
I. PURPOSE

Athlos Academy follows federal and state laws, regulations, guidelines, and practices regarding enrollment of all students.

II. POLICY

A. Athlos Academy's Open Application Period shall:

1. Be conducted annually.
2. Last at least one month and no more than three months.
3. Be advertised at least 45 days prior to the start day.
4. Use an online data collection system accessible via the school's website to accept applications.

B. Advertising for Open Enrollment and for ongoing student recruitment will include print distributions and live meetings, and will include outreach to underserved communities.

C. The school shall not discriminate in its admissions or enrollment policies based on race, color, religion, gender, national or ethnic origin, disability, intelligence level as ascertained by an intelligence quotient exam, special needs as defined in IDEA, or any other characteristic protected by applicable law.

1. No family shall be offered incentive or reimbursement to enroll.

D. If there are more applicants than available seats during the Open Enrollment period, a lottery will be held in accordance with applicable law and subsection J of this Policy.

E. Athlos Academy of Jefferson Parish will comply with all state requirements regarding student age at enrollment for kindergarten and first grade.

F. Enrollment Preference will be given as follows:

1. First to siblings of enrolled pupils and foster children of that pupil's parent/guardian(s);
2. Athlos Academy of Jefferson Parish is required to give enrollment preference to and to maintain an At-Risk student population in accordance with State law.

Enrollment and Lottery Policy

- G. Parent/guardian(s) of students enrolled in the school must indicate their intent to retain their seat for the following year annually and in writing. Unclaimed seats may be considered open and offered to students by lot at that time.
- H. Students who leave the school, but who have a sibling who remains enrolled, will not be given preferential enrollment should they choose to return. They may participate in the general lottery.
- I. When a vacancy occurs because of a student withdrawal, the school may fill the seat immediately.
- J. In compliance with Bulletin 126 §2709 regarding enrollment Lottery and Waitlist
 1. If the total number of eligible students applying to Athlos Academy exceeds the capacity of a program, a grade level, or the School, applicants shall be admitted based on an admissions lottery from among the total number of eligible applicants.
 2. Athlos Academy shall use a lottery for the selection of students in order to reach its maximum capacity and to determine the order in which students will be placed on a waitlist.
 3. Applicants shall be placed on the waitlist in the order in which they were selected in the School's lottery or in the order in which they applied if the application was submitted following the School's application period. If an opening occurs, selection from the waitlist shall begin with the first applicant on the waitlist.
 4. The School shall maintain its waitlist throughout each school year. Any student admitted to the School must be an applicant on the waitlist, if a waitlist exists for the respective program, grade or school.

Legal References:

[La. R.S. §17:3991](#)

Related Documents:

[Enrollment and Lottery Procedure](#)