

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

February 6, 2018

4:30 p.m.
Regular Session

I. CALL TO ORDER: 4:45 p.m.

II. OPEN SESSION 4:45 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Matt Smith	<u> x </u>
Tony Song	<u> x </u>
Dave Wallach	<u> Arrived 5:50 p.m. </u>
Jeff Coronado	<u> x </u>
Lisa Avakian	

Executive Director	
Dr. Denise Patton	<u> x </u>

III. PRESENTATIONS (None)

IV. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

Ms. Avakian reported out on the Plaza's receipt contest involving schools in the WCUSD. While SJCA is its own District, it is competing with schools within the WCUSD.

V. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VI. BUSINESS SESSION

A. Organizational

1. #170 Approval of Agenda and Consent items

Moved by Ms. Avakian and seconded by Mr. Song

To approve the agenda and consent items for the regular meeting of February 6, 2018

Ayes 4 Noes 0 Abstain 0

Smith x Song x Wallach Coronado x Avakian x

Consent

2. #171 Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of January 9, 2018.

Ayes Noes Abstain

Smith Song Wallach Coronado Avakian

B. Education

3. Report of Information: The Leadership In Me Program

Ms Shiroma provided the Board with an update on the Leader In Me Program. The Board was introduced to the concept of student leaders and the formation of the Student Leader Lighthouse Team.

4. #172 Rescheduling of Celebration of Learning and minimum days.

Moved by Mr. Song and seconded by Ms. Avakian

To approve the cancelation of February 23, 2018 as a minimum and the calendaring of March 23, 2018 as a minimum day.

Ayes 4 Noes 0 Abstain 0

Smith x Song x Wallach Coronado x Avakian x

5. Report of Information: Charter School Advocacy

Dr. Patton reported out on the four main issues she discussed with Legislators while in Sacramento.

- 1. Opposition to SB1478***
- 2. Charter School facilities funding***
- 3. Additional funding for a new subgroup within the LCAP***
- 4.***

The Board was very appreciative of the information and expressed support of Dr. Patton's efforts on behalf of the charter school community.

C. Business

Consent

6. **#173 Purchase Orders**
- Moved by ___NA___ Seconded by _____
- To approve/ratify listed purchase orders.
- Ayes _____ Noes _____ Abstain _____
- Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

7. **#174 Warrant Approvals**
- Moved by ___NA___ Seconded by _____
- To approve Warrants as presented.
- Ayes _____ Noes _____ Abstain _____
- Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

8. **#175 Donations**
- Moved by ___NA___ Seconded by _____
- To approve donations made to SJCA.
- Ayes _____ Noes _____ Abstain _____
- Smith___ Song___ Wallach___ Coronado___ Avakian___

Consent

9. **#176 Contracts**

Moved by ___ NA _____ Seconded by _____

To approve the contracts as presented.

Ayes _____ Noes _____ Abstain _____

Smith ___ Song ___ Wallach ___ Coronado ___ Avakian ___

D. Personnel

Consent

10. #177 Personnel Report

Moved by ___ NA _____ Seconded by _____

To approve/ratify the personnel report as presented.

Ayes _____ Noes _____ Abstain _____

Smith ___ Song ___ Wallach ___ Coronado ___ Avakian ___

Consent

11. #178 Change in Administrative Titles

Moved by ___ NA _____ Seconded by _____

To approve the following title changes and job descriptions.

Executive Director to Superintendent

Chief Financial Officer to Chief Business Officer

Ayes _____ Noes _____ Abstain _____

Smith ___ Song ___ Wallach ___ Coronado ___ Avakian ___

VII. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember

- No School – Monday, Feb. 12, 2018
- No School – Monday, Feb. 19, 2018
- Administrative Planning Retreat – Feb. 19th & 20th
- SJCA Parents’ Night Out – Friday, Feb. 24th
- Next Board meeting: Tuesday, March 6th – 5:00 p.m.
- **CHANGE** – Celebration of Learning – Friday, March 23rd.
- **CHANGE** – **8th Grade Promotion – Monday, June 4th at 6:00p.m.**

VIII. There being no further business to come before the Board of Directors, the regular meeting of February 6, 2018 is adjourned at
 _____ **5:45** _____ p.m. by ___ **Chairman Matt Smith** _____.