

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marilee Ervien, President, at 6:00 p.m., October 19, 2017, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Marilee Ervien
Mrs. Sharon Greenwood
Mr. Joey Hartnett
Mrs. Josephine Montoya
Mr. Allen Leonard

ABSENT:

APPROVAL OF THE AGENDA: Mr. Leonard made a motion to approve the agenda. The motion was seconded by Mrs. Greenwood and carried with an affirmative vote from all members.

APPROVAL OF MINUTES: Mr. Leonard made a motion to approve the minutes of the regular meeting held September 21, 2017. The motion was seconded by Mr. Hartnett. All members voted "aye". Motion carried.

CALL TO PUBLIC: Mrs. Ervien invited public comments on any listed items on the agenda at this time. She also informed the public that they could wait and make their comments on a particular item at the time that item appears on the agenda. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

OLD BUSINESS:

A. Second reading of the following Arizona School Boards Association Policy Services Advisories:

Advisory No. 588	Policy BBBA – Board Member Qualifications
Advisory No. 589	Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities
Advisory No. 590	Policy GCQF – Discipline, Suspension, and Dismissal of Professional Staff Members
Advisory No. 591	Policy GDFA – Support Staff Qualifications and Requirements (Fingerprinting Requirements)
Advisory No. 592	<i>Disregard as this applies to J-TEDs only</i>
Advisory No. 593	Policy IJJ – Textbook/Supplementary Materials Selection and Adoption
Advisory No. 594	<i>Disregard per ASBA and see Advisory No. 601</i>
Advisory No. 595	Regulation IKE-RB – Promotion and Retention of Students
Advisory No. 596	Policy JFAA – Admission of Resident Students
Advisory No. 597	Policy JFABC – Admission of Transfer Students (Academic Credit Transfer)
Advisory No. 598	Policy JFB – Open Enrollment
Advisory No. 599	Policy JL – Student Wellness
Advisory No. 600	Policy KB – Parental Involvement in Education
Advisory No. 601	Policy IJNDB – Use of Technology Resources in Instruction

Mrs. Mattox reminded the Board of the dates currently cited in Policy JFB and recommended that the final date of August 15 be changed to read “the first day of school”. There was discussion among the members of the Board regarding the Open Enrollment application procedure and timeline. The administrators in the audience shared information and comments.

Mr. Hartnett made a motion to adopt Advisories 588 – 591, 593, and 595 -601 as recommended by ASBA, and including the change on Advisory 598 (Policy JFB – Open Enrollment) as recommended by Mrs. Mattox. The motion was seconded by Mr. Leonard. All members voted “aye” and the motion carried.

NEW BUSINESS:

A. Request ratification of expense and payroll vouchers per Ratification List No. 805 totaling \$1,243,580.24. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 805. Mrs. Greenwood seconded the motion. All members voted "aye" and the motion carried.

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Jennifer Yazzie – JV/Freshman Volleyball Coach – High School
- Tom Breeze – 7th Grade Wrestling Coach – Junior High School

Mrs. Mattox recommended that the Governing Board approve extra duty stipends for the following personnel:

- Ginger Fischer – Music Department – Washington School
- Sarah Shumway – Music Department – Washington School

Mrs. Mattox recommended that the Governing Board approve the following volunteer:

- Kendall Ybarra – Volunteer Wrestling Coach – Junior High School

Mrs. Mattox recommended that the Governing Board approve the termination of the following employee:

- Randy Theesfeld – Substitute Bus Driver – District – Effective 10-6-17

The members of the Board asked questions, which were answered, and made comments.

Mrs. Montoya made a motion, which was seconded by Mr. Leonard, to approve the hiring, extra duty stipends, volunteer and termination of personnel as recommended by Mrs. Mattox. All members voted in the affirmative and the motion carried.

C. Mrs. Mattox requested that the Governing Board accept the following donations.

- \$300.00 to Washington School from Flagstaff Buick GMC for the Walk-A-Thon
- \$6.30 to Winslow High School from the Red Robin Loyalty Program
- \$189.00 to Bonnie Brennan School from SW Karma for a Spin the Wheel fundraiser event
- \$123.63 to Bonnie Brennan School from SW Karma for Sonic Night

A motion to accept the donations was made by Mrs. Montoya and seconded by Mr. Hartnett. A vote was taken and all members voted in the affirmative to accept the donations; therefore, the motion carried.

- D. Mrs. Lomeli requested that the Governing Board adopt the 2017-2018 Revised #1 Budget as reviewed during the previous public hearing.

Mr. Leonard made a motion, which was seconded by Mrs. Greenwood, to adopt the revised budget as presented. All members voted "aye" and the motion carried.

- E. Mrs. Lomeli requested that the Governing Board designate December 8, 2017, as the date for eligible teachers to receive the 1.06% salary increase.

A motion to designate December 8, 2017, as the pay date as requested was made by Mr. Leonard and seconded by Mrs. Montoya. All members voted in the affirmative and the motion carried.

- F. First reading of Policy GCO – Evaluation of Professional Staff Members

This relates to Inadequacy of Classroom Performance and Teacher Improvement Plans. Mrs. Mattox explained that the procedures being added to the policy are nothing different than what we've been doing, but they will now be part of the written policy. The Leadership Team is in support of this and it will ensure unity at all sites. She handed out the form for a Teacher Improvement Plan and reviewed the steps to be followed. The rubric which she previously provided to the Board will be used. The Board and administration discussed this matter further.

REPORTS:

- A. Mrs. Mattox informed the Board that the work on Exhibit JK-ED – Student Discipline has been completed. She said the Leadership Team worked hard on this and it will ensure consistency and fairness as every school will use the same Progressive Discipline Chart. The Board and administration discussed this further.

- B. The Board was presented with District Financial Reports for September, 2017. Mrs. Lomeli reported that 25% of the year had been completed and expenditures were at 17%.

- C. Superintendent's Reports

Mrs. Mattox said the second quarter is well underway; benchmark results are being assessed and data digs have been scheduled. Employee evaluations have begun.

She said the plan at this time is to have a work/study session on the first Thursday of December.

Mrs. Mattox shared with the Board that yesterday she attended a required consultation with tribal officials in Flagstaff to review our spending of federal monies we receive through the Every Student Succeeds Act (ESSA). Accompanying her were Mrs. Denise Estudillo, Federal Programs Director; Mrs. Loretta Chischilly; Federal Programs Secretary; Mrs. Darlene McCauley, WJHS Principal; and Mrs. Dodie Montoya, Board Member. She said it was good to have a team attend the meeting and she was proud of our District. It was a good exchange.

C. Board President's Reports

Mrs. Ervien thanked Mrs. Lomeli for her work regarding the teacher salary increase and the budget revision. Mrs. Lomeli is appreciated for all she does; our District has excellent financial management.

**BOARD
COMMENTS:**

Mrs. Montoya thanked Mrs. McCauley, Mrs. Estudillo, Mrs. Chischilly and Mrs. Mattox for their work and report on ESSA and Impact Aid.

ADJOURNMENT:

At 6:36 p.m., Mrs. Ervien asked if there was a motion to adjourn the meeting. Mrs. Greenwood made such a motion and Mr. Hartnett seconded it. All members voted "aye" and the motion carried.

President

Vice-President

Clerk

Member

Member

Cyndie Mattox, Superintendent