

# HARPETH HIGH SCHOOL

## 2017 EXAM WEEK PARENT NOTE

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

### Instructions:

1. Please print this excuse note out
2. Initial next to the release time on each day you are approving your child to sign out
3. Fill out all information below & sign
4. Return to Donna Edens in the attendance office

MONDAY, May 22<sup>nd</sup>

\_\_\_\_\_ Release #1 – 9:35 AM

\_\_\_\_\_ Release #2 – 11:25 AM

TUESDAY, May 23<sup>rd</sup>

\_\_\_\_\_ Release #1 – 9:35 AM

\_\_\_\_\_ Release #2 – 11:25 AM

WEDNESDAY, May 24<sup>th</sup>

\_\_\_\_\_ Release #1 – 9:35 AM

**Wednesday, May 24 is a full day of school so if your student remains in school following the 7<sup>th</sup> period exam he/she will be going to class as normal.**

### HHS Exam Schedule

#### **Exams:**

Monday – 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Period

Tuesday – 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> Period

Wednesday – 7<sup>th</sup> Period

#### **Times\*:**

7:45-9:30AM – Exam #1

9:35-11:20AM – Exam #2

11:25AM-12:55PM – LUNCH

1:00-2:45PM – Exam #3

**\*please note that to minimize distractions, students will be held in testing rooms until the release time. There will be no mid-test dismissals**

*“By printing and signing my name, I agree that HHS can release my student at the assigned release point on the days above. However, I understand that this note is invalid without previous phone verification by the attendance office and is required **even if my student is 18**. I also recognize that my student is required to take any and all exams they are not exempt from and if they miss an exam they were to take that grade will be entered as a zero.”*

Parent Name: \_\_\_\_\_ (printed)

Parent Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_

### **OFFICE USE ONLY**

Phone Verified

Parent/Guardian providing verification: \_\_\_\_\_

Date: \_\_\_\_\_