

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF ANNUAL ORGANIZATIONAL MEETING

December 12, 2017

BOARD MEMBERS PRESENT:	Dr. Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Clint Harwick, Superintendent Dr. Carolee Ogata, Deputy Superintendent, Human Resources Dr. Owen Crosby, Assistant Superintendent, Educational Services Jeff Starr, Assistant Superintendent, Business Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office December 12, 2017
CALL TO ORDER:	The Board President, Dr. Simons, called the meeting to order at 4:45 p.m.
MEETING OF THE FINANCING CORPORATION:	The annual meeting of the Board of Directors of the Financing Corporation was held (see separate minutes).
CLOSED SESSION: (I)	The Board recessed to Closed Session at 4:46 p.m. to consider Student Expulsions: Education Code section 48918; Public Employee Appointment/Assignment/Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9): Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9: One case. Present were Dr. Clint Harwick, Dr. Carolee Ogata and Dr. Owen Crosby. Also present was legal counsel.

- RECONVENED: The meeting was reconvened at 6:01 p.m. Dr. Simons announced that the Board had upheld the expulsion recommendation 5-0. The Board also voted 5-0 to suspend public employee number 7400-101724 from employment for twenty (20) days, without pay, effective December 13, 2017. The Board also met with legal counsel to consider anticipated litigation.
- PLEDGE OF ALLEGIANCE: (II) The Pledge was led by Riess Rouser, Student Representative to the Board from Coast High School.
- ORGANIZATION OF BOARD: (III-A) As outgoing president, Dr. Simons thanked staff and our organizations for their work in supporting him throughout the year. He indicated that he was not the only outgoing president on the Board, stating that Mrs. Henry was the outgoing president of the California School Boards Association. A video was shown reflecting Mrs. Henry's work throughout the year and how she represented the school district. On behalf of the Board, Dr. Simons presented Mrs. Henry with a bouquet of fresh flowers.
- Mrs. Iverson nominated Dr. Castrey for President, Dr. Dishno seconded. The Board voted 5-0 for Dr. Castrey. Dr. Castrey thanked Dr. Simons for his leadership throughout the year, stating that among other projects he had helped to redesign and update the Board Room. Dr. Harwick presented Dr. Simons with a framed award showing the remodeling of the Board Room.
- Mrs. Iverson nominated Dr. Dishno for Vice President, Dr. Simons seconded. The Board voted 5-0 for Dr. Dishno.
- Dr. Castrey nominated Mrs. Iverson for Clerk, Dr. Simons seconded. The Board voted 5-0 for Mrs. Iverson.
- Dr. Dishno nominated Mrs. Henry for Alternate Clerk, Mrs Iverson seconded. The Board voted 5-0 for Mrs. Henry.
- Dr. Castrey took the gavel and thanked Dr. Simons for his leadership throughout the past year.

ORGANIZATION OF
BOARD: (III-A)
Continued

Committee Assignments

Dr. Simons will continue to serve on the nominating committee for election of County Committee on School District Organization.

All Board members will serve as Political Action Representatives for the Orange County School Boards Association.

Mrs. Iverson will serve as representative on the Adult/Alternative Education Community Advisory Committee.

Dr. Dishno will serve as alternate.

Mrs. Iverson will serve as representative on the Coastline Regional Occupational Program (CROP) Board. Dr. Dishno will serve as alternate. Meetings at CROP Board Room - dates and times to be determined.

Dr. Dishno will serve as representative to the District English Learners Advisory Committee (DELAC). Mrs. Iverson will serve as alternate. Times, dates and locations to be determined.

Dr. Dishno and Dr. Simons will serve on the district Strategic Planning Committee.

Dr. Castrey and Mrs. Iverson will serve on the district Relationships by Objectives (RBO) Committee. Meetings on fourth Tuesday of the month at 3:30 p.m. in the Board Room.

Dr. Simons and Mrs. Henry will serve on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry will serve on the Booster Task Force.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 6:00 p.m. on the listed Tuesday evenings was adopted, with one change to the March 13 meeting which was moved to March 6, 2018.

A rotation schedule for Board President member meetings with Superintendent to review Board agenda at a time to be determined will be developed.

It was moved by Dr. Simons, seconded by Ms. Henry, to approve this item as presented.

Motion unanimously carried.

APPROVAL OF
MINUTES: (III-B)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the minutes of the November 14, 2017 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-C)

Board members representing the district on various committees presented reports and discussed activities.

Dr. Simons reported that the district had been named a Top Workplace by the Orange County Register, placing third in the Large Employers category.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-D)

Riess Rouser, Student Representative to the Board from Coast High School, presented reports on campus activities.

SUPERINTENDENT'S
REPORT: (III-E)

Dr. Harwick showed a video of the Westminster High School Giving Farm prepared by the Orange County Department of Education.

FIRST INTERIM
FINANCIAL REPORT
AND CERTIFICATION
OF FINANCIAL STATUS:
(III-F)

Mr. Jeff Starr, Assistant Superintendent, Business Services, presented the First Interim Financial Report for the fiscal year 2017-2018. Board action would be considered later in the agenda to certify the financial condition of the district in accordance with State adopted Criteria and Standards. The First Interim includes actual revenue receipts and expenditures through October 31, 2017 and budget projections through June 30, 2018. Mr. Starr reviewed General Fund Budget Changes for 2017-2018, 2018-2019 and 2019-2020, and gave a First Interim Multi-Year Projection. Mr. Starr reported that based on current projections, the district has a Positive Certification and will be able to meet its financial obligations for the current and two subsequent fiscal years.

Mr. Starr commended Barbara Morini, Director of Fiscal Services, and her staff for their hard work in assisting to compile this report.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-G)

Mr. Lloyd Vierra, member of the Personnel Commission, thanked the Board for its confidence in reappointing him back onto the Personnel Commission as the Board's nominee.

Brendan Patch, Jeffrey Flory and JP D'Brot, addressed the Board on field rental policies. President Castrey asked Dr. Harwick to respond.

CONSENT CALENDAR:
(IV)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS: (IV-A)	Approval was granted for purchases orders in the amount of \$1,292,899.31 as presented.
PERSONNEL REPORT: (IV-B)	Approval was granted for the Certificated and Classified Personnel Report No. 5 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
PARENT REIMBURSEMENT FOR TRANSPORTATION OF SPECIAL EDUCATION STUDENTS: (IV-G)	Approval was granted to reimburse parents for transportation of special education students, as students require transportation to non-public schools located outside district boundaries per their IEP.
MEMORANDUM OF UNDERSTANDING – ORANGE COUNTY DEPARTMENT OF EDUCATION – EDUCATION SPECIALIST INDUCTION PROGRAM: (IV-H)	Approval was granted for a Memorandum of Understanding 2017-2018 between the high school district and the Orange County Department of Education to participate in the Education Specialist Clear Induction Program. The OCDE Consortium includes Azusa Pacific University, Chapman University and CSU Fullerton, to provide quality professional development and support for special education teachers to complete the requirements for the clear Education Specialist Instruction credential.

OCTOBER 2017
DISBURSEMENTS:
(IV-I)

A recap of the payments processed during the month of October 2017 was presented.

STUDENT
EXPULSIONS: (IV-J)

Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement. Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

BOARD POLICY:
(IV-K)

The following Board policies were presented for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 5113 – Students, Absences and Excuses

BP 5116.1– Students, Place of Residence

BP 5126 – Students, Awards for Achievement

BP 5131 – Students, Conduct

BP 5131.5 – Students, Vandalism and Graffiti

BP 5131.63 – Students, Steroids and Supplements

BP 5131.7 – Students, Weapons and Dangerous Instruments

BP 5141.52 – Students, Suicide Prevention

BP 6144 – Instruction, Controversial Issues

BP 6145 – Instruction, Co-curricular Activities

BP 6146.4 – Instruction, Differential Standards/Standards of Proficiency for Special Education

BP 6161.2 – Instruction, Overdue, Damaged or Lost Instructional Materials

BP 6178.2 – Instruction, External Courses

BP 6178.21 – Instruction, Concurrent Enrollment in College Courses

BP 6200 – Instruction, Adult Education

FIRST INTERIM
FINANCIAL REPORT
AND CERTIFICATION
OF FINANCIAL
STATUS: (V-A)

It was moved by Mrs. Henry, seconded by Dr. Dishno, to approve the First Interim Financial Report for the fiscal year 2017-18 as presented. It was further moved that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion unanimously carried.

RESOLUTION NO. 15:
INTENT TO INITIATE
THE PROCESS OF
ESTABLISHING
TRUSTEE AREAS AND
ELECTIONS BY
TRUSTEE AREAS:
(VI-A)

It was moved by Mrs. Iverson seconded by Mrs. Henry, to adopt the Resolution to Initiate the Process of Establishing Trustee Areas and By-Trustee Area Elections.

Background: Huntington Beach Union High School District currently uses an "at-large" system of voting in which all candidates for the School Board are elected by all of the district's voters. In 2001, the California Voting Rights Act (CVRA) was enacted which prohibits the use of an at-large election system if it can be shown that such a system results in racially polarized voting. To ensure compliance with the CVRA or, at minimum, avoid the potential for costly litigation under the CVRA, many districts are switching to "by-trustee area" elections. Under this election system, a district is divided into trustee areas, and each governing board member is elected only by the registered voters in that particular trustee area.

Current Considerations: The District has explored the option of redistricting since early 2017. Because the transition process can take a significant amount of time to complete, the District would like to commence the transition to by-trustee area elections in time for the next Board member election in November of 2020. Resolution No. 15 formally commences this process.

RESOLUTION NO. 15: AYES: DISHNO, IVERSON, HENRY, SIMONS, CASTREY
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

Resolution unanimously adopted.

NEW BUSINESS: (VII) Dr. Dishno mentioned a Student Advocacy program which has been expanded to include Ocean View and Westminster high schools.

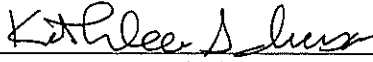
Mrs. Iverson asked that we calendar the opportunity to talk about ROP and whether or not it should be regional or area-wide.

D. Simons discussed any future School District/City Quarterly meetings and the projected format.

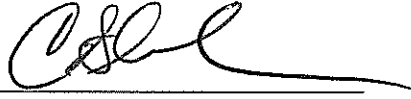
Dr. Simons also mentioned the Board's appointee to the Huntington Beach City Community Services Commission, suggesting that the Board be provided with a followup report from the appointee.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (VIII) None.

ADJOURNMENT: The meeting was adjourned at 7:44 p.m.



Clerk



Secretary