

# Santa Ynez Valley Union High School

2975 E. Highway 246

Post Office Box 398

Santa Ynez, California 93460-0398

February 2018

## Welcome Class of 2022 to Santa Ynez Valley Union High School!

See full descriptions of course offerings in the Registration Guide and other information at <http://www.svvpirates.org>

Within this mailer you will find the following information.

- 1. Dates of the Parent Informational meeting.** (see directly below)
  - English-Speaking Parents, February 28, 2018 in the SYHS Little Theatre at 6 P.M.
  - Spanish-Speaking Parents, March 1, 2018 in the SYHS Library at 6 P.M.
- 2. Course Request Sheet** – on the blue sheet of paper
- 3. Dates when the counselor will meet with your student at his/her elementary school.** (students only)
  - This information is on the back of the blue Course Request Sheet
- 4. How to ONLINE enroll your student and establish the required Parent Portal account.**
  - Directions found on the yellow sheet of paper
  - Parents without access to a computer, please call Alexa Restad to set up a time to come to the high school to complete this required means of enrolling your student. Alexa Restad @ 688-6487, ext. 3208
- 5. How to set-up your student's Allan Hancock College (AHC) account and receive an "H" number.**
  - Directions found on the pink sheet of paper
- 6. Answers to Frequently Asked Questions.**
- 7. Guidelines to Course Selections.**
- 8. What your student MUST bring on their Registration Day Meeting with the counselors.**  
(dates are on the back of the blue Course Request Worksheet)
  - **Proof of Residence** (Acceptable forms of Proof of Residence described during the Online Process)
  - **Blue Course Request Sheet**
  - Online enrollment **MUST** be complete; student is **NOT** enrolled until completed.
- 9. Other Important Upcoming Dates.**
  - March 28, 2018** SYVUHS Open House – 6:00 PM to 8:00 PM – your whole family is invited to attend!
  - Spring 2018** Math and English diagnostic exams at the student's elementary school
  - July 13, 2018** Last day to retake the diagnostic tests for Math and English: each test may be retaken only once. Call SYHS.
  - August 2** Last day to change an elective course request (may require an appointment with a counselor).
  - August 3** Freshmen Orientation Day on the SYVUHS campus
  - August 9** First day of school

If you have any questions, please feel free to contact us at 688-6487 at the extensions listed below.

Mark Swantz  
Principal – Ext. 3563

Danielle Lageman, Counselor  
Grd 9-12, last name A-G  
Ext. 3211

Jon Morris, Counselor  
Grd 9-12, last name H-O  
Ext. 3210

Alfonso Gonzalez, Counselor  
Grd 9-12, last name P-Z, ELL  
Ext. 3321

Telephone – (805) 688-6487

Equal Opportunity Provider and Employer

FAX (805) 686-3577

# FRESHMAN SYVUHS COURSE REQUEST WORKSHEET 2018-2019

BEFORE FILLING THIS FORM OUT, REVIEW THE REGISTRATION GUIDE - <http://www.syvpirates.org>

Santa Ynez HS ID# \_\_\_\_\_ NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
School use

AHC "H" Number: \_\_\_\_\_

REQUIRED SUBJECTS  
 COURSE NUMBER:           
 ↓  
 1. 6056  
 2. 1400  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_  
 5. \_\_\_\_\_

**FRESHMAN REQUIREMENT:** Semester each of Frosh Focus (AHC Concurrent) & Frosh Technology  
 Freshman Physical Education

**PHYSICAL ED:** \_\_\_\_\_  
**SCIENCE:** 1774 The Living Earth  
 1775 The Living Earth Honors  
 1780 Biology & Sustainable Agriculture  
 ← UC "q" – Lab Sci credit pending  
 ← UC "q" – Lab Sci credit pending  
 ← UC "q" – Lab Sci credit pending

**ENGLISH:** 1003 College Prep English I  
 1043 Honors CP English I  
 1310 Math 90 (by test data only)

↓ BY PLACEMENT ONLY ↓  
 (Spec Ed placement is by IEP's ONLY)  
 1713 Special Education Science  
 1015 Special Education English  
 1300 Special Education Mathematics  
 6037 Special Education Life Skills  
 7007 Special Education Tutorial

ELECTIVE SUBJECTS  
 COURSE NUMBER: \_\_\_\_\_

6. \_\_\_\_\_  
 7. \_\_\_\_\_  
 8. alternate  
 9. alternate  
 10. alternate

<b>WORLD LANGUAGE</b>	1105 Spanish 1 1106 Spanish 2 1123 Honors Spanish 2 1107 Spanish 3 1112 Honors Spanish 3 1109 Beginning Spanish for Spanish Speakers	<b>AGRICULTURE</b>	1780 Biology & Sustainable Agriculture <small>Preference to FFA participants - check if interested in FFA</small> <input type="checkbox"/> 4022 Ornamental Horticulture	<b>INDUSTRIAL/APPLIED ARTS</b>	4511 Intro to Automotive 4506 Drafting 1
<b>FINE ARTS/PERFORMING ARTS</b>	2001 Art Exploration 2100 Beginning Theatre Arts 2207 Choir 2201 Concert Band 4022 Ornamental Horticulture (meets Art requirement)	<b>NON-DEPARTMENTAL</b>	6068 AVID 1 (application process) 6140 Yearbook Production 1 (preference to grades 10-12)	<b>OVER</b> (other side = dates student meets with Counselor)	

**SPECIAL EDUCATION STUDENT REGISTRATION:** Special Education students' requests will be reviewed at individual IEP transition meetings.  
 Please indicate, if applicable → Special Education Student: \_\_\_\_\_ 504 Plan: \_\_\_\_\_ Spanish speaking student: \_\_\_\_\_

**The undersigned acknowledge with their signatures that ALL COURSES ARE YEAR LONG (Refer to Drop/Add Policy)**  
 Student should check the school website for any required summer assignments/homework associated with the courses they select.

Parent /Guardian Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_  
 Revised 1/23/18 \_\_\_\_\_ Date: \_\_\_\_\_  
Students, please have this form with you on your scheduled day of registration.

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Santa Ynez, California 93460-0398

## Welcome to Santa Ynez Valley Union High School!

<http://www.syvpirates.org>

Below are the dates that the SYVUHS counselors will meet individually with your child at his/her elementary school. Before the date indicated for your student's school, please check off from your "to-do" list items 1 - 3.

*(Spanish: A continuación se indican las fechas en las que los consejeros de SYVUHS se reunirán individualmente con su hijo en su escuela primaria. Para la fecha indicada para la escuela de su estudiante, los artículos 1-3 necesitan ser revisados de su lista de "hacer".)*

1. **Be sure to have completed the online enrollment of your student. Instructions are on the yellow sheet of paper that was included in this mailer!**

*(Spanish: A continuación se indican las fechas en las que los consejeros de SYVUHS se reunirán individualmente con su hijo en su escuela primaria. Para la fecha indicada para la escuela de su estudiante, los artículos 1-3 necesitan ser revisados de su lista de hacer.)*

2. **Be sure your student brings your proof of residence (description of what works is clarified when you complete number one above) to the meeting with the counselor!**

*(Spanish: Asegúrese de que su estudiante traiga su prueba de residencia a la reunión con el consejero.)*

3. **Be sure your student bring this sheet of paper (course requests) to the meeting with the counselor!**

*(Spanish: Asegúrese de que su estudiante traiga esta hoja de papel a la reunión con el consejero.)*

### **STUDENT REGISTRATION DAY - FOR STUDENTS ONLY**

SYVUHS counselors will meet individually with your child at his/her elementary school as indicated below.

*(Spanish: Los consejeros de SYVUHS se reunirán individualmente con su hijo en su escuela primaria como se indica a continuación.)*

<b>ELEMENTARY SCHOOL</b>	<b>DATE</b>	<b>TIME</b>
Jonata Middle School	Tuesday, March 6	8:30 A.M.
SYV Christian Academy	Friday, March 9	8:15 A.M.
Los Olivos Elementary School	Wednesday, March 7	8:30 A.M.
Santa Ynez Valley Charter School	Monday, March 5	12:45 P.M.
Santa Ynez College School	Wednesday, March 7	8:30 A.M.
Solvang Elementary School	Thursday, March 8	8:30 A.M.
Vista de las Cruces School	Friday, March 9	1:00 P.M.

If you have any questions, please feel free to contact us at 688-6487 at the extensions listed below.

*(Spanish: Si usted tiene cualesquiera preguntas, sienta por favor libre de entrarnos en contacto con en 688-6487 en las extensiones enumeradas abajo.)*

Mark Swanitz  
Principal – Ext. 3563

Danielle Lageman, Counselor  
Grd 9-12, last name A-G  
Ext. 3211

Jon Morris, Counselor  
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**OVER**

**(Other side - freshman course requests)**

# ONLINE ENROLLMENT AND ESTABLISHING A PARENT PORTAL ACCOUNT

SYVUHSD Online Enrollment allows a parent to quickly start the process of enrolling a student. Information about the student such as emergency contacts, medical, and language information will be collected. Upon completion, the student's information is electronically sent to the school. The submitted information is reviewed by the registrar, and if complete, the student is enrolled pending confirmation of residence address, immunization status, and review of the birth certificate.

## Creating an Account

Below are the steps – after completing each step, click on “next”:

1. Log on to <https://syvpirates.org> and click on the guidance office page, followed by the registration tab.
2. Click on enroll a new student.
3. Select the school year – incoming 9<sup>th</sup> graders who are starting school in the fall of 2018 will select 2018-2019.
4. Print the next page that lists the information you need so it can be gathered before you proceed.
5. If this is your first student to attend SYHS, fill out the information under “create a new account”. **Be sure to save the email address and password as they will be your access to the parent portal and all of your student's information in the future.** Parents who already have a parent portal account, can simply login to add another student.
6. On the next screen, click I agree.
7. Enter the student's name and grade (8<sup>th</sup> graders enrolling for ninth grade use grade 9).
8. Complete address information. A street address must be inputted even if all mail goes to a post office box.
9. Select the school
10. The next step will tell you that your account has been created but needs to be verified. Verification is accomplished by the school sending you an email. Please check your email for an email from “Santa Ynez Valley UHSD – Aeries Online Enrollment” and follow the instructions to finish enrollment. If you do not receive the email, please check your spam or junk mail folder.

## Completing the steps in the link you were sent from number 10 above.

Below are the steps – after completing each step, click on “next”:

1. Enter the requested information under “General Student Information”. Please note that at any time you may click on the right side of the page that you wish to complete the enrollment process at a later time.
2. Enter the “Language Information”.
3. Complete the “Resident Parent Information”.
4. Answer the question regarding if there are any “Restrained” individuals for the student.
5. Enter information regarding the “Primary Physician” for the student.
6. Please enter information regarding “Emergency Contacts”; one must be listed.
7. On the “Health Survey” screen, please provide a list of any medical conditions this student has by selecting a medical condition from the drop down selection and click add. You may provide additional information about the condition in the comment box (**This information will be kept confidential**). ***This would include any medications/prescriptions taken regularly and other Confidential Health/Medical Information such as anything which would limit activity or may require special care during this school year (e.g. cardiac, diabetes, epilepsy, orthopedic, severe allergy, emotional; also, hearing, vision or speech problems).***
8. Complete the requested information under “Other District Enrollments”.
9. Under “Authorizations”, please answer each of the Authorizations/Acknowledgment questions listed below; Education Code Sections 48980, 48982 & A.B. 25 require parent/guardians to acknowledge they have been made aware of each.
10. The next page lists all the “Documents” you need to be aware of that are pertinent to your student's attendance at Santa Ynez Valley Union High School. Please note most documents are available in both English and Spanish. The one document that is required for you to open is the “Proof of Residence” document – it explains what you are required to provide that is acceptable.
11. The “Supplemental Questions” are important. They will guide the high school in how much or little information to release regarding your student.
12. The “Enrollment Confirmation” page is a summary the collected enrollment information. Click a section's edit button to correct entries. If everything appears correct, click the “Finish” button to finalize the enrollment. A printer friendly page will be provided for your records.

The online portion of your student's enrollment is now complete. Pay particular attention to the final page of the “Enrollment Confirmation” section. It lists the items that must be submitted to the guidance office to complete enrollment. Once enrollment is complete, you will start receiving all pertinent high school mailings and your student's course requests will be inputted.

QUESTIONS? Please contact the registrar, Alexa Restad, either by email at [arestad@syvuhsd.org](mailto:arestad@syvuhsd.org) or by phone at (805) 688-6487, ext. 3208.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

**ALLAN HANCOCK COLLEGE CONCURRENT ENROLLMENT GENERAL INFORMATION**

(For courses offered at Santa Ynez Valley Union High which receive credit at Allan Hancock College (AHC))

Para español, contacto Alicia Valdiviezo 922-6966, ext 3846

**Information:** Freshmen level concurrent enrollment courses currently offered during 2017-2018.

1. Concurrent enrollment courses receive AHC college credit as well as credit on a student's SYVUHS transcript.
2. All freshmen take the Focus On Success course which is an AHC concurrent enrollment course.

Course number	Course Title	AHC College credits
6056	Focus On Success	3 credits (non-transferable to other colleges)
2201	Concert Band	1 credit (transferable to other colleges)

3. In order to earn the college credit, students must create an account and apply to AHC.
4. There are no fees attached to earn these college credits.

**Steps:**

1. This form is a guide to create an account and apply to AHC; it is a form you will want to keep in a safe place for reference.
2. Please follow the easy step-by-step instructions on how to create an account with AHC which starts below.
3. **IMPORTANT: Once your account has been created, please enter your "H" number when requested on other enrollment papers.**
4. You may turn this sheet in with your enrollment papers if you wish the high school to file it with your high school enrollment papers for safe keeping.

**Important information to keep that is related to your Allan Hancock College account:**

Student's Legal Name: (Last name, first name, middle name)		Student's Social Security #: (optional but student must know)	
Student's AHC User Name:		Student's email address:	
Student's AHC Password:		Student's residence Address: (Street, City, State, Zip)	
Password Security question/answer one:		Student's Mailing Address: (Street or PO Box, City, State, Zip)	
Password Security question/answer two:		Parent's Approx. annual income: Opt - For AHC financial aid	
Student's AHC "H" Number: (AHC will give you this number)			

**INSTRUCTIONS – HOW TO COMPLETE AHC CONCURRENT ENROLLMENT APPLICATION**

The AHC online enrollment process has three parts. PRIOR TO STARTING please gather the above information which will be needed to complete the application. It should only take about 10 minutes if you follow the steps below. For assistance in English, please call Alexa Restad in the SYVUHS guidance office, 688-6487, ext 3208.

**PART 1: CCCApply Account**

- Logon to [www.hancockcollege.edu](http://www.hancockcollege.edu)
- Click on **APPLY & REGISTER**
- Click on orange **APPLY FOR ADMISSIONS** tab
- Click on next orange **APPLY FOR ADMISSIONS** tab
- Click on "Create an Account" link
- Click on blue "Begin Creating My Account" tab
  - Complete all information on this section. If the student does not have a Social Security Number, check box at bottom of the first page then continue.
  - Once finished with this section, click *continue*.
- On the next page, you'll see "Introduction" at the top of the page – click on blue "Start Application" tab

## PART 2: CCCApply Application

- Enrollment Information
  - Term Applying For: *Fall 2018*
  - Intended Major: *pick any **except** NonCredit Community Education*
  - Educational Goal: *Complete credits for high school diploma or GED*
  - Click “continue”
- Account and Mailing Information
  - Check information, edit if needed, then click “continue”
- Personal Information
  - Complete all information then click “continue”
- Education
  - College Enrollment: IMPORTANT NOTE – *Click on Enrolling in high school (or lower) and college at the same time*
  - Have you attended high school for more than three years? *Click NO*
  - Last high school attended: *click on “I attended high school”*  
(answer the remaining questions – in the box, type *Santa Ynez* and a dropdown menu will pop up – click on *Santa Ynez Union High*)
- Citizenship/Military
  - Status – *click appropriate box*. (NOTE: if the student is a non US citizen, click on “other” and then “no documents”). One’s status has no effect on one’s ability to enroll in AHC concurrent enrollment courses.
  - U.S. Military/Dependent of Military – *click appropriate box*
- Residency – *click on appropriate box*
- Needs & Interests – *no need to click on anything*
- Consent: *Be sure to click on the I CONSENT button*
- Review Application: *look the application over and, if no need to edit, click on the blue “I have reviewed this application and confirm it is complete and accurate” button.*
- There is a brief, two question survey. Complete and log out
- Your student should almost immediately receive an email stating that he/she has completed the CCCApply application.

## PART 3: Setting up the myHancock account

- Within 24 hours, your student should receive a separate email from Hancock College with their “H” number and instructions to set up his/her *myHancock* account.
- Go back to the Hancock website ([www.hancockcollege.edu](http://www.hancockcollege.edu))
- Click on the blue *myHancock* icon near the upper right-hand corner
- Follow the instructions in the email to set up the account.
- For example, the user name will be in the email – it’s usually the student’s first name, then a period, then last name (i.e. *joseph.garcia*). Some students may have a number after the last name (i.e., *joseph.garcia2*).
- The student then re-sets the temporary password. **BE SURE TO WRITE THIS DOWN.**

## IMPORTANT INFORMATION TO KEEP (an ideal spot to keep this information is in the student’s cell phone):

- Username
- Password
- “H” number

This is the only time while in high school that the student will need to complete the online application. The student keeps the same account number all four years of high school as well as post-high school.

## **FREQUENTLY ASKED QUESTIONS**

(For more information read the Registration Guide found on the school web site – [www.syvpirates.org](http://www.syvpirates.org))

What are the English placement and Math diagnostic exams? *Both exams will be administered this spring to determine the appropriate English and Math placement. The English exam (RI) is reading-based. The math test is a diagnostic exam that tests the student's knowledge of fundamental math concepts necessary to be successful in Math 101. Students should take the tests seriously as they are important factors in their math and English placement in ninth grade. There is a practice test for the math exam available on the school website. <http://www.syvpirates.org>*

What is Math 101? *Math 101 is the first college prep math course in the integrated math sequence; it is UC/CSU approved. All students must complete Math 101 or its equivalent before taking any other SYVUHS higher level math course. The concepts taught in Math 101 are required by the state for graduation.*

Why would my student be placed in Math 90? *A student is placed in Math 90 if the student's score on the math diagnostic test indicates the student does not have the fundamentals to be successful in Math 101. Math 90 is a preparatory class for success in Math 101. While Math 90 is not a UC/CSU approved college prep course, it will count as one of the three years of math required for graduation.*

How do the scores on the RI affect my student's English placement? *Students must score at least 1050 to be placed in CP English 1 and 1080 to be placed in Honors English 1; any score below 1050 places students in CP Comprehensive English 1. Students scoring below 1000, will be placed in both CP Comp English 1 and READ 180. READ 180 is a course designed to improve students' reading skills so they can be successful in English.*

May my student retake any of the diagnostic tests for English or Math placement? *Yes, students may re-take each exam **once**, the re-test must be completed before July 13, 2018.*

What are prerequisites for Honors English 1 beyond an RI score of at least 1080? *Students must have a "B" or better in **all** trimesters/semesters of **all** 8<sup>th</sup> grade English courses.*

If my student does not meet the prerequisites for a course, can they complete a waiver to gain access in their freshman year? *No. Waivers are only available to grades 10 through 12.*

My student is planning to take AP science courses as a junior and senior. Which science class should the student take as a freshman? *The freshman who wants to eventually take AP science courses preferably would take **The Living Earth Honors** in the freshman year. However, a freshman must have earned a "B" or better in **all** trimesters/semesters of the 8<sup>th</sup> grade science **and** English courses to be eligible. If students also want to participate in the FFA program, they should take **Ornamental Horticulture or Biology and Sustainable Agriculture** as an elective and **The Living Earth Honors** as their science course.*

What would prevent my student from taking Spanish? *Students may not take any World Language course (such as Spanish 1 or Beginning Spanish for Spanish Speakers) if they have earned less than a "B" or better in **all** trimesters/semesters of **all** 8<sup>th</sup> grade English courses.*

What is required of 9<sup>th</sup> graders to be able to earn college credit through the high school's Allan Hancock College (AHC) concurrent enrollment program? *In order to earn college credit, **students must create an account with AHC**. In this mailing is an information sheet explaining the steps to concurrent enrollment and the deadlines as well as what courses are eligible. There are no fees or pre-requisites. For more information on AHC concurrent enrollment, please see the school's guidance office website - <http://www.syvpirates.org/Page/364>*

Do I need a recommendation from my student's eighth grade teacher for my student to be considered for the AVID class? *Yes. Students also need to complete and turn in an application as well as be interviewed. AVID Applications are available on the SYVUHS website [www.syvpirates.org](http://www.syvpirates.org) or in the Guidance Office.*

**The above is based on information available on February 7, 2018**

## GUIDELINES to COURSE SELECTION - Freshmen

Note: Incoming Freshmen may not waiver any grade prerequisites to gain access to a class; waivers are only available to grades 10-12 for an Honors or AP class. Please review the Registration Guide online - <http://www.svypirates.org>

GENERAL	All classes are year-long. Request to change elective courses <u>ENDS August 3, 2018</u> . Students only have 4 years to earn 250 credits. Credits must be earned in specific areas – see Registration Guide for details. No credits are accumulated when student earns an “F” grade.
Agriculture	Participation in FFA (and/or to take an animal to fair): Students must be enrolled in either “Biology and Sustainable Agriculture” or “Ornamental Horticulture” as a freshman.
English	<p>RI TEST: All incoming students must take the Reading Inventory (RI) placement test unless they are to be placed in a Special Education ENGLISH class. Students may re-test <u>once</u>; re-testing must be completed by July 13, 2018.</p> <p>Honors English: “B” or better in all 8th grade English grades (semesters or trimesters) AND RI Lexile greater than 1079.</p> <p>CP English: RI Lexile score greater than 1049.</p> <p>Comprehensive English (CP): RI Lexile score less than 1050.</p> <p>READ 180: Students with an RI below 1000 will also be placed in READ 180 as well as CP Comprehensive English 1.</p>
Mathematics	<p>Math diagnostic asesment: A math diagnostic assessment is required for all 9<sup>th</sup> graders. Students may re-test once; re-testing to be completed by July 13, 2018.</p> <p>Math 101: Math 101 is the beginning placement for all incoming 9<sup>th</sup> graders. Exceptions are very limited. For instance, a very small number of students will be placed in a math course titled Math 90 which helps prepare students for Math 101.</p>
SCIENCE	<p>There are three choices for science; all are college prep. “The Living Earth” and Biology and Sustainable Agriculture do not have pre-requisites.</p> <p>“The Living Earth Honors”: Incoming Freshmen – Need a “B” in all trimesters/semesters of 8<sup>th</sup> grade science and 8<sup>th</sup> grade English.</p>
World Lang.	<p>Spanish 1, Beginning Spanish for Spanish Speakers: Grade of “B” or better in all trimesters/semesters in 8<sup>th</sup> grade English classes.</p> <p>Spanish 2: 8<sup>th</sup> grade Spanish 1 class with “B” or better all trimesters/semesters</p> <p>Honors Spanish 2: 8<sup>th</sup> grade Spanish 1 class with “A” or better all trimesters/semesters</p>
OTHER	<p>AVID: The student must complete and turn in the AVID application, one letter of recommendation from a current 8<sup>th</sup> grade teacher. The student will be interviewed on registration day at their elementary school by a counselor.</p> <p>PE: Required. Participation in a sport does NOT replace Freshman PE.</p> <p>Fresh Core: Required course consisting of one semester of Freshman Technology and one semester of Focus On Success.</p> <p>Allan Hancock College concurrent enrollment: In order to earn college credit in eligible courses, students must apply and create an account with Allan Hancock College and turn in the resulting AHC “H” number on their SYVUHS registration form. As of 12/1/17, the concurrent enrollment courses for freshmen are Focus on Success.</p>