

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, September 26, 2016  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On June 24, 2016, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Regular Public Meeting of September 12, 2016
  - 2. Minutes of the Closed Meeting of September 12, 2016

- E. PRESENTATION
  - 1. High School Technology Demo Day
  - 2. 2016-2017 District Goals – Action Plans

- F. BOARD PRESIDENT’S REPORT

- G. BOARD COMMITTEE REPORTS

None

- H. SUPERINTENDENT’S REPORT

- I. ASSISTANT SUPERINTENDENT’S REPORT

- J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for 6/8/16 and the period 9/6/2016 to 9/15/2016, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.

Instruction Agenda Items continued:

- b. Resolve to approve the 2015-2016 District HIB Self-Assessment Report as on file in the Superintendent’s Office.
- c. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- d. Resolve to accept the following special education student from an out of district school for the SY 2016-17:

<b>ID#</b>	<b>District</b>	<b>Grade</b>	<b>Amount</b>
18995	Union	12	\$43,777.00

- e. Resolve to approve the following contracts in accordance with students’ Individual Education Plan(s) for the 2016-2017 school year:

<b>ID #</b>	<b>Vendor</b>	<b>Amount</b>
20153014	Fusion Learning Inc. d/b/a Fusion Academy	\$ 29,335.00 Tuition per legal settlement
20174036	Fusion Learning Inc. d/b/a/ Fusion Academy	\$ 61,290.00 Tuition per legal settlement 2014-2016 SY
20174036	Fusion Learning Inc. d/b/a Fusion Academy	\$ 34,900.00 Tuition per legal settlement 2016-2017
16553	Winston School	\$ 43,580.00 Tuition per legal settlement 2014-2016 SY
16553	Winston School	\$ 38,950.00 Tuition per legal settlement 2016-2017
12887	FlexSchool, Inc	\$ 47,740.00 Tuition per legal settlement 2016-17

Instruction Agenda Items continued:

- f. Resolve to approve the following contracts for ABA Services in accordance with students Individual Education Plans for the 2016-2017 SY.

<b>Vendor</b>	<b>Amount</b>
Parent of Student # 16851	\$51,830.00 per legal settlement
Sharyn Saylor	\$31,240.00 per legal settlement 2016-2017

- g. Resolve to approve a donation from the Hartshorn PTO to the Hartshorn School, in the amount of \$10,318.50, for 30 iPads and cases.

- h. Resolve to approve the following new curriculum guides:

English

- i. Improvisation: Crafting a Story
- ii. Monsters in British Literature
- iii. Post-Colonial Lit: The Empire Writes Back

Fine Arts

- i. 3-D Honors Art

Special Services

- i. 21<sup>st</sup> Century Living
- ii. Current Events Applications
- iii. Executive Functioning
- iv. The Theatre Experience

Technology

- i. Design and Engineering
- ii. Innovation and Invention
- iii. Tech Connections

World Language

- i. Francophone Perspectives

Instruction Agenda Items continued:

- i. Resolve to approve the following revised curriculum guides:

Middle School Cycle

- i. Leadership

English

- i. Medical Humanities

Music

- i. Music & Technology 1
- ii. Strings
- iii. Strings

Physical Education

- i. Health

Science

- i. Biology
- ii. Biology ACC
- iii. Biology AP
- iv. Biology CPA
- v. Biology CPB
- vi. Chemistry ACC
- vii. Chemistry CPA
- viii. Chemistry CPB
- ix. Earth Science
- x. General Science
- xi. Introduction to Chemistry and Physics ACC
- xii. Introduction to Chemistry and Physics CPA
- xiii. Introductions to Chemistry and Physics CPB
- xiv. Physics ACC
- xv. Physics CPA
- xvi. Physics CPB
- xvii. Science Research ACC/AP

Social Studies

- i. American Social and Cultural ACC/CPA
- ii. Art History AP
- iii. Human Rights
- iv. Psychology AP

Special Services

- i. Replacement World History

Instruction Agenda Items, M.1.i. continued:

Strategies Intervention

- i. Reading and Writing Strategies

Technology

- i. Architecture 1
- ii. Architecture 2
- iii. Broadcast Lab
- iv. Robotics & Basic Programming

World Language

- i. Spanish

Elementary

- i. Progress Reports for Grades 3 & 4
  
  
  
  
  
  
  
  
  
  
- j. Resolve to approve a donation from Real Short Hills to the Special Services Department, in the amount of \$2,200.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, September 26, 2016.

**3. Business Agenda Items**

- a. Resolve to approve budget transfers for the month of August, 2016.
- b. Resolve to approve Treasurer of School Moneys report for period ending August 31, 2016.
- c. Approval and Certification of Board Secretary's Report for period ending, August 31, 2016.
- d. Resolve to approve Bill Schedule # 4 dated, September 23, 2016 in the amount of \$7,707,716.23.
- e. Resolve to approve transportation contracts for 2016-2017 with Sussex County Regional Transportation Cooperative as follows:
  1. Student Transportation of America routes in the amount of \$1,179,360.
  2. Belair Transport, Inc. routes in the amount of \$257,067.50.

Business Agenda Items continued:

- f. Resolve to approve the following write-off of the following Stale-dated checks:

- 1. Payroll Account

Check #	Amount	Issue Date
169322	\$988.66	8/15/2014
169955	\$ 87.23	11/14/2014
170297	\$499.65	12/23/2014

- 2. Connie Syciarz Memorial Fund (High School)

Check #	Amount	Issue Date
207	\$50.00	6/16/2011

- g. Resolve to approve a Declaration of Obsolescence of technology equipment as per the attached lists, A and B.

- h. Resolve to approve items on List “A” to be recycled by Urban Renewal at no cost to the district;

Be it further resolved to approve items on List “B” to be kept in the District for use of spare computer parts.

- i. Resolve to amend resolution M.3.h. approved on May 23, 2016 regarding elevator maintenance services:

Resolve to approve a contract with Elevator Maintenance Corporation of Kearny, NJ to provide Elevator Maintenance Services for SY 2016-2017, in the amount of \$1,000 per month and \$300 per hour for emergency overtime for services not covered under the contract as per a proposal dated May 11, 2016.

Business Agenda Items continued:

- j. Resolve to amend resolution M.3.g. approved on July 18, 2016 regarding Bid No. 17-01, Building Systems, Siemens BAS 3<sup>rd</sup> Party DDC Controls:

**WHEREAS**, the **Millburn Board of Education (“Board”)** sought a contract for construction services for the Building Systems Siemens BAC 3<sup>rd</sup> Party DDC Controls (hereinafter “Project”); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Wednesday, July 6, 2016 the Board received the following bid from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Contractor	Base Bid
Siemens Industry, Inc.	Year 1 - \$95,680.00 Year 2 - \$97,590.00 Year 3 - \$99,550.00

**WHEREAS**, Siemens Industry, Inc. has submitted the lowest responsible bid for the Project in compliance with the bid specifications and New Jersey Public School Contracts Law N.J.S.A. 18A:18A-1; and

**NOW, THEREFORE:**

**BE IT RESOLVED**, that the Board hereby awards the Project to Siemens Industry, Inc. in the amount of Two Hundred and Ninety two Thousand, Eight Hundred Twenty (292,820.00) for the Base Bid.

**BE IT FURTHER RESOLVED**, that the Board hereby awards hourly service rates for work not covered under the base contract as follows:

Year	M-F (8am-5pm)	After Hours & Sat	Sun. & Holidays
1 (8/1/16-7/31/17)	\$182.00	\$245.00	\$309.00
2 (8/1/17-7/31/18)	\$187.00	\$252.00	\$318.00
3 (8/1/18-7/31/19)	\$193.00	\$261.00	\$328.00



Business Agenda Items continued:

- k. Resolve to amend resolution M.3.r. approved on August 29, 2016, regarding Bid No. 17-02, Fire Alarm Testing, Maintenance and Service:

**WHEREAS**, the **Millburn Board of Education (“Board”)** sought a contract for services for the Fire Alarm Testing, Maintenance and Service (hereinafter “Project”); and

**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

**WHEREAS**, on Wednesday, August 17, 2016 the Board received the following bid from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Contractor	Base Bid
Alarm and Communications Technologies	Year 1 - \$34,104.00 Year 2 - \$34,445.00 Year 3 - \$35,134.00

**WHEREAS**, Alarm and Communications Technologies, Inc. of Wharton, NJ has submitted the lowest responsible bid for the Project in compliance with the bid specifications and New Jersey Public School Contracts Law N.J.S.A. 18A:18A-1; and

**NOW, THEREFORE:**

**BE IT RESOLVED**, that the Board hereby awards the Project to Alarm and Communications Technologies, Inc. of Wharton, NJ in the total amount for three years, of \$103,683.00.

**BE IT FURTHER RESOLVED**, that the Board hereby awards the hourly service rates for work not covered under the base contract as follows:

Year	M-F (8am-5pm)	After Hours & Saturday	Sunday & Holidays
1 (9/1/16-6/30/17)	\$ 98.00	\$147.00	\$196.00
2 (7/1/17-6/30/18)	\$ 99.00	\$148.50	\$198.00
3 (7/1/18-6/30/19)	\$100.00	\$150.00	\$200.00

Business Agenda Items continued:

1. WHEREAS, the New Jersey Department of Education requires the Board of Education to develop and submit a Comprehensive Equity Plan for the 2016-2017 through 2018-2019 school years, by April 1, 2016; and

WHEREAS, the Affirmative Action Team was established, performed a needs assessment and developed the Comprehensive Equity Plan for the 2016-2017 through 2018-2019 school years; and

WHEREAS, the Board approved said Comprehensive Equity Plan at its regularly scheduled Board meeting on March 21, 2016; and

WHEREAS, said Comprehensive Equity Plan was submitted to the Office of the Interim County Executive Superintendent on March 31, 2016; and

WHEREAS, said Comprehensive Equity Plan was reviewed by the Office of the Interim County Executive Superintendent and cited for having an abundance of policies adopted by the Board in 1998 and requested to revise and re-submit the Plan; and

WHEREAS, a number of districts were cited for the same thing and in response, Strauss Esmay wrote and published revisions to a number of outdated policies; and

WHEREAS, the Board adopted these revised policies on second reading at its regularly scheduled Board meeting on August 29, 2016, enabling administration to revise the initial submission of the Comprehensive Equity Plan for the 2016-2017 through 2018-2019 school years;

BE IT RESOLVED that the Board of Education authorizes the submission of the Revised Comprehensive Equity Plan for the 2016-2017 through 2018-2019 school years, along with the Annual Statement of Assurance for the 2016-2017 school year, to the New Jersey Department of Education and the Essex County Executive Superintendent, dated September 27, 2016, as is on file in the Office of Curriculum and Instruction.

Agenda - September 26, 2016

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, September 24, 2016, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Personnel
2. Legal

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S.** ADJOURNMENT