

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS

MEETING MINUTES

HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

October 6, 2015

5:00 p.m.
Regular Session

- I. CALL TO ORDER: 5:04 p.m.
- II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS
- III. CLOSED SESSION

Called to order: 5:05 p.m.

- a. Public Employment Goal Setting
Title: Executive Director
- b. Public Employee compensation

- IV. OPEN SESSION 6:02 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u> x </u>
Jeff Coronado	<u> x </u>
Tony Song	<u> x </u>
Matt Smith	<u> x </u>
Dave Wallach	<u> x </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u> x </u>
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- V. REPORT OF ACTION TAKEN IN CLOSED SESSION

Moved by Mr. Wallach and seconded by Mr. Song to approve a 2% performance pay for all SJCA staff.

Ayes: 5 Noes: 0 Abstain: 0

Manning_x__Coronado_x__Song_x__Smith_x__Wallach_x__

VI. PRESENTATIONS: None

VII. BOARD OF DIRECTORS' REPORTS

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

IX. BUSINESS SESSION

A. Organizational

1. **#540** Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Smith

To approve the agenda and consent items for the regular meeting of October 6, 2015.

Ayes __5__ Noes __0__ Abstain __0__

Manning_x__Coronado_x__Song_x__Smith_x__Wallach_x__

Consent

2. **#541** Approval of Minutes

Moved by NA Seconded by _____

To approve the minutes of the regular meeting of September 1, 2015.

Ayes _____ Noes _____ Abstain _____

Manning___Coronado___Song___Smith___Wallach___

B. Education

3. Report of Information: SJCA update on student performance

Erin Shiroma will present the student results on last spring's California Assessment of Student Performance and Progress (CAASPP).

Erin Shiroma gave a thorough report of SJCA's performance on the CAASPP. SJCA performed far above the state and district averages. Ms. Shiroma attributed teacher collaboration and a well laid out strategy for addressing common core as factors to the school's success. This is in addition to the school's relentless focus on students.

4. Report of Information: SJCA Renewal Update

Dr. Patton will update the Board on the status of SJCA's charter petition renewal.

Dr. Patton updated the Board on the renewal process. Several of the Board members were concerned about the low percentage of students the District was wanting to bring into the charter school (20%). Administration was given direction to ensure that the number was raised to a much higher of a percentage. It was their opinion that in-district students should have priority. Administration was directed to seek information from counsel regarding the possibility of seeking charter petition approval from LACOE. While this was not the Boards' first choice, they wanted to be sure the SJCA was positioned to get an approval within the needed timeline.

5. Report of Information: "Teacher Talks" Update

Dr. Patton will update the Board on the status of her annual "Teacher Talks."

Dr. Patton gave the Board a report on her annual "Teacher Talks." She reported how impressed she was with the immediate focus on student needs teachers were discussing. The discussions also centered on CASSPP data and new curriculum.

C. Business

6. #542 Purchase of interactive white boards for TK, Kinder and 4th grade classrooms, as well as additional technology items.

Moved by Mr. Smith and seconded by Mr. Song

To approve the purchase of interactive whiteboard for instructional purposed in all TK, Kinder and 4th grade classrooms, as well as additional technology items.

Ayes 5 Noes 0 Abstain 0

Manning x Coronado x Song x Smith x Wallach x

Consent

7. #543 Purchase Orders

Moved by NA Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Manning _____ Coronado _____ Song _____ Smith _____ Wallach _____

Consent

8. #544 Warrant Approvals

Moved by NA Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Manning _____ Coronado _____ Song _____ Smith _____ Wallach _____

Consent

9. #545 Donations

Moved by ___ *NA* _____ Seconded by _____

To approve the donations to SJCA.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

Consent

10. **#546** Consultant Services – Prop 39 Energy Grant Indoor Environmental Services (IES)

Moved by ___ *NA* _____ Seconded by _____

To approve the Prop 39 contract.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

11. **#547** Flex Spending Extension

Moved by Mr. Wallach and seconded by Mr. Song

To approve the extension for the flex spending program.

Ayes ___5___ Noes ___0___ Abstain ___0___

Manning_x___ Coronado_x___ Song_x___ Smith_x___ Wallach_x___

Consent

12. **#548** Consultant Services

Moved by ___ *NA* _____ Seconded by _____

To approve the LACOE Peoplesoft renewal.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

Consent

D. Personnel

13. #549 Personnel Report

Moved by ___NA___ Seconded by _____

To approve/ratify personnel as presented.

Ayes _____ Noes _____ Abstain _____

Manning___ Coronado___ Song___ Smith___ Wallach___

X. INFORMATION SESSION

1. Board of Directors' discussion

Mr. Manning thanked everyone for their help on the Kiwanis/SJCA Golf Tournament. It was a great success.

The SJCA Board congratulated the SJCA staff with their success on the CASSPP. They applauded the staff's willingness to take on the challenge.

2. Dates to remember:

- a. Monday, Oct. 12th – PTO Meeting: 6:00 p.m.
- b. Wed., Oct. 14th – Dr. Patton in Sacramento
- c. Thursday, Oct. 15th – Great CA Shake Out
- d. Friday, Oct. 16th – School Carnival (3:30-7:30)
- e. Tuesday, Oct. 27th – WCUSD Votes on Charter Petition: Time TBD
- f. Next Board meeting – Monday, Nov. 2nd at 5:00p.m.

There being no further business to come before the Board of Directors, the regular meeting of October 6, 2015 is adjourned at

___7:35___ p.m. by ___***Chairman Manning***_____.