

Public Policy Charter School  
Board Meeting Minutes  
Regular Meeting  
Monday, June 30<sup>th</sup> 2015  
6:00-9:00 PM

Location: 1281 Westwood Blvd Los Angeles, CA 90024

**Board Members**

Present:

Laura Baron  
Steve Holguin  
Mayra Rivas  
Rohit Shukla

Absent:

Judy Burton  
Ana Campos  
Emilio Pack

Board meeting called to order at 6:11 PM by Board President, Laura Baron.

**Consent Agenda**

1. Approval of Agenda
2. Approval of Minutes

**1. Approval of Agenda**

Action: Motioned by Rohit Shukla to approve board agenda; seconded by Mayra Rivas; approved 4-0-0.

**2. Approval of Minutes from April 13th, 2015.**

Action: Motioned by Steve Holguin to accept board minutes as presented with no additional changes; seconded by Mayra Rivas; approved 4-0-0.

**Action Items:**

- a. Board accepted resignation of Emilio Pack reviewed and noted.
- b. Resume and nomination letter reviewed by board. Steve Holguin nominates Kiumars Azani. Motioned by Rohit Shukla, seconded by Laura Baron; approved 4-0-0.
- c. Laura Baron moves to amend agenda to add Steve Holguin resignation as board treasurer and Mayra Rivas nomination for Board Treasure. Rohit Shukla seconded; approved 4-0-0.
- d. Board accepts Steve Holguin's resignation as Board Secretary.

- e. Laura Baron Nominates Mayra Rivas as Board Secretary and Treasurer; Rohit Shukla seconded; approved 4-0-0.
- f. Rohit Shukla motions for ratification of lease approval; seconded by Laura Baron; Approved 4-0-0.
- g. CEO Sonali Tucker presented LCAP to the board. Rohit Shukla motions for LCAP approval, seconded by Mayra Rivas; Approved 4-0-0.
- h. Board members reviewed and signed LACOE documents.
- i. Rohit Shukla motions to table approval of 2015-16 budget to next board meeting; seconded by Laura Baron; Approved 4-0-0.
- j. Board reviewed and discussed business service provider. CEO Sonali Tucker left room during review and discussion. Rohit Shukla moves for approval of CSMC as business services provider; Laura Baron seconded; Approved 4-0-0.
- k. Board reviewed Charter Tech Services overview.
- l. Steve Holguin motioned to change the agenda to approval of Charter Tech Services to approval of services agreement.
- m. Rohit Shukla motioned for approval of Charter Tech Service agreement; Steve Holguin seconded. Approved 4-0-0.
- n. Laura Baron moved to table health benefits broker approval; Rohit Shukla seconded. Approved 4-0-0.
- o. Steve Holguin motioned for approval of Charter Safe as liability and workers compensation broker; Rohit Shukla seconded. Approved 4-0-0.
- p. Steve Holguin motioned to approve check register. Rohit Shukla seconded. 4-0-0.
- q. Board reviewed reimbursement to Donna, Sonali and Steve. Laura moved to ratify; Rohit Shukla seconded. Approved 4-0-0.
- r. Board discussed benefit of having two bank accounts. Ratification of Wells Fargo Bank Account motioned by Mayra Rivas; seconded by Rohit Shukla. Approved 4-0-0.
- s. Board discussed benefit of having two bank accounts. Ratification of Pacific Western Bank Account motioned by Mayra Rivas; seconded by Rohit Shukla. Approved 4-0-0.
- t. Board reviewed and discussed Achieve 3000 program. Mayra Rivas moved for ratification of Achieve3000 invoice; Steve Holguin seconded. Approved 4-0-0.
- u. Rohit Shukla motioned to approved independent auditor conditional performing two years of tax returns; Laura Baron seconded. Approved 4-0-0.
- v. Motioned by Rohit Shukla to amend agenda to change of title from Executive Director to CEO on all agenda items. Seconded by Mayra Rivas. Approved 4-0-0.
- w. Rohit Shukla motioned to CEO the ability to approve employee contracts.
- x. Accept financials motioned by Mayra Rivas; Seconded by Rohit Shukla. Approved 4-0-0.
- y. Enrollment information presented to the board as part of principal's status report.
- z. CEO gives status update to the board.

- aa. Rohit Shukla motioned to allow CEO to seek authority from both the board chair and secretary for purchases not to exceed \$50,000, until 12/31/15. Seconded by Steve Holguin. Approved 4-0-0.
- bb. CEO discusses with the benefit of having an executive committee and an advisory committee.
- cc. Board discusses new board members to replace Steve Holguin and finding a person dedicated to PPCS mission and vision. Board will meet with prospective board members.
- dd. Board accepts the resignation of Steve Holguin.

**Time for Public Comments**

**Adjournment**

Rohit motioned to adjourn; seconded by Mayra Rivas. Approved 4-0-0. The meeting was adjourned at 8:17 PM.

**Next Meeting**

Next board meeting tentatively scheduled for August 10th.

Mayra Rivas 3/1/16  
Board Treasurer/Secretary

