

SECAUCUS BOARD OF EDUCATION
SPECIAL BOARD MEETING MINUTES
DATED: AUGUST 4, 2016

President Gerbasio called the meeting to order at 1:30PM and roll call taken as follows:

PRESENT: Messrs Gerbasio, Lewis, McStowe, Mrs. Hanley

ABSENT: Ms. Cali, Mr. Giele and Ms. O'Connell

VIA PHONE: Mr. Bartletta and Mrs. Pantoliano

President Gerbasio declared a quorum present

Also present: Grace Yeo, Business Administrator/Board Secretary

Vice President McStowe, asked everyone to rise and join in the salute to the flag.

In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

___ 8. Personnel Matters

Board Members present unanimously adopted the foregoing Resolution.

Motion by Mr. Lewis, seconded by Mr. McStowe, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 1:38PM.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Public Agenda Comments: None

Committee Reports and New Business

1. School Government

R1.1

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individual, as recommended by the Interim Superintendent:

Briana V. Melendez Secretary Huber Street School
Compensation: Step 1 - \$42,177
Account #: 11-000-240-105-000-13
Effective Date: 8/8/2016

R1.2

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individual, as recommended by the Interim Superintendent:

Denise M. Mahan LTR Middles School Math (D. Giunta)
Compensation: BA Step 1 - \$58,184
Account 11-130-100-101-000-15
Effective Date: 09/01/2016 through 6/30/2016

R1.3

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individual, as recommended by the Interim Superintendent:

Erin C. Estevez Middle School STEM
Compensation: MA Step 1 - \$61,879
Account #: 11-130-100-101-000-15
Effective Date: 09/01/2016

R1.5

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individual, as recommended by the Interim Superintendent:

Michael A. Adamo High School Business Teacher (C. Bott-Melfa)
Compensation: MA 15 Year - \$63,049
Account 11-140-100-101-000-14
Effective Date: 09/01/2016

R1.6

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education hereby rescinds Resolution 1.6 from the June 23, 2016 Board Meeting appointing Charles Vellis, High School Business Teacher.

R1.7

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, that the Secaucus Board of Education amend Resolution 1.4 from the July 2016 Board Meeting the appointment of Nicole Rocco, High School Nurse, from BA+30 Step 1 \$60,554 to BA+30 Step 2 \$60,754

R1.8

RESOLUTION

INTRODUCED BY: Mr. McStowe

SECONDED BY: Mr. Lewis

BE IT RESOLVED, amend Resolution R1.13 through R1.15 from the July 2016 Board Meeting appointment Teacher BA Step 1 \$60,554 to BA Step 1 \$58,184

M1.1 Motion to post for two (2) full-time Pre-K teachers

The following resolutions and motion were unanimously adopted by a roll call as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
John Gerbasio	X			
Louis Giele				X
Norma Hanley	X			
Joseph Lewis	X		R1.7	
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2. Finance

R2.1

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. Mc Stowe

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the "Board") is desirous of leasing property from the Town of Secaucus (hereinafter referred to as the "Town") located in Block 225, Lot 10 on the tax map of the Town of Secaucus more commonly referred to as 40 Mill Ridge Road, Town of Secaucus, County of Hudson and State of New Jersey; and

WHEREAS, the Board and the Town have memorialized the terms of their understanding in the attached Lease Agreement.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the attached Lease Agreement for the lease of the property located in Block 225, Lot 10 on the tax map of the Town of Secaucus more commonly referred to as 40 Mill Ridge Road, Town of Secaucus, County of Hudson and State of New Jersey.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and the Board Secretary to execute the Lease Agreement and any and all

R2.2

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY:

WHEREAS, the Secaucus Board of Education (hereinafter referred to as the “Board”) is desirous of leasing property from the Town of Secaucus (hereinafter referred to as the “Town”) located in Block 225, Lot 10 on the tax map of the Town of Secaucus more commonly referred to as 40 Mill Ridge Road, Town of Secaucus, County of Hudson and State of New Jersey to occupy the premises for school purposes and specifically, for its preschool programs and administrative offices (hereinafter referred to as the “Leased Premises”); and

WHEREAS, the Board shall be making capital improvements to the Leased Premises; and

WHEREAS, N.J.A.C. 6A:26-2.1 et seq. requires the Board to amend its Long-Range Facilities Plan (hereinafter referred to as the “LRFP”) if the Board leases facilities in the school district to use as a school site; and

WHEREAS, N.J.A.C. 6A:26-2.1 et seq. requires the LRFP to be amended to include the proposed capital improvements to the Leased Premises for which the Board is seeking approval by the Commissioner of Education; and

WHEREAS, DiCara Rubino Architects has been retained by the Board as the Architect of Record.

NOW, THEREFORE, BE IT RESOLVED that DiCara Rubino Architects is hereby authorized to amend the LRFP as necessary, to include the Leased Premises, prepare plans and specifications for the capital improvements to the Leased Premises as authorized by the Board, to request a designated project number from the Department of Education and to submit same for approval to any other governmental authorities with jurisdiction over said project.

R2.3

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. McStowe

WHEREAS, the Secaucus Board of Education (“Board” or “District”) has established a capital reserve account pursuant to N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-31 in accordance with Generally Accepted Accounting Principles, which is subject to an annual audit; and

WHEREAS, the Board may use the capital reserve account to implement a capital project in the District’s Long Range Facility Plan (hereinafter referred to as “LRFP”) as required pursuant to N.J.S.A. 18A:7G-4(a) and N.J.A.C. 6A:26-2; and

WHEREAS, the Board has authorized its Architect of Record, DiCara and Rubino Architect to amend its LRFP to include the leased premises located at 40 Mill Ridge Road, Town of Secaucus, County of Hudson, State of New Jersey (hereinafter referred to as the “Leased Premises”) and the capital improvements necessary for the Board to occupy the Leased Premises for school purposes and specifically for the District’s preschool programs and administrative offices; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Board may, by resolution, transfer funds from the capital reserve account to the line items in the capital outlay/major account/fund to fund the total costs, less any excess costs, of another capital project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3; and

WHEREAS, the Board intends to transfer \$75,000 from its capital reserve account to its capital outlay/major account to fund the total costs of the capital improvements necessary for the Board to occupy the Leased Premises.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education hereby authorizes the use of capital reserve to fund the total costs of the capital improvements necessary for the Board to occupy the Leased Premises.

2. The Board hereby approves the total transfer of \$75,000 from the capital reserve account to the capital outlay/major account/fund to fund the total costs, less any excess costs, of the total costs of the capital improvements necessary for the Board to occupy the Leased Premises.

3. The Board hereby authorizes the Business Administrator/Board Secretary to generate account transfers to effectuate the terms of this Resolution. This Resolution shall take effect immediately.

R2.4

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. McStowe

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2016-2017 school year for:

Student ID#	School	Tuition Amount
15631	A. Harry Moore	\$61,423.25
14476	A. Harry Moore	\$61,423.25
10786	Chapel Hill Academy	\$69,300.00

R2.5

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. McStowe

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the out of district travel for the following individual:

John Scheiner August 23, 2016 Northern Regional Facilities Training at Morris Knolls, no charge, mileage reimbursement \$19.53

R2.6

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. McStowe

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to execute the consulting Agreement with The Uncommon Thread (TUT), located at 1071 Valley Road, Stirling, NJ 07980 to provide professional consultative services for Behavior Analysis Services, ABA consultation and parent training.

R2.7

RESOLUTION

INTRODUCED BY: Mr. Lewis

SECONDED BY: Mr. McStowe

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator to execute Fire, Burglar, and Elevator Alarm Monitoring Service agreements for all district facilities with Alarm & Communication Technologies (ACT), located at Box 596 25 Ross Street, Wharton, NJ 07885.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali				X
John Gerbasio	X			
Louis Giele				X
Norma Hanley	X			
Joseph Lewis	X			
John McStowe	X			
Kathy O'Connell				X
Ruby Pantoliano	X			

Public General Comments - None

Board Member Comments - None

Motion by Mr. McStowe, seconded by Mr. Lewis, and unanimously adopted by Board Members present to adjourn the regular meeting at 1:55PM

Respectfully submitted,