

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, August 17, 2015
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On August 6, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
 - 1. Minutes of the Board Retreat of July 15, 2015
 - 2. Minutes of the Regular Public Meeting of July 20, 2015
 - 3. Minutes of the Closed Meeting of July 20, 2015

E. PRESENTATION

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Personnel Committee Report
- 2. Program Committee Report
- 3. Property Committee Report
- 4. Special Education Committee Report
- 5. Institutional Advancement Committee Report

H. SUPERINTENDENT'S REPORT

I. ASSISTANT SUPERINTENDENT'S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

K. DISCUSSION

1. District Goals
2. Board Goals

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

Instruction Agenda Items continued:

- b. Resolve to approve a donation from Hartshorn PTO in the amount of \$695 for SMART Response Clicker training as a supplement to the donation of \$18,482.20 previously accepted by the Board on June 22, 2015.
- c. Resolve to approve to accept a donation of \$3,100 from Michael and Jennifer Barry for partial payment to rent portable lights on Miller Field (Field Hockey Programs). The Athletic and the Millburn Recreation Departments will contribute \$1,000 each towards the cost of the lights.
- d. Resolve to approve the following contracts in accordance with student ID # 12595 Individual Education Plan, as per the legal settlements.

ID #	Vendor	Amount
12595	Parents of 12595	\$ 8,537.00
12595	Callahan & Fusco, LLC	\$305,000.00

- e. Resolve to approve the following contracts in accordance with students' Individual Education Plans for the 2015-2016 school year.

ID #	Vendor	Amount	Program
20146087	Vista Vocational & Life Skills Center	\$ 2,850.00	ESY only
20164084	Miss Hall's School	\$ 38,195.00	SY Sept-June
11737	Willowglen Academy	\$103,181.22	ESY/SY 207d. w/aide
13541	Craig Lower School	\$ 43,220.00	SY 180d w/speech
10149	Parents of Student #10149	\$ 40,000.02	July-Dec 2015
11283	Collier Services	\$ 52,200.00	SY 180d.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated August 17, 2015

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of June, 2015.
- b. Resolve to approve Treasurer of School Moneys report for period ending June 30, 2015.
- c. Approval and Certification of Board Secretary's Report for period ending, June 30, 2015.
- d. Resolve to approve Bill Schedule # 2, dated July 28, 2015 in the amount of \$4,709,691.91.
- e. Resolution regarding bill payments during the month of August:

WHEREAS, the Board meeting of August 17th, 2015 falls out of sequence with the normal payment of bills for the month of August, 2015.

WHEREAS, a check register will be run on August 18th, 2015 which represents the bill schedule for the 2015-2016 school year.

NOW, THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payment of bills that fall out of sequence with the August board meeting in accordance with the procedure established by the Business Administrator.

- f. Resolve to approve the write off of the following stale-dated checks:

1. Business Office – General Fund

Check #	Amount	Issue Date
184119	\$4,889.08	4/29/2013
186903	\$ 442.00	2/24/2014
188020	442.00	6/23/2014
188082	442.00	6/23/2014

2. Payroll Account

Check #	Amount	Issue Date
167174	\$ 64.59	11/27/2013
168078	\$ 86.43	3/14/2014
168609	\$ 2,479.52	5/15/2014

Business Agenda Items M.3.f. continued:

3. Revolving Account

Check #	Amount	Issue Date
3164	\$ 67.50	1/7/2013

4. High School Student Activities Account

Check #	Amount	Issue Date
7940	\$ 400.00	11/30/2013
8088	\$ 5.91	11/30/2013
8328	\$ 38.00	4/03/2014
8331	\$ 38.00	4/03/2014
8447	\$ 21.37	5/15/2014
8471	\$ 300.00	5/27/2014
8475	\$ 50.00	5/29/2014

5. High School Athletic Student Activities Account

Check #	Amount	Issue Date
14556	\$ 85.00	10/11/2013
14914	\$ 50.00	2/21/2014
15074	\$ 62.00	4/17/2014
15214	\$ 60.00	5/13/2014
15240	\$ 55.00	5/19/2014
15256	\$ 42.50	6/3/2014

g. Resolve to approve the following contract with Essex Regional Educational Services Commission for the SY 2015/16:

1. Non Public Technology Initiative Program

h. Resolve to approve an agreement with Essex Regional Services Commission for Cooperative Purchasing Services for the SY 2015-16 and for the bidding and purchasing of SY 2016-17 school supplies, in the amount of \$18,680.00.

Business Agenda Items continued:

- i. Resolve to approve the following transportation contracts for the 2015 ESY program:

Morris Union Jointure:

DLC Warren	\$ 6,161.82
New Beginnings	\$ 4,894.69
PG Chambers	\$ 12,071.40

Sussex Co-op:

Celebrate the Children	\$ 5,014.00
The Childrens Institute	\$ 1,186.30
Cornerstone Day	\$ 2,479.00
Craig School	\$ 560.00
Crossroads	\$ 5,496.00
ECLC Chatham	\$ 5,334.00
Garden Academy	\$ 1,440.00
Hunterdon Learning Ctr	\$ 4,980.00
Montgomery Academy	\$ 4,060.00
Newmark School	\$ 5016.40
Reed Academy	\$ 2,625.00
Somerset Hills	\$ 2,440.18
Willow Glen	\$ 8,820.00
Windsor Learning Ctr	\$ 2,527.50

- j. Resolution regarding participation in the Sustainable Jersey for Schools Certification Program

Whereas The Millburn Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas The Millburn Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Business Agenda Item M.3.j continued:

Whereas many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas The Millburn Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas The Millburn Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Millburn Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Dr. Christine Burton or her designee to be the District’s Liaison to Sustainable Jersey for Schools.

We do hereby recognize Millburn High School, Millburn Middle School, Deerfield Elementary School, Hartshorn Elementary School, Glenwood Elementary School, South Mountain Elementary School and Wyoming Public Schools as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

Agenda - August 17, 2015

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, August 17, 2015, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Attorney/Client Privilege
2. Attorney/Client Privilege
3. Attorney/Client Privilege

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT