

## *BRSD Board of Education*

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**October 6, 2004 - Minutes**

The Regular Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mrs. Dansbury presiding.

The Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from May 5, 2004, through April 6, 2005, was conveyed to the Burlington County Times, Register News, and the Trenton Times on May 12, 2004.

Mrs. Dansbury led the members of the Board and audience in the salute to the flag and a moment of silent meditation.

The following members answered roll call: Mrs. Dansbury, Mr. DiLemme, Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls. ABSENT: Mr. Binder, Mrs. Trogdon, and Ms. Glenn (arrived at 7:35 p.m.).

Also attending: Mr. John Polomano, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Bd. Sec.

Staff attending were: Reba Snyder.

Visitors attending were: Mr. Slater (non-voting Board member from New Hanover)

Mr. DiLemme read the following resolution, seconded by Mr. Gore and unanimously approved at 7:30 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date, in the session of the Board closed to the public:

**PERSONNEL, REAL PROPERTY, POSSIBLE LITIGATION**

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 8:10 p.m.

SUPERINTENDENT'S REPORT

PUBLIC FORUM

ACTION ITEMS:

PERSONNEL

A motion was made by Mrs. Trogdon, seconded by Mrs. Dansbury, to approve the following:

Appointments, per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record is (are) in the Superintendent's possession. Staff to whom this resolution applies is noted in **bold** print.

- a. Approve Ms. Joanne Kotelnicki as full-time secretary for the Transportation Dept., Step 3, \$27,775 prorated, Secretary II, eff. retroactive to September 24, 2004
- b. Approve **Ms. Jennifer Marie Welsh** part-time preschool Instructional Aide, 17 hours per week, Step 1, \$7,985 (based on 17 hrs/wk) prorated, eff. 10/1/04
- c. Approve Ms. Lisa Erxleben as full-time 1:1 aide at PMES, effective 9/14/04, Step 1, \$15,268, prorated.
- d. Approve **Ms. Kathleen Hilbert** as CHILD Before/After-School Program Recreational Counselor at PMES, \$9.00 per hour, eff. immediately.
- e. Approve Ms. Lisa Limani as Supervisor of Morning CHILD Program at PMES, \$15.00 per hour, effectively immediately.
- f. Approve the following GED/ABE staff for the CE/R Fall 2004 and Winter/Spring 2005 Programs (Grant): Ms. Darlene de la Cruz - Counselor @ \$31.50/hr.; Mr. Tony Haneman - Instructor @ \$26.00/hr.; Ms. Elke Yasiejko - Instructor @ \$26.00/hr.
- g. Approve leave of absence for Ms. Amanda Sexton from the position of Art Teacher at BRHS eff. November 24, 2004. Ms. Sexton will use 12 sick days and 3 personal days and then begin New Jersey Family Leave Act until January 28, 2005. She will return to work on January 31, 2005.
- h. Approve the following stipend positions for the 2004-2005 school year at PMES: Ms. Christine Corcoran and Ms. Denise Ehner - Student Council Advisors (they will split one stipend, ½ each of Step 1, \$419); Ms. Ann Marie O'Leary - School Newspaper, Step 1, \$950.
- i. Approve Ms. Cathy Peller for classroom observation in upper elementary reading instruction and general classroom management to complete her teacher certification
- j. Approve Mr. Kevin Wright as JV Soccer Coach at BRHS, Step 1, \$3,018, eff. retroactive to 9/28/04
- k. Award 7 additional work hours for Ms. Linda Simonelli, Instructional Aide at PMES, who is covering for Ms. Kathy Moscaticello. This is a temporary arrangement, effective retroactive to 9/28/04
- l. Approve Transportation salary adjustments for mid-day runs: Mr. Kevin Moore (pm - 1.25 hrs/day @ \$23.72/hour x 176 days = \$4,174.72); Ms. Vanessa Dixon (am/pm - 1.50 hrs/day @ \$30.21/hour x 180 days = \$5,437.80); Mr. Fred Wake (am/pm - 1.50 hrs/day @ \$28.46/hour x 180 days = \$5,12.80; Ms. Patti Dixon (am/pm - 1.50 hrs/day x 180 days = \$5,437.80); Ms. Peggy Van Mater (pm - 1,25 hrs/day @ \$14.38/hour x 176 days = \$2,530.88)
- m. Accept, with best wishes, resignation from Ms. Sharon Conover as Varsity Girls Basketball Coach at BRHS, effective 9/29/04
- n. Approve **Ms. Jennifer Welsh** as full-time bus aide effective retroactive to 10/4/04, Step 1, \$7,380, prorated

- o. Approve **Ms. Patricia O'Neill** as call-in sub bus driver, eff. retroactive to 9/27/04, \$14.25/hour
- p. Approve **Ms. Mary Cardone** as general aide, Step 1, \$7,634 prorated, eff. as soon as available. She replaces Ms. Cruz at PMES.
- q. Approve **Ms. Yvette Labissiere** as substitute bus driver and substitute aide
- r. Approve resignation of Mr. Tom Ridolfi as freshman Girls Basketball Coach
- s. Approve Fall 2004 Continuing Education Units as follows:

<u>Name</u>	<u>Former Status</u>	<u>New Status</u>	<u>New Salary</u>	<u>Salary Adjust.</u>
Barrera, Jane	Step 1, BA	Step 1, MA+18	\$43,227	\$2,727
Brennan, Michele	Step 6, BA+18	Step 6, BA+24	\$45,696	\$ 157
Conlin, Robert	Step 3, BA	Step 3, BA+6	\$43,340	\$ 640
Cranmer, Robert	Step 7, MA+12	Step 7, MA+24	\$48,332	\$ 262
Johnston, Jodie	Step 8, BA+30	Step 8, MA	\$48,713	\$1,364
Kenny, Louisa	Step 11, BA	Step 11, BA+6	\$50,840	\$ 640
Kuechler, Kristin	Step 3, BA+30	Step 3, MA	\$45,113	\$1,364
Lymper, James	Step 7, BA+30	Step 7, MA	\$47,913	\$1,364
McCarthy, Katie	Step 2, BA	Step 2, BA+6	\$42,340	\$ 640
Meyers, Bonnie	Step 1, BA	Step 1, BA+18	\$41,339	\$ 839
Minster, Andrea	Step 4, BA+18	Step 4, BA+30	\$44,449	\$ 210
Misselhorn, David	Step 8, BA+30	Step 8, MA	\$48,713	\$1,364
Steinhouse, Toby	Step 11, BA+30	Step 11, MA	\$52,613	\$1,364
Vaneekhoven, Eliz.	Step 19, MA+12	Step 19, MA+18	\$70,290*	\$ 157

\*includes longevity of \$1,315

- u. Rescind stipend of Ms. Melissa Reading for Stokes,  
at her request
- v. Approve Stokes stipend for Ms. Jodie Johnston

- w. Approve the following Rider University interns for class observation and tutoring: Lea Chappell supervised by Mr. Jim Lympert; Herb Peruzzo supervised by Mr. John Tobias
- x. Approve posting of 1:1 Aide for CBS as per IEP
- y. Approve submission of waiver to Dept. of Education. this waiver will request that substitutes be given their certification pending receipt of fingerprinting. This will make it easier to provide certified substitutes in schools and put them in the same status as emerging new employees.
- z. Approve positions under Building Capacity Plan to work with Inclusion Project (no cost to Board)
- aa. Accept resignation of Mr. Robert Stets, effective January 28, 2005.

ON A ROLL CALL VOTE: AYES: Mrs. Dansbury, Mr. DiLemme Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Ms. Glenn. NOES: None. ABSTAIN: None. ABSENT: Mr. Binder, Mrs. Trogon.

Motion unanimously approved.

#### INFORMATION

- Job Postings:

MJS: Special Ed. Teacher, Head Girls' Basketball Coach, Wrestling Coach

BRHS: Art Teacher, F/T Theater Arts Teacher,  
Theater Stage/Technical Director, Head  
Girls' Basketball Coach, Assistant Head  
Girls' Basketball Coach, Head Bowling  
Coach, Assistant Bowling Coach, Assistant  
Boys' Soccer Coach

TRANSPORTATION: Secretary II, F/T

PMES: 1:1 Instructional Aide 1<sup>st</sup> grade

OSS: Inclusion Coordinator P/T, Inclusion  
Secretary P/T, After-School Tutoring for  
Special Education students

- Additional correspondence on Ms. Cruz
- Discuss High School Staffing
- After-School Special Ed. Tutoring positions

A motion was made by Dr. Nicholls, seconded by Mr. Hirschfeld to approve our application to the Commissioner to allocate surplus to hire an additional English teacher to reduce class size.

ON A ROLL CALL VOTE: AYES: Mrs. Dansbury, Mr. DiLemme Mr. Gore, Mr. Hirschfeld, Mr. Lynch, Dr. Nicholls, and Ms. Glenn.  
NOES: None. ABSTAIN: None. ABSENT: Mr. Binder, Mrs. Trogon.

Motion unanimously approved.

PROGRAM

A motion was made by Mrs. Dansbury, seconded by Mr. Hirschfeld to approve the following:

- a. Approve Local Capacities Grant as per attached
- b. Approve submission of Connections Mentoring Program for Magna Award Grant

Motion unanimously approved.

Update on Stokes

ESL on New Jersey Network

FINANCE

A motion was made by Dr. Nicholls, seconded by Mrs. Dansbury to approve the following items:

- a. Approve Change Order SC-02, Southern Steel in the amount of \$4,385.
- b. Approve Change Order GC-05, Ricasoli and Santin Contracting Co. in amount of \$21,000 (Credit)
- c. Approve August Hand Checks
- d. Approve Bill List

Motion unanimously approved.

BUILDINGS & GROUNDS

A motion was made by Dr. Nicholls, seconded by Mr. Gore, to approve Temporary Facilities as per attached. Motion unanimously approved.

2. New High School: tree line on Hogback Road, tree line on Turgyan property, pre-cast stone, lockers in halls and gym, bleachers, wall pads, wrestling mat, terrazzo lite

#### COMMITTEE REPORTS

1. Reminder - Curriculum Committee Meeting October 12,
2. Update Board on Stipend Committee
3. CE/R Meeting - Sept. 30, 2004. Ms. Dansbury's report.

A motion was made by Mrs. Dansbury, seconded by Mr. Hirschfeld to approve CE/R Wage Guidelines and CE/R Building Use Fee with a stipulation that all kids are paid via check. Motion unanimously approved.

#### INFORMATION & DISCUSSION ITEMS

1. Policy 6180 distribution
2. CBS September Newsletter
3. Revised Board Emergency Phone Chain List



4. Updated Council Member List
5. BRSD Emergency Closing/Snow List 2004-2005

ACTION ITEMS FOR 10/18/04 MEETING

1. PERSONNEL
2. PROGRAMS
  - a. Motion to approve Local Mentoring Plan, per attached
  - b. Motion to approve Schools Goals & Objectives. This includes review of 03/04 goals and proposed 04/05 goals.
  - c. Survey of 2004 graduates
  - d. BRHS College/Career Night
  - e. Presentation & approval of QAAR, which includes 2004-2005 school objectives (to be distributed)
3. FINANCE
  
4. POLICY
  - a. Policy 6180 additional supporting documents
  - b. Outside evaluations
5. DISCUSSION
  - a. Bus cameras

BOARD & PUBLIC FORUM

1. Presentation of Violence & Vandalism Report

and report on activities for School Violence Awareness  
Week

A motion was made by Mr. Hirschfeld, seconded by Mrs.  
Dansbury, to adjourn the meeting at 9:55 p.m. Motion  
unanimously approved.

Respectfully submitted,

Pauline Glenn, President

Peggy A. Ianoale, School Business Administrator/Board Secretary