

Lakeland School District “Bring Your Own Device” (BYOD) Responsible Use Guidelines

Purpose:

The Lakeland School District (LSD) uses instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, LSD will allow personal devices on our network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy (Board Policy 815) and the attached guidelines regarding BYOD.

LSD strives to provide appropriate and adequate technology to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in BYOD will not be penalized.

An important component of BYOD will be education about appropriate online behaviors. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices. The use of technology is not a necessity but a privilege. When abused, privileges will be taken away.

Device Types:

For the purpose of this program, the word “devices” will include such items as: laptops, netbooks, cell phones, smart phones, iPods, tablets, etc. Please note that gaming devices with internet access (PSP, PS Vita, Nintendo DS, etc.) are not permissible.

Guidelines:

- Students participating in BYOD must adhere to the Student Code of Conduct, Student Handbook, [Acceptable Use Policy \(Policy 815\)](#) and [Electronic Device Policy \(Policy 237\)](#).
- Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.
- Approved devices must be in silent mode while on school campus. Headphones may be used with teacher permission.

Students and Parents/Guardians acknowledge that:

- The school’s network filters will be applied to a device’s connection to the internet and any attempt to bypass the network filters is prohibited.
- The Lakeland School District logs and periodically reviews all internet communications from any device connected to the network to conform with CIPA guidelines.
- Lakeland School District is authorized to collect and examine any device that is suspected of causing technology problems or was the source of an attack or virus infection.
- Students are prohibited from accessing information on school property that violates the Acceptable Use Policy.

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- Students and parents should be aware that devices are subject to search by school administrators if the device is suspected of a violation of the student code of conduct. If the device is locked or password protected the student will be required to unlock the device at the request of a school administrator.
- Students are prohibited from taking photo or video unless as part of an instructional activity.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at LSD.

Lost, Stolen, or Damaged Devices:

Each user is responsible for his/her own device and should use it responsibly and appropriately. Lakeland School District takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices.

Usage Charges:

Lakeland School District is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

Network Considerations:

All users will use the “lakelandHS” wireless network to access the internet. LSD does not guarantee connectivity or the quality of the connection with personal devices. LSD Technology department is not responsible for maintaining or troubleshooting student tech devices.

The below form must be signed and returned by all students that wish to use their personal devices on the LSD campuses during the school day.

I understand and will abide by the above guidelines and Lakeland School Board Policies 237 & 815. I further understand that any violation is unethical and may result in the loss of my network and/or device privileges, disciplinary action, or criminal charges, depending on the nature of the violation. During the course of the school year, rules regarding the use of personal devices may be changed/added.

Signature of Student

Date

Signature of Parent/Guardian

Date

**Failure to submit this form prohibits the use of personally-owned devices.