

# Grant & Aid Application

[What to Expect](#) | [Form](#) | [Application Summary](#) | [FAQs](#)

## What to Expect in the coming pages



### Forms of Payment

Applicants are subject to a one-time non-refundable application fee of **\$30.00 per family**. The same application can be applied to multiple institutions provided they use the FACTS Grant & Aid Assessment services. We accept all major Credit Cards (Visa, Master Card, American Express, Discover).

### Application Questions

You can [view/print](#) the list of questions which will be a part of your application. Please note the questions may change based on the institutions you apply to.

### Required Documentation

Depending on your application some or all of the following documents may be required.

- Copy of your most recent Federal Form [1040](#), [1040A](#) or [1040-EZ](#) U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of all 2015 [W-2 Wage and Tax Statements](#) for both the applicant and co-applicant.  
**Please Note:** If you are applying before you have received all the 2015 W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting tax schedules if you have income/loss from any of the following\*:
  - Business - (Form 1040 Line 12) send [Schedule C](#) or [C-EZ](#) and [Form 4562](#) Depreciation and Amortization
  - Farm - (Form 1040 Line 18) send [Schedule F](#) and [Form 4562](#) Depreciation and Amortization
  - Rental Property - (Form 1040 Line 17) send [Schedule E](#) (page 1)
  - S-Corporation - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1120S](#) (4 pages), [Schedule K-1](#) and [Form 8825](#)
  - Partnership - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1065](#) (5 pages), [Schedule K-1](#) and [Form 8825](#)
  - Estates and Trusts - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1041](#) and [Schedule K-1](#)

\* **IMPORTANT:** If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your 2015 Federal Form 1040 Tax Return.

- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).

### Navigation

Before you begin, it will be helpful to get oriented with the Grant & Aid application.

- On the left side of the application, you will see the progress of the application. After each section is complete you will see a green check icon ✓.
- To the right of the form, you will see help text as you progress from field to field.
- Errors or problems with the application will be noted with a red error icon !, and you will be required to correct any errors before moving to another section.

Please do not use the browser Back button, doing so may cause unexpected results.

The form is automatically saved as you progress through by clicking the "Next" button. You may also save it by clicking the "Save & Exit" button.

[Begin Application](#)