

MEDICAL LAKE HIGH SCHOOL ATTENDANCE CODING REFERENCE – SKYWARD

ATTENDANCE TYPE CODING:

A	SCHOOL ACTIVITY
E	ABSENT EXCUSED
I	IN SCHOOL
L	WEB TARDY (ENTERED)
O	ABSENT OTHER – (ABSENT FROM CLASS BUT IN SCHOOL – NOT RELATED TO SUSPENSION)
S	SUSPENSION
T	TARDY
U	ABSENT UNEXCUSED
W	WEB ABSENCE (ENTERED/REPORTED BY TEACHER)
Y	EXPULSION

ATTENDANCE REASON CODING:

AP	APPOINTMENT
CD	COURT DATE
CO	COUNSELING OFFICE
CT	CAR TROUBLE
EX	EXPELLED
FE	FAMILY EMERGENCY
FR	FUNERAL
IJ	INJURY
IL	ILLNESS
JS	JOB SHADOW
LI	LIBRARY
MB	MISSED BUS
OF	OFFICE
OS	OVER SLEPT
PR	PARENT REQUEST
SA	SCHOOL ACTIVITY
SG	SURGERY
SK	SKIPPING
SU	SUSPENDED
TR	TRIP
TT	TEST TAKING
WR	WEATHER RELATED
BR	BEHAVIOR ROOM

The above coding is what you will view in Skyward, Family Access and on a student attendance record. Please contact the office if you have any questions at 565-3200.