

New Haven Unified School District

UNION CITY • SOUTH HAYWARD • (510) 471-1100

34200 ALVARADO NILES ROAD • UNION CITY • CA 94587

BOARD OF EDUCATION

Michael Ritchie, President
Linda Canlas, Clerk
Sarabjit Cheema, Member
Jonas Dino, Member
Michelle Parnala, Member

CO-SUPERINTENDENTS

Arlando Smith
Akur Varadarajan



DATE: August 25, 2015

OWNER: New Haven Unified School District

PROJECT: RFQ #764 - Request for Proposals
Solid Waste, Compost, and Recycling Collection & Disposal
Services

SUBJECT: ADDENDUM NO. 1

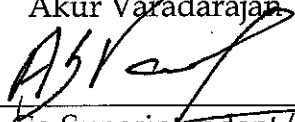
=====

CHANGES, CLARIFICATIONS, AND/OR ADDITIONS TO THE
RFP DOCUMENT AS FOLLOWS:

Attached please find the following:

1. Responses to Vendor Questions.

New Haven Unified School District
Akur Varadarajan



Co-Superintendent/
Chief Business Officer

**NEW HAVEN UNIFIED SCHOOL DISTRICT
REQUEST FOR PROPOSALS #764
SOLID WASTE, COMPOST, AND RECYCLING
COLLECTION & DISPOSAL SERVICES**

ADDENDUM NO. 2

Response to Vendor Questions

Question 1: Will NHUSD make available an Excel and Word document to populate the Rate Charts and other required information?

Response: *Yes, Excel formats of charts will be sent to all prospective bidders that attended the mandatory pre-bid meeting.*

Question 2: Will the District consider extending the RFP due date to allow thorough evaluation and financial review of the required information? We propose a date after Labor Day preferably September 11, 2015.

Response: *The RFP Due Date is now being extended to 10:00 a.m. on September 11, 2015. Award of this contract will now be presented for Board Approval on October 6, 2015. Article I, Schedule of Events is now changed to:*

- c. RFP Due Date: September 11, 2015 @ 10:00 a.m.*
- d. Board Approval: October 6, 2015*
- e. Contract Start Date: October 6, 2015*

Question 3: In reviewing the Contract Agreement between the New Haven Unified School District, we identified a few areas that we have concern or questions regarding draft contract language. Will the Proposer have an opportunity to submit changes or recommendations to contract language i.e. submit a redline version for review to the District?

Response: *The District's contract language has been approved by its legal counsel and no changes to the contract will be accepted. Bidders will need to comply with the RFP and contract languages to deem their bids responsive.*

Question 4: New Programs. Contractor will provide signage on all solid waste, compost, and recycling as deemed necessary by CIWA or the District to help promote the District's effort in increasing the recycling program. Contractor will collaborate with CIWA and the District to expand and maintain the following recycling programs: Compost, listed on rate table. The Rate Tables does not include a separate entry for Public Education and Outreach material cost, i.e. signage, in-class room material, posters, manuals etc.

How would the District prefer to have these cost listed in the proposed Rate Tables?

Response: *The District and CIWA will work together with the awarded Vendor to develop and publish the appropriate signage in reasonable quantities for the programs. The district and the awarded vendor will come to a mutual agreement regarding pricing and other terms for this service at a later date. These costs will not be part of bid evaluation and is not required at this time.*

Question 5: Education, Training, and Employment Program. The District intends to partner with the successful bidder to develop and establish educational, training, and employment opportunities for the youth of New Haven Unified School District.

Whose is responsible for providing trainers, collateral material etc., CIWA or the Bidder? How will cost and time considerations be accounted for?

Response: *The District and CIWA would partner with the Contractor to develop "Green Technology and Business" opportunities for students, i.e. annual tours of MRF-Materials Recovery Facilities, Employment Opportunity seminars for a reasonable number of students. The district and the awarded vendor will come to a mutual agreement regarding pricing and other terms for this service at a later date. These costs will not be part of bid evaluation and is not required at this time.*

Question 6: *Collection Service:* - No collections shall occur before 6:30 am as per the city of Union City noise ordinances. If Contractor violates this requirement, a penalty of \$100.00 per location will be deducted from the monthly invoice. *Compliance with Laws & Codes:* Work may not start prior to 6 AM but need to be completed by 7:30 AM, which may require multiple trucks. If service is not completed by 7:30 AM it must be serviced after 3:00 to avoid children coming and going. Committing to specific time window impedes operations ability to route efficiently and control costs.

Please confirm the approved start time for servicing NHUSD!

Response: *Due to the City of Union City noise ordinances, the service start time is being changed to 6:30am at all locations. "Work may not start prior to 6:30 a.m. but need to be completed by 7:30 a.m., which may require multiple trucks. If service is not completed by 7:30 a.m. it must be serviced after 3:00 p.m. to avoid children coming and going." At all times, consideration must be given to the safety of students, parents and District staff during school operations especially considering student arrival and departure times.*

Question 7: Timely Service: Respond to reports of missed collections of garbage in no more than four hours. This includes Saturday and Sunday if missed on Friday or Saturday. 4-hour response on Saturday and Sunday?

Response: *Saturday and Sunday responses will be considered in compliance within 4 hours on the next regular business day i.e. Monday.*

Question 8: Is 4-hour response required on calls at any time of day and any day of week? i.e. if school calls at 6pm, do we have 4-hours to respond?

Response: *Responses will be considered in compliance within 4 hours on the next regular business day.*

Question 9: Contractor is required to provide replacement containers for those removed for cleaning or repair within 24 hours of notification. Remove or paint over graffiti within 48 hours of discovering the graffiti.

Will the same time restrictions to service the schools (no earlier than 6:30 am no later than 7:30 am), apply to replacing or painting of containers?

Response: *Due to the City of Union City noise ordinances, the service start time is being changed to 6:30am at all locations. "Work may not start prior to 6:30 a.m. but need to be completed by 7:30 a.m., which may require multiple trucks. If service is not completed by 7:30 a.m. it must be serviced after 3:00 p.m. to avoid children coming and going." At all times, consideration must be given to the safety of students, parents and District staff during school operations especially considering student arrival and departure times.*

Question 10: Clarification on Bid Forms:

a. Annual Cost: I assume we multiply the weekly charge by 4.33 (52 annual weeks / 12 months = 4.33 weeks per month) to get the monthly charge, and multiply the monthly charge by 12 to get the annual charge.

Response: *Table 1-A, 1-B, 1-C:*

For bid evaluation, please enter a weekly charge in the appropriate column multiply by 4.33 (52 annual weeks / 12 months = 4.33 weeks per month) to get the monthly charge, and multiply the monthly charge by 12 to get the annual charge.

Table 2: All billings will be monthly based on rates listed on Table 2 for scheduled services.

b. Maximum no charge bin cleanings 2x per year. Chargeable after 2 x per year. Bid sheet has a cell to enter price. RFP says as needed at least 1x annually

Response: *2x per year as needed – not mandatory for each site.*

c. Wheels on containers (page 13) – Bidder's standard is no wheels on bins larger than 4 yds.

Response: *Containers 4 yards and smaller shall have wheels and is deemed safe by District the Contractor.*
