilia Losoya
Marisela Macias
Lorena Marquez
Celia Moreno
Jenny Perez
Ted Saulino
Ken Tang
Sanya N. Terracina
Michele Yamarone
Carolyn Wong