



**Canton Independent School District
Transfer Policy**

Student Name: _____ **Grade Level (2018-19):** _____

The Board reserves the right to accept or reject any nonresident transfer student for admission to Canton ISD. A student wishing to transfer into Canton ISD shall file an application for transfer with the Superintendent's Secretary.

The deadline for returning applications: Monday, May 21, 2018

The following factors will be considered:

1. The grade level of the student seeking admission and the effect of additional students at the grade level on class size, staffing, and facilities.
2. The disciplinary and criminal record of the student seeking admission.
3. The attendance record of the student seeking admission.
4. The academic record of the student seeking admission.
5. Any additional factor not prohibited by law as deemed relevant by the Board.

Transfer fee is set at **\$250.00** per student and will be required if your child/children is approved. The full payment is recommended per family; however, a minimum of **\$125.00** per student may be paid in two installments.

For new transfer students, the first payment will be due on this date or when approved:
Monday, July 9, 2018

The second semester payment will be due no later than:
Monday, December 10, 2018

Payments not received by the above date, will result in the student's transfer being revoked. There will be no refunds.

*Transfer fee is not refundable because of transfer revocation or student withdrawal.

*Transfer may be revoked by the Superintendent at any time for good cause.

Other information:

1. Transfer applications. Applications are considered on an individual basis without regard to sex, race, national origin, color, religion, disability, or ancestral language. In making decisions, the Superintendent may consider Student's attendance and disciplinary history, as well as the District's class sizes, available resources, and any potential effect on resident students.
2. GT program. Parent acknowledges that placement of a transfer student in the District's gifted and talented program is contingent upon a review of records, observation reports, and re-evaluation.

3. Transportation. Canton ISD is not required to provide transportation to out of district transfer student.

4. Parent's signature. The parent's signature below constitutes consent by the parent for CISD officials to obtain and review, for the purpose of the application for transfer, copies of the Student's records maintained by any school district in which the Student has been enrolled, including the district in which the Student is currently enrolled, if any.

5. Additional conditions. This section does not limit the provisions in this agreement concerning disciplinary infractions. Because an inter-district transfer is a privilege rather than a right, the agreement may be revoked for any of the following reasons, without limitation:

- a. The student's attendance has fallen below ninety-five percent in any semester.
- b. The student has earned repeated failing grades in any class.
- c. The student has engaged in repeated minor violations of the Student Code of Conduct.
- d. The student has engaged in any gang-related activity.
- e. The student has engaged repeatedly in behavior that hinders the learning of other students.
- f. The student has engaged in conduct that is disruptive to the educational process of the District.
- g. The student's vaccination record becomes out of compliance with state law.
- h. A District administrator determines that a false statement has been made in any part of this application.

Upon the occurrence of any of the listed circumstances, the Superintendent shall, before making a decision, receive the recommendation of the campus Principal concerning the status of the transfer. If the transfer is revoked, the District will notify the Parent and the Student's school district of residence.

Duration of the agreement:

Unless canceled or revoked by its terms, the agreement applies for one academic school year, the year of 2018-2019.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date



Canton I.S.D.
2018-19 Transfer Application for New Students

Section A: General Information

Date of Application: _____

1. Student's Name _____ Grade Level (18-19): _____

2. Student's Date of Birth: _____ SSN: _____

3. Parent(s) or Guardian Name: _____

4. Address (residing and mailing address if different) of Parent(s) or Guardian Completing Application: _____

5. Daytime and Home Telephone Numbers of Parent(s) or Guardian(s):

6. The student is currently enrolled in:
____ Public school. District name and phone number _____
____ Private school. School name and phone number _____
____ Charter school or academy. School name and phone number _____
____ Homeschool.

7. Sibling(s) Name(s) and Grade that are applying to transfer:

8. School District name the student resides in _____

(Office will fill this out)
District Number: _____ Campus Number _____

9. Through which grade (PK-12) has the Student successfully completed his/her education? _____

10. Has the Student engaged in conduct or misbehavior within the preceding year that has resulted in removal to an alternative education program (AEP), a disciplinary assignment outside the regular classroom, or expulsion from any school district, charter school, private or parochial school, or academy? **YES / NO**

If yes, please specify school and disciplinary placement. _____

Reason for Removal: _____

Duration of Removal: _____

11. Is the Student on probation, conditional release, or informal adjudication from a juvenile court for engaging in delinquent conduct or conduct in need of supervision? **YES / NO**

12. Is the Student on probation or other conditional release for conviction of a criminal offense? **YES / NO**

13. Has any official, administrator, or director of the school from which the Student is transferring communicated to you that the Student would not be permitted to return to the school the following academic year? **YES / NO**

If yes, what reason was given? _____

14. Are state-required vaccinations of the student complete and current? **YES / NO**

If yes, please submit a copy of the vaccination record(s) within 30 days of your application to the school nurse.

Section B: Affirmation

I understand that making a false statement in this document or any other document for the purpose of school enrollment is a criminal offense under Section 37.10 of the Texas Penal Code and could subject me to imprisonment for up to two years and/or a fine up to \$10,000. I further understand that enrollment of a child under false documents is a violation of Section 25.001 of the Texas Education Code and subjects me to liability under Texas law for the greater of these amounts: the maximum tuition permitted by law or the cost per student budgeted by the District for maintenance and operating expenses.

SIGNED (PARENT OR LEGAL GUARDIAN) _____ Date _____

*****The following documents are required at the time of application unless your child/children attended Canton ISD during the 2017-18 school year:**

- 1) Last years and current year report cards
- 2) Last years and current year discipline report (if the student does not have a discipline record, please provide from the Campus Principal or Assistant Principal a written letter stating that there is not a record)
- 3) Last years and current year attendance report
- 4) Last years and current year STAAR Test Report
- 5) Current transcript if you attended High School last year
- 6) Proof of Residence (utility bill, water bill, or rental/lease agreement. The address where the electrical or water service is being provided must be included on the bill. The address will also need to be included on the lease agreement).

Approved _____ Not Approved _____

Principals Signature _____ Date _____

Approved _____ Not Approved _____

Superintendent Signature _____ Date _____