

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, February 25, 2016
Place: Administrative Board Room #361
Time: 6:30 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Caliguire at 6:30 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

Roll Call ROLL CALL: **The following members were present:**
Mr. Barclay, Mr. Barth, Mr. Caliguire, Mr. DiClemente (6:35 pm arrival),
Mr. Hutter, Mrs. Moore, Mrs. Snell

Also present at the Board Meeting:
Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

The following members were absent:
Mr. Young, and Mr. Dudash

Recognitions/Presentations Mr. Caliguire called upon Mr. Salpeck to begin the meeting with Student of the Month recognitions from the David E. Williams Middle School. The following students were recognized for the month of December:

Grade 5

- Sarah Lugaila
- Adam Webber

Grade 6

- Pranet Pednekar
- Henley Staley

Grade 7

- Jack Pockl
- Ava Scrabis

Grade 8

- Nathan Donahue
- Grace Nolder

Mrs. Bostick then proceeded to announce the following students that achieved Student of the Month at Burkett Elementary School for the months of January:

Grade 3

- Sam Schaldenbrand
- Sara Wilkerson

Grade 4

- Jana Hess
- Bradley Ross

The following presentations occurred:

Presentations

1. Data Analysis and Curriculum Management Vendor Selection - Dr. Christopher Stone & Mr. Scott Milburn
2. STEAM New Product Presentation – Amanda Mascellino & Students

Requests

1. Caila Stacy, MSD student – Girl Scout Troop 50732, Silver Award Project

Reports

Mr. Caliguire presented the following and made a motion to approve the following under the Reports section:

President

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of January 5, 2016.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of January 21, 2016.

Mrs. Snell made the motion to approve the President’s Report, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

At that time Dr. Ghilani presented the following:

Superintendent

1. It is recommended that the Board adopt the following policies:
 - Policy 000 – Board Policy/Procedure/Administrative Regulations
 - Policy 001 - Name and Classification
 - Policy 002 - Authority and Powers
 - Policy 003 – Functions
 - Policy 004 – Membership
 - Policy 005 – Organization
 - Policy 006 – Meetings
 - Policy 006.1 - Attendance at Meetings Via Electronic Communications
 - Policy 007 - Policy Manual Access
 - Policy 008 – **Deleted**
 - Policy 009 – **Deleted**
 - Policy 011 - Board Governance Standards/Code of Conduct
2. Approve the Amended Agreement for renewal of the Business Manager as presented. Salary to be determined at the commencement of the new term.

Mr. Barclay made the motion to approve the Superintendent’s Report, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Treasurers
Report/
Budget &
Finance**

Mr. Caliguire called upon Mrs. Borsos to present the Treasurers Report/Budget & Finance and once the information was reviewed and discussed he requested a motion to approve the following:

Treasurer's Report

1. Approve the Treasurer's Report for January of 2016 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 49,024,577.27
Expenditures Year to Date	\$ 31,722,135.64
FNB Bank Balance as of 1/31/16	\$ 21,344,371.02
PSDLAF Bank Balance as of 1/31/16	\$ 4,634.40
Fund Balance as of 6/30/15	\$ 4,238,772.00

30 CAPITAL PROJECTS FUND	YTD TOTALS
<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 1/31/16	\$ 25,061.00
Fund Balance as of 6/30/15	\$ 184,739.00

32 CAPITAL RESERVE FUND	YTD TOTALS
<u>Driveway/Parking Site Work</u>	
Elementary Project	\$ 3,334,496.26
Driveway Project	\$ 2,039,166.60
Construction Dollars Spent – Site Work	\$ 3,926,301.67
Change Orders Approved - Site Work	\$ 1,013,554.17
Change Orders Pending - Site Work	\$ (19,611.14)
First Niagara Bank Balance as of 1/31/16	\$ 479,372.40
Fund Balance as of 6/30/15	\$ 2,312,947.00

39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS
<u>Elementary Project #3777:</u>	
Total Value of Contracts	\$ 36,675,028.08
Construction Dollars Spent to Date	\$ 8,594,840.69
Soft Costs Spent to Date	\$ 1,924,915.10
Change Orders Approved - Elem Project	\$ 67,573.19
Change Orders Pending - Elem Project	\$ 75,010.56
PLGIT-2015 Bond Balance of 1/31/16	\$ 37,073,836.70
Fund Balance as of 6/30/15	\$ 43,425,747.00

50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 575,937.20
Expenditures Year to Date	\$ 563,491.32
FNB Bank Balance as of 1/31/16	\$ 74,848.34
Fund Balance as of 6/30/15	\$ (120,443.00)

MONTHLY TOTALS

# of Breakfast served in Jan 2016	4,686
# of Lunches served in Jan 2016	21,265
January 2016 Ala Carte dollar sales	\$ 36,247.45

70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 1/31/16	\$ 42,992.40

ATHLETIC TICKET SALES	YTD TOTALS
Season Passes	\$ 881.00
Boys Soccer	\$ 2,947.00
Girls Soccer	\$ 1,561.00
Football	\$ 23,098.00
Boys Basketball	\$ 6,318.00

Girls Basketball	\$	4,823.00
Swimming	\$	1,432.00
Wrestling	\$	780.05
Bus Ticket Sales	\$	692.00
Away Game Pre-sales	\$	597.00

BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

- a) Fund 10 – General Fund: \$4,011,962.67 Ratify: \$1,567,241.00
- b) Fund 30 – Capital Projects Fund: ---
- c) Fund 32 – Capital Reserve Fund: \$3,643.67
- d) Fund 39 – Capital Project Fund (Elementary Bldg.): \$2,226,237.93
- e) Fund 50 – Cafeteria Fund: Ratify: \$105,152.21
- f) Fund 70 – Activity Fund: Ratify: \$1,491.98

2. Approve the budget transfers from January 2016:

\$215.00	FROM	10-2250-640-000-30-800-155-000-0800	School Library Services – Books & Periodicals – Library & Info Systems
	TO	10-1110-610-000-30-800-121-000-0800	Regular Program Elem/Secondary – General Supplies - Music
\$325.00	FROM	10-2250-640-000-30-800-155-000-0800	School Library Services – Books & Periodicals – Library & Info Systems
	TO	10-3210-330-000-30-800-510-000-0800	School Sponsored Student Activities – Other Professional Services
\$500.00	FROM	10-1110-610-000-30-800-160-000-0800	Regular Program Elem/Secondary – General Supplies – World Language
\$700.00	FROM	10-2250-640-000-30-800-155-000-0800	School Library Services – Books & Periodicals – Library & Info Systems
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services
\$1,000.00	FROM	10-1360-610-000-30-800-130-000-0800	Business Education – General Supplies – Business Education
\$1,400.00	FROM	10-1360-650-000-30-800-130-000-0800	Business Education – Supplies & Fees Technology Related – Business Education
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services
\$1,146.00	FROM	10-1110-432-000-30-800-121-000-0800	Regular Program Elem/Secondary – Repairs & Maintenance Services of Equipment - Music
\$265.00	FROM	10-1110-610-000-30-800-121-000-0800	Regular Program Elem/Secondary – General Supplies - Music
	TO	10-3210-330-000-30-800-510-000-0800	School Sponsored Student Activities – Other Professional Services

3. Reject the bids for item 5, Boys Baseball Nike custom uniforms and authorize the scope of this item to be revised and rewritten as deemed appropriate by the Athletic Department and obtain new pricing.

4. Award bids for Boys Baseball, Boys Volleyball, Boys/Girls Track, and Girls Softball as follows:

VENDORS/Spring Sports						
	BSN Sports, Inc	Century Sports Inc	Natale Sporting Goods	Aluminum Athletic Equipment	MFAC, LLC	Sporting Goods Inc
Boys Baseball	1,251.69	1,704.36	2,835.65			835.00
Boys Volleyball	436.82		1,309.44			
Boys/Girls Track	834.81	477.12	999.00	96.00	784.00	13.40
Girls Softball	1,125.11	760.35	1,015.86			228.00
	3,648.43	2,941.83	6,159.95	96.00	784.00	1,076.40

5. Approve a Corrective Action Plan in response to the Auditor General’s Performance Audit for years ended November 6, 2011 through October 13, 2015.

6. Accept the “Target: Take Charge of Education” funds for the following schools in the amount indicated. Monies were accrued through individual purchases associated with each school.

- Forest Grove - \$606.13
- David E. Williams - \$263.00
- High School - \$298.46

7. Accept the donation of \$100 from Country Club Gardens to benefit STEM programming at David E. Williams Middle School.

Mr. Barth made the motion to approve the Budget & Finance, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Caliguire called on the administration to present their section under Education and made a motion to approve the following:

Assistant to the Superintendent, Jason Burik

1. Approve the 2016-17 school calendar.

Pupil Services Dept., Dr. Robert Isherwood

2. Approve the agreement between Montour School District and Mars Home for Youth Family Services / Longmore Academy to provide educational services for a high school student starting January 26, 2016 and continuing throughout the 2015-2016 school year at a daily rate of \$90/day.
 3. Approve the following homebound instruction at a cost of the hourly wage for extra duties per the current contract paid to teachers listed under part “A”:
- Homebound instruction (5 hours per week) for a student beginning 12/22/2015 and ending at a date to be determined will be provided by Ms. Tracy Blyzwick and Ms. Anne Babbs.

Director of Technology & Innovation, Justin Aglio

4. Approve for Montour School District to co-host with AIU3 the Western Pennsylvania Summit Featuring Google for Educators event on June 6-8, 2016 at Montour High School.

5. Accept a stipend of \$700 from The Sprout Fund for Justin Aglio to present at and attend the Mid-Atlantic Conference on Personalized Learning scheduled for February 29 – March 2, 2016 in Baltimore, MD.
6. Approve a two year partnership with AIU3 to open transformED West at Montour School District.
7. Approve a partnership with the Montour School District and Saturday Light Brigade Youth Express to develop and implement a 24/7 Montour radio station called the Spartan Express. This will come at no cost to the District.
8. Approve The Sprout Fund to host the Remake Learning Early Learning Regional Meetup at Montour in the transformED West learning space on March 11, 2016.

Director of Education K-6, Dr. Christopher Stone

9. Accept an \$800 transition grant (students from Pre-K into Kindergarten) from United Way for the 2016-2017 school year.
10. Approve a contract with On Hands School for the following products:
 - Ed Insight Data Management System
 - Ed Insight Instructional Management System

Forest Grove Elementary School Principal, Jennifer Kosanovic

11. Approve the following field trips for the 2015-16 school year:
 - **Kindergarten** - Old Economy Village – Half attend on April 5th and the other half will attend on April 6th, 2016. The cost is \$5.00/person and students will pack lunches.
 - **First Grade** - Children’s Museum – Half will attend on April 21st and the other half will attend on April 22nd, 2016. The cost is \$9.00/person and students will pack lunches.
 - **Second Grade** - PNC Park – Attending on Wednesday, May 18th, 2016 and the cost is \$14.00/person which includes lunch.

High School Principal, Todd Price

12. Approve a \$2,500.00 annual stipend for the Montour Association of Marketing and Advertising/Staff Sponsor.
13. Approve a Song Writing and Music Industry Workshop to be held on Thursday, March 17, 2016 from 12:00 pm to 2:00 pm at the Montour High School. The workshop will be facilitated by Greg Joseph (The Clarks) at an hourly rate of \$300.
14. Approve the 2016-2017 PMEA District 1 Chorus Festival at Montour High School from January 11 – January 13, 2017. Students’ costs will be offset by fundraising activities. Faculty Sponsors’ costs will be paid for from the Montour High School Student Activities Budget.
15. Approve the Academic Games Team to travel to Atlanta, Georgia from April 21st to April 25th for the 2016 Academic Games National Tournament. Students’ costs will be offset by fundraising activities. Faculty Sponsors’ costs will be paid for from the Montour High School Student Activities Budget.
16. Approve the Dual Enrollment Agreement between the Pittsburgh Technical Institute (PTI) and Montour High School.

17. Approve the Robert Morris University College in the High School Agreement for the course *Introduction to Business Management*. The course will be taught by Grace Taucher, Business Department Faculty.
18. Approve the 2016-2017 Montour High School Courses of Study and the Course Selections Calendar of Activities.

Mr. Barclay made the motion to approve the Education Agenda, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities & Operations

Mr. Caliguire called upon Mr. Finney to present the Facilities & Operations agenda along with the Construction report and requested a motion to approve the following:

1. Accept the bid from Shiffler to purchase the following:

Item	Quantity	Price
30" x 72" Grey top folding tables	20	\$1,684.00
30" x 96" Grey top folding tables	20	\$2,463.80
		TOTAL: \$4,147.80

2. Accept the bid from American Contracting Enterprises, Inc. to remove and dispose of a 3" pipe from the boiler #2 feed line at Ingram Elementary School, which is containing asbestos, at the cost of \$2,428.00.
3. Accept the bid from Smith Electric Services, Inc. to furnish and install electrical work to the high school trailer currently housing the snow equipment at a total cost of \$2,040.00.
4. Accept the bid from Duquesne Light to provide temporary power service to the high school trailer currently housing the snow equipment at a total cost of \$1,034.42.

Construction

1. Approve Change Order #1 to A-1 Electric for a *credit* in the amount of \$22,753.00.

Mr. DiClemente made the motion to approve the Facilities & Operations/Construction agenda, seconded by Mr. Barclay.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Personnel

Mr. Caliguire called upon Mr. Burik to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Athanas, Heather	District-wide	Title I Math Tutor	TBD	\$41/hr.
Castelluccio,	District-wide	Title I Math Tutor	TBD	\$41/hr.

Christia				
Solomon, Brittany	Burkett	LTS - Grade 3 for Jill Hardy from 1/19/16 - 5/2/16	1/19/2016	\$52,125 (prorated - Step 2)
Weaver, Nick	District-wide	Saturday Detention Sub-Facilitator	TBD	\$41/hr.
Welsh, James	District-wide	Title I Math Tutor	TBD	\$41/hr.

Administrative Support – Elections

Name	Location	Assignment	Effective	Salary
Wytiaz, David	Central Office	Staff Accountant	TBD	\$55,000 (prorated)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Fraser, Nicole	District-wide	Substitute Nurse	TBD	\$90/day
Geier, Wayne	District-wide	Substitute Custodian	TBD	\$12.50/hr.
Mills, Gary	Bus Garage	Extra Bus Driver	TBD	\$23.87/hr.

Support Staff – Change of Status

Name	From	To	Effective
Blunkosky, Sheryl	DEW Building Secretary at \$33,616	Central Office Receptionist at \$33,616	1/25/16
Salnoris, Jerry	Bus Garage Service Person at \$24.92/hr.	Bus Garage Mechanic at \$32.28/hr.	2/1/16

Extra-Curricular Activities – Appointments

Name	Position	Salary
Capp, Mike	Assistant DEW Softball Coach	\$2,100 (contractual rate)
DeLallo, Brian	Varsity Football Coach	\$6,260 (contractual rate)
Lewis, Julie	Assistant JV Softball Coach	\$2,100 (contractual rate)
Weaver, Nick	DEW Assistant Swim Coach	\$1,655 (contractual rate)

Retirements

Name	Position	Effective Date
Chiarelli, Jamie	6 th Grade Teacher	6/6/16 (end of school year)

2. Approve the February conference grid as submitted.

Mrs. Snell made the motion to approve 1-2 of the Personnel Agenda, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Technology

Mr. Caliguire called upon Mr. Yonkers to present the Technology agenda and then made a motion to approve the following:

1. Review the following policies with plans of adoption at the March 31, 2016 meeting:
 - Policy 815 – Internet, Network & Computer Use (revision)
 - Policy 815.1 – Responsible Use Guidelines (revision)
 - 823 – Chromebooks (new)
2. Approve the resolution to extend the district’s contract with Allegheny Intermediate Unit 3 for AlleghenyCONNECT Regional Wide Area Network (RWAN) access.
3. Approve a contract with Skyward SIS for a period of three years to provide student information software to the Montour School District at a total cost of \$133,677.

Mr. Barth made the motion to approve items 1-3, seconded by Mr. Barclay.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Athletics

Mr. Caliguire called upon Mr. Burik to present the Athletics agenda and requested a motion to approve the following:

1. Approve a family swim event at the high school pool called “MAMA”. This event will help raise funds for future “MAMA” events and the Montour Aquatics Club. Cost will be \$5.00/adults & kids 5th grade & up, \$3.00/kids 4th grade & below. Lifeguard time will be donated by certified individuals already associated with the Montour School District. The date of this event is to-be-determined.
2. Approve the Montour Boys Volleyball Team to attend the Koller Classic Volleyball Tournament to be held in York, PA on April 15th and 16th. This event will be funded by the Montour Volleyball Boosters organization in totality.
3. Approve a donation in the amount of \$1,500 to the Montour Slow Pitch Softball Association for the 2015-16 school year.
4. Approve Scriva’s G&P Performing Arts, Inc. the rental use of the high school auditorium on June 17th and 18th, 2016 in the amount of \$3,696. This amount will cover the costs for a lighting & sound technician, a security guard, and a custodian.
5. Approve the development of an ad hoc Athletic Committee which will elect Mr. Mark Hutter as the chair and Mr. Mark DiClemente and Mr. Kenneth Barth as volunteers.

Mr. Barth made the motion to approve the items, seconded by Mr. Barclay.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Mr. Caliguire called upon Mrs. Burkardt to present the Solicitor Report and requested a motion to approve the following:

Solicitor

1. Approve a request from Daniel and Trisha Bubenheim, owners of 28 acres of vacant property at 259 Diebold Road, in Robinson Township, for a right of way for access over property owned by the District that is currently not used by the District due to steep slope issues. The Bubenheims plan to subdivide the property for residential development and are

working with the Township for all necessary approvals. The solicitor is directed to work with the owners and their engineer to designate and record the right of way agreement.

Mrs. Snell made the motion to approve the report, seconded by Mr. DiClemente.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

**Comments/
Adjourn**

Mr. Caliguire asked if there were any comments from the public.

Mr. Brian Cronin, Montour Slow Pitch Softball Coach, wanted an explanation for the donation amount of \$1,500 vs. something larger. Mr. Caliguire explained that the amount was figured and considered fair as presented per their club sport budget. Mr. DiClemente added that one of the first items on the agenda for the new Athletic Committee would be developing a policy for club sport donations. At that time, Mr. Cronin thanked the Board for the donation of \$1,500.

Before the meeting adjourned, Mrs. Borsos expressed her gratitude for the renewal of her contract.

Mr. Caliguire requested a motion to adjourn the meeting.

Mr. Barclay made the motion to adjourn, seconded by Mr. Barth at 8:40 p.m.

VOICE
ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Dean Caliguire, President

Tiffani Doyle, Secretary