

Bylaw

CONDUCT OF MEETINGS

Quorum

A majority of all members of the board shall constitute a quorum.

Organization Meeting

The Bordentown Regional Board of Education shall organize annually at a date and time specified by law, at which time newly elected members shall take office.

A. During its organization meeting, the board shall:

1. Adopt all existing policy;
2. Elect one of its members as president and another as vice president;
3. Adopt all existing school curricula;
4. Appoint a treasurer, and if deemed by the board to be necessary, a deputy treasurer of school money;
5. Designate a depository (depositories);
6. Appoint an auditor;
7. Designate official publication(s);
8. Establish the time and place of Board meetings for the ensuing year;
9. Adopt notice of mailing fees;

B. The board may conduct such other business as it deems desirable.

Regular Meetings

The time and place of the regular action meetings of the board of education shall be established at the organization meeting.

The board will consider and act upon matters within its authority as prescribed by the statutes, the rules and regulations of the State Board of Education, and its own policies.

There will be two public forums held. Also, there will be public input relative to specific matters on the agenda at the time of discussion, upon recognition of the chair.

In order to keep the community informed, it is the intent of the board to supply handouts to the audience whenever realistic in the sense of volume and content.

Public Forum

The purpose of the public forum is to provide a place on the agenda for citizens to bring concerns and questions to the board. During this section, the president will request a raising of hands to denote how many persons wish to address the board. If the number of speakers exceeds five (5), the president will evoke a five-minute limit to each person's comments. A limit of thirty (30) minutes will be devoted to the first public forum on the agenda format. The first public forum will be on agenda items only. The second public forum may address all other topics. No public criticism of staff members will be permitted.

Adopted: September 2008
NJSBA Review/Update: June 2014
Readopted:

CONDUCT OF MEETINGS (continued)

Key Words

Parliamentary Authority, Presiding Officer, Agenda, Quorum

Possible

<u>Cross References:</u>	*1220	<u>Ad hoc</u> advisory committees
	*9121	Election and duties of president
	9325.4	Voting Method
	9326	Minutes

*Indicates policy is included in the Critical Policy Reference Manual.