

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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\*\*Consent Agenda Item

MINUTES - September 3, 2014

**A. CALL TO ORDER**

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Creegan, Mr. Hartmann, Ms. Hartmann, Ms. Goff, Mr. Heberling, Mr. Potts, Ms. Wehrman, and Mr. Drew. **ABSENT:** Ms. Zablow.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.  
Staff attending: Meg Napolitano-Evans, Julie Davies, Katie Schuh, Kristin Callahan, Patrick Lynch, Shevonne Mennuti, Susan Kedzierski, Megan Geibel, Chris O'Leary, Liz Brotherton, Rob Walder, Becky Sullivan, Jessica Nuzzo, Sara Rubinstein, Brian Wheeler, and Dan Riether.  
Visitors attending: Walter Kosul, Jim Brotherton, Ralph Tolomeo, Caroline Conroy, Marianne Jackson, Rob Delaney, Joann Dansbury, Dr. Richard Carson.

**D. EXECUTIVE SESSION RESOLUTION - None**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it

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could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 9/3/2014.

**E. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

**F. RECOGNITION/PRESENTATION**

1. Welcome new BRSD staff members:

Buchholz, Mark	Math Teacher
Callahan, Kristin	F/T Learning Consultant
Davis, Julie	Librarian/Media Specialist
Greimel, Britlyn	Elementary Teacher

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Hollern, Maura	SLD Teacher
Jokic, Gilina	Math Teacher
Jonigkeit, Megan	Elementary Teacher
Kedzierski, Susan	Special Ed. Teacher
Konyak, Sharyn	English Teacher
Luzecky, Stephanie	Preschool Teacher
Lynch, Kara	P/T Business Teacher
Mennuti, Shevonne	5 <sup>th</sup> Grade Teacher
Napolitano-Evans, Meg	K/1 Autism Teacher
Nuzzo, Jessica	French Teacher
Pucci, Nicole	Elementary Teacher
Rubinstein, Sara	Science Teacher
Schuh, Katie	Health/PE
Sullivan, Rebecca	Special Ed. Teacher
Wheeler, Brian	Math Teacher

2. Presentation from Mr. Rich Carson, Bordentown Township Councilman, - P.I.L.O.T program and potential for some tax revenue sharing with the District.

G. RECOGNITION/PRESENTATION - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.\*)

A motion was made by Mr. Hartmann, seconded by Ms. Wehrman to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests.
2. +Motion to approve Board Secretary's and Treasurer's Reports for July 2014.

ON A ROLL CALL VOTE (Items 1-2):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Zablow.

Motion approved by majority.

J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT - None

L. CURRICULUM REPORTS

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. Motion to approve the following new and revised curriculum guides for implementation during the 2014-2015 school year:

Subject Area / Course	Grade Level / Building	Scope of Project	Writer
Technology	BRMS	Update - For Programming / Robot	Amy Wright
Math for Daily Living	BRHS	Update to Meet Financial Literacy Standards	Larry Larned

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ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Zablow.

Motion approved by majority.

**M. PERSONNEL REPORT**

A motion was made by Mr. Hartmann, seconded by Mr. Potts to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation of Mr. Joshua Marion from the position of Desktop Support Technician, effective August 21, 2014.
2. Motion to accept resignation of Ms. Michelle Wall from the position of part-time Instrumental Music Teacher at MIS, effective 10/25/14 or until a replacement is acquired.
3. Motion to accept resignation of Ms. Tara Kiesling from the position of a bus driver, effective 8/28/14.
4. +Motion to approve Mr. Verno Joachim as a part time night custodian, 25 hr/wk, Step 1, with a pro-rated salary of \$20,936 (\$20,494 base + \$442 night stipend), effective as soon as all paperwork is complete. Mr. Joachim has been a custodial sub for the district.
5. +Motion to approve **Mr. Charles Gould** as a contracted bus driver for the transportation department, 20 hrs/wk, Step 1, with a salary of **\$16,655**, effective 9/1/14.
6. +Motion to approve **Ms. Christine Bolinger** as a part-time, 16.25 hr/wk Cafeteria Aide/General Aide at Clara Barton School, Step 1, with a salary of \$9,555, effective 9/1/14.
7. Motion to approve the following aides to work in the transportation department for the 2014-15 school year. Work hours are estimated:
  - a. Peggy Van Mater - 32.5 hrs. (Full-time Trans.)
  - b. Carol Parkerson - 32.5 hrs. (Full-time Trans.)
  - c. Shannon Ramriez - 25 hrs. (Part-time Trans.)
  - d. Uthara Parthasarathy - 25 hrs. (Part-time Trans.)
  - e. Cody Hinkle - 25 hrs. (Part-time Trans.)
  - f. Barbara Anama - 25 hrs. (Part-time Trans.)
  - g. Sharon Scully - 25 hrs. (10 hrs. Trans. & 15 hrs. BRMS)
  - h. Tonya Dixon - 25 hrs. (8.75 hrs. Trans. & 16.25 hrs. PMS)
  - i. Theresa Santiago-24.25 hrs. (8 hrs. Trans & 16.25 hrs. PMS)
  - j. Maryellen Gibbs - 17.5 hrs. (part-time)

8. INFORMATION

+JOB POSTINGS: High School Principal - Network Technician (repost) - Part-Time Instrumental Music Teacher at MIS

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Zablow.

Motion approved by majority.

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**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept the Board Secretary's and the Board's monthly certification; budgetary line item status; and budgetary account fund status at July 30, 2014.
2. +Motion to approve transfer of funds for July 2014.
3. +Motion to approve purchase of a utility truck for joint use by transportation services (i.e.: inter-office mail deliveries; other non-bussing needs); technology services (i.e.: service deliveries); CDA (i.e.: summer program and other deliveries); and other district needs, as appropriate, with care and maintenance handled by the transportation department, using up to \$20,000 in surplus from CDA. Final purchase price will be based on lowest of three quotes received.
4. Motion to approve payments, to the maximum levels shown below, of staff salaries and estimated benefits from the 2014-15 NCLB grants (Titles IA, IIA, and III):

Staff Member	Position	A/C (Fund 20)	Total Annual Salary	Salary Charged To Grant	% Charged To Grant	Estimated Benefits
<b>NCLB--Title IA</b>						
Guido, Alexandar	Teacher	231-100-101	\$ 65,600	\$ 45,920	70.0%	\$ 8,845
Van Bruggen, Lisa	Teacher	231-100-101	\$ 61,478	\$ 43,035	70.0%	\$ 8,845
Molnar, Andrea	Teacher	231-100-101	\$ 63,774	\$ 19,132	30.0%	\$ 8,845
Blue, Steve	Teacher	231-100-101	\$ 52,482	\$ 15,745	30.0%	\$ 8,843
Blask, Margaret	Teacher	231-100-101	\$ 38,913	\$ 12,239	31.5%	\$ -
				<b>\$ 136,071</b>		<b>\$ 35,378</b>
<b>NCLB-Title IIA</b>						
Oliver, Melissa	Teacher	270-100-101	\$ 52,482	\$ 25,397	48.4%	\$ 6,603
<b>NCLB-Title III</b>						
Gilbert, Taylor	Teacher	240-100-101	\$ 52,552	\$ 7,585	14.4%	\$ 1,972

5. Motion to approve 1:1 Aides for BCSSSD-Extended School Year, 7/1-7/31/14, for 3 out of district placements at a cost of \$4,080 each.
6. +Motion to approve In-District and Out of District Transportation runs for school year 2014-15
7. Motion to approve the following trips for transportation that were previously approved but the amount/\*location has changed:
  - a. July 25, 2014 - Philadelphia Planetarium, Phila. - cost \$216.50, changed to New Jersey State Museum new cost payable to us \$124.60.
  - b. August 8, 2014 - Philadelphia Zoo, Phila. - cost \$220.70, changed to Grounds for Sculpture new cost payable to us \$124.60.
8. Motion to approve Joint Agreement payable to another school district:
  - a. Hamilton Township School District  
To transport one student from St. Gregory the Great Academy, effective September 2, 2014 to June, 2015, Total

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cost \$328.00. This will be minus from their aide-in-lieu reimbursement.

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Mr. Potts, Ms. Wehrman, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Zablow.

Motion approved by majority.

O. POLICY - None

P. DISCUSSION/INFORMATION ITEMS

1. Bordentown City Green Team (community garden).

- Dr. Forsthoffer gave overview regarding request by a community organization ("Green Team") to do upgrade/renovations to the fields/property behind CBS which is currently used by the school for field day and other public sports. To be discussed further and/or action taken at a future Board Meeting (or meetings).

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Mr. Delaney commented/inquired on the following:
  1. New utility truck purchase (N-3): Whether new or replacement.
  2. P.I.L.O.T. program: Any obligation for Township to share funding with District.
  3. 2-way radios at CBS: Looking at other needs for CBS
  4. Changes in the "Waterfront Development/area": Have been changes over the years; expect impact on District.
- Mr. Kosul commented/inquired on the following:
  1. Budget preparation/process: Requesting open dialogue thereon and expanded shared services.

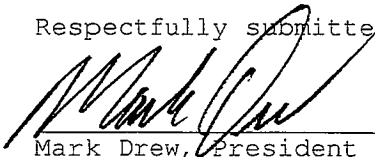
R. NEW BUSINESS - None

S. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Ms. Wehrman to adjourn the meeting at 8:10 p.m.

Motion unanimously approved.

Respectfully submitted,

  
Mark Drew, President

  
Eloi Richardson, SBA/BS