

MINUTES - October 21, 2009

**New Hanover Votes
+Document Provided
+*Consent Agenda Item

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:00 p.m. with Ms. Dansbury presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2009 through March 17, 2010 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 8, 2009.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. ABSENT: Ms. Hoffman.

Also attending: Dr. Constance J. Bauer, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Louise Sullivan.

Visitors attending: No one signed in

D. PRESENTATION

Mr. Maley presented the 2009 Audit and reviewed the Auditor's Management Report

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D. PRESENTATION (continued)

A motion was made by Mr. Potts, seconded by Ms. Gens to approve the following:

1. Motion to accept the 2009 Audit
 2. Motion to accept the Corrective Action Plan
- ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hoffman.
Motion unanimously approved.

A motion was made by Ms. Wehrman, seconded by Mr. MacEwan to approve the following;

3. Motion to approve additional audit to be performed by Mr. Jack Maley on CDA as "Agreed Upon Procedures". Mr. Maley will begin in mid-November to early December. The board will receive an estimate of cost before the audit begins.

Motion unanimously approved.

E. PUBLIC FORUM (for Agenda items only)

No one from the public spoke

F. STUDENT REPRESENTATIVE - Ms. Blasia Antinoro

1. Homecoming was very successful
2. Homecoming dance went very well
3. Student Council Workshop was held recently at TCNJ
4. Project Graduation: Mr. Russell is the advisor
5. Senior Citizens Dinner will be held in December

G. CONSENT AGENDA APPROVAL

A motion was made by Ms. Gens, seconded by Mr. MacEwan, to approve the following:

1. **+**Motion to approve Minutes from 9/20/09, 9/16/09 and 9/09/09******
2. **+**Motion to approve Substitute Personnel List (BRSD & Source 4 Teachers - please add Mr. Daniel Brown as substitute custodian)******

Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record (Substitutes to whom this applies are noted in **bold/black** type)

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G. CONSENT AGENDA APPROVAL (continued)

3. ****Motion to approve Special Education Report****
4. ****Motion to approve Travel Requests****
5. ****Motion to accept Enrollment, Fire Drill, and Suspension Reports****

<u>Enrollment</u>	<u>Fire Drills</u>
BRHS 748	09/21/09 & 09/28/09
BRMS 540	09/15/09 & 09/22/09
MIS 351	09/14/09 & 09/15/09
CBS 254	09/14/09 & 09/15/09
PMS 598	09/09/09 & 09/14/09
TOTAL 2,491	

6. ****Motion to accept Board Secretary's Report (September)****
7. ****Motion to accept Treasurer's Report (September)****
8. ****Motion to accept List of Bills (September)****
ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Mr. Potts, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow. NOES: None. ABSENT: Ms. Gens, Ms. Dansbury. ABSTENTIONS: None.
Motion unanimously approved.

H. PERSONNEL REPORT

A motion was made by Mr. MacEwan, seconded by Ms. Wehrman to approve the following:

1. Appointments per the Superintendent's

Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

***ALL BREA SALARIES WILL BE ADJUSTED
PENDING NEGOTIATIONS***

1. **+Motion to accept, with best wishes, resignation of Mr. Jerold Schwartz from the position of 5th Grade Teacher at MIS, for the purpose of retirement, effective January 1, 2010.**
2. **Motion to approve Ms. Danielle Lagnese as long term substitute Social Studies Teacher at BRMS, effective October 22, 2009 through December 2, 2009. This is a leave replacement.**

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H. PERSONNEL REPORT (continued)

3. Motion to approve **Ms. Emma Lee Morrison** as Instructional Aide for Autism Class at PMS, 25.5 hours per week, Step 1, salary of \$14,802, effective as soon as paperwork is completed.
4. +Motion to approve **Ms. Holly Fertel** as Substance Awareness Coordinator, shared with Florence School District. Her total salary will be **\$54,420**, of which we will pay half, totaling **\$27,210**. We will not have to pay FICA for her as she is certificated and the State pays that. Her start date will be November 2, 2009. Information regarding benefits will be forthcoming.**
5. Motion to approve unpaid leave of absence for Ms. Amy Rivera from the position of Learning Consultant at BRMS, effective November 9, 2009 through December 23, 2009. This will be without benefits.**
6. Motion to approve Ms. Kimberly Gaynor to do classroom observation at PMS in partial fulfillment of college course requirements.
7. Motion to approve Ms. Erica O'Connor to do classroom observation at PMS in partial fulfillment of college course requirements.
8. Motion to approve Ms. Kristie Talmage to do classroom observation at BRHS in partial fulfillment of college course requirements.**
9. Motion to approve Mr. Stephen Turgyan to do classroom observation at BRHS in partial fulfillment of college course requirements.**
10. Motion to approve the following BRHS students to work at PAC Rental events as either ushers or student technicians. Each technician will be compensated at a rate of \$12/hour. Each usher will be compensated at a rate of \$10/hour. Hours per student will be determined based on the limited scope of individual event budgets.**

Kelly McCabe	Katie McBride
Bailey Sheehan	Corinne Cartagena
Lauren Nowalski	Megan Sirak
Austin Tamutus	

For 2010-2011, student rates will be standardized throughout the Group for any and all work performed. The rate for the upcoming year will be presented for approval at a future date.

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H. PERSONNEL REPORT (continued)

11. Motion to approve the following "on-call" substitutes for Before and After School Child Care when and as required. Substitutes will be compensated at a rate of \$11.00/hour.

Tonya Russell Julie Agoes

(Personnel documentation for substitute recommendations is on file with Ms. Carter)

12. Motion to approve (through January 31, 2010) CDA Employees:

Last	First	Position	Wage /Hr.	Program	Note
de la Cruz	Darlene	Coordinator/ Counselor/Intake	\$33	GED	190 hrs max as per grant
Gens	Matt	LA Teacher	\$26	GED	171 hrs max as per grant
Haneman	Tony	Math Teacher	\$26	GED	171 hrs max as per grant
Pokorny	Kornelia	ESL Civics	\$26	GED	171 hrs max as per grant
Steinhouse	Toby	ESL/Civics Teacher	\$26	GED	171 hrs max as per grant
Seals	Kerri	House Manager	\$20	PAC	As required
Benedict	Sara	Counselor	\$11	BSAS	Hours based on enrollment
Blauth	Robin	Supervisor/Asst. Supervisor	\$16/ \$15	BSAS	Moves to Asst. on Court's return
Broder	Jess	Language and Literature	\$15	BSAS	Hours based on enrollment
Casey	Yvonne	Supervisor	\$19.50	BSAS	Hours based on enrollment
Court	Joyce	Supervisor	\$18	BSAS	Hours based on enrollment
Cruz	Jessica	Student Counselor	\$8	BSAS	Hours based on enrollment
Cryan	Kristya	Counselor	\$11	BSAS	Hours based on enrollment
Csapo	Zachary	Student Counselor	\$8	BSAS	Hours based on enrollment
DiStefano	Erica	Supervisor/Fitness Instructor	\$17	BSAS	Hours based on enrollment
Grayson	Cynthia	Technology Teacher	\$15	BSAS	Hours based on enrollment
Jenkins	Theresa	Counselor	\$11	BSAS	Hours based on enrollment
Johns	Connie	Supervisor	\$19.50	BSAS	Hours based on enrollment
Johnson	Tammara	Counselor	\$9/ \$10	BSAS	Hours based on enrollment
Limani	Kim	Counselor	\$12	BSAS	Hours based on enrollment
Marion	Sondra	Head Counselor	\$13	BSAS	Hours based on enrollment
Morino	Mary Lynn	Parent/Program Coordinator	\$25	BSAS	Hours based on enrollment
Mount	Tara	Supervisor	\$19	BSAS	Hours based on enrollment
Robinson	Tuesday	Supervisor	\$19.50	BSAS	Hours based on enrollment
Scholey	Gloria	Counselor	\$12	BSAS	Hours based on enrollment

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H. PERSONNEL REPORT (continued)

Last	First	Position	Wage /Hr.	Program	Note
Scully	Sharon	Head Counselor	\$12	BSAS	Hours based on enrollment
Siciliano	Sheryl	Head Counselor Sub	\$12	BSAS	As required
Simonelli	Mike	Head Counselor Sub	\$15	BSAS	As required
Johnson	Janet	Assistant Supervisor Sub	\$16	BSAS	As required
Pina	Robert	Counselor Sub	\$11	BSAS	As required
Mansour	Cynthia	Head Counselor Sub	\$15	BSAS	As required

13. Motion to approve Ms. Christina Melton to do classroom observation at CBS in partial fulfillment of college course requirements.
14. Motion to approve Mr. Chris Swiniuchowski to do classroom observation at BRHS in partial fulfillment of college course requirements.**
15. Motion to approve Ms. April Seay to go from full time Instructional Aide in the Autistic Program at PMS to a part time position, effective January, 2010. This is to accommodate a change in her school schedule.

ON A ROLL CALL VOTE (items "1-11" and "13-15"):

AYES: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hoffman, Mr. Potts (left the meeting at 7:25 p.m.), Mr. Sirak (New Hanover) (left the meeting at 7:25 p.m.).

Motion unanimously approved.

ON A ROLL CALL VOTE (item "12"):

AYES: Mr. Dalton, Mr. Lynch, Mr. MacEwan, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: Ms. Gens (her son is included in this motion). ABSENT: Ms. Hoffman, Mr. Potts (left the meeting at 7:25 p.m.), Mr. Sirak (New Hanover) (left the meeting at 7:25 p.m.).

Motion approved by a majority vote.

INFORMATION

16. +JOB POSTINGS: Athletic Site Manager - BRMS/BRHS; Athletic Site Supervisor - BRMS; Security - Away Games - BRMS/BRHS; BRMS Boys' Assistant Wrestling Coach

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I. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Lynch, seconded by Mr. Dalton to approve the following:

1. +Motion to approve Transfers**
2. +Motion to approve leasing of new photo copier at BRHS**
3. Motion to approve tuition agreement with Cinnaminson Township Public Schools for one grade 12 homeless student to attend for 2009-2010 school year. Bordentown pays \$13,380 annual tuition to be prorated in the event the student leaves before the end of the year.**
4. +Motion to approve Resolution to join the New Jersey School Boards Association Insurance Group. This joint insurance fund provides the district with Errors and Omissions Insurance Coverage.
5. +Motion to approve Toilet Room Facilities Waiver for Early Intervention, Pre-Kindergarten, and Kindergarten classrooms for CBS and PMS.
6. +Motion to approve Board Secretary's Monthly Certification/Budgetary Line Item Status and Budgetary Major Account/Fund Status**
7. +Motion to approve Operations Report**
8. Motion to approve Joint Transportation Agreements as follows**:

Joint Transportations Agreements Payable to Bordentown Regional School District

- a. Northern Burlington County Reg. School District: to transport one student from Mercer County Special Service Jr/Sr School in Mercer, Route #92, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$7,408.13
- b. Northern Burlington County Reg. School District: to transport one student to and from Kingsway Learning Center in Moorestown, Route #112, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$13,824.00
- c. Northern Burlington County Reg. School District: to transport two students to and from Delaware Valley School in Hamilton, Route #101, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$10,680.00
- d. Northern Burlington County Reg. School District: to transport one student to and from Yale School in Cherry Hill, Route #112, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$13,824.00
- e. Northern Burlington County Reg. School District: to transport 15 students to and from Notre Dame High School in Lawrenceville, Route #94, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$13,260.00

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I. BUSINESS, FINANCE & OPERATIONS (continued)

Joint Transportation Agreements Payable to Bordentown Regional School District (continued)

- f. Burlington Township School District: to transport one student to and from Mercer County Special Services Elementary School in Mercer, Route #92, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$17,381.25
- g. New Hanover School District: to transport one student to and from Burlington County Alternative School in Pemberton, Route #96, eff. Sept. 1, 2009 to June 30, 2010
Total Cost \$4,950.00
- h. Florence Township School District: to transport one student to and from Delaware Valley School District in Hamilton, Route #101, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$5,340.00
- i. Mansfield Township School District: to transport one student to and from Kingsway Learning Center in Haddonfield, Route #109, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$13,538.57
- j. Burlington City School District: to transport one student to and from Kingsway Learning Center in Haddonfield, Route #109, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$13,538.57

Joint Transportation Agreements Payable to Other Districts:

- a. Florence Township School District: to transport two students to and from Titusville Academy in Titusville, Route #A12, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$25,247.46
- a. Gateway Regional School District: to transport one student round trip from Woodbury, N.J. to Bancroft School in Haddonfield, Route #GW-34-18, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$10,321.20
- b. Willingboro School District: to transport two students to and from Katzenbach School in Trenton, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$11,127.60

Student Transportation Contract with a Contractor

- a. Rick Bus Company, Inc.: to transport one student to and from Midland School in North Branch, Route MID1, eff. September 1, 2009 to June 30, 2010
Total cost \$50,333.40

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I. BUSINESS, FINANCE & OPERATIONS (continued)

**Student Transportation Contract with a Contractor
(continued)**

- b. Kinder Glide, Inc.: to transport one student to and from Children's Center in Monmouth, Route CCM-1, eff. Sept. 1, 2009 to June 30, 2010
Total cost \$45,189.00

Joint Transportation Agreement Payable to Another District Summer 2009

- a. Gateway Regional School District: to transport one student round trip from Woodbury, NJ to Bancroft School in Haddonfield, Route #GWS-1, eff. July 1, 2009 to August 31, 2009
Total cost \$1,100.16

9. Motion to approve entering into a cooperative pricing agreement with the Middlesex Regional Education Services Commission for the purchase of electronic parts and equipment.

ON A ROLL CALL VOTE: AYES: Mr. Dalton, Ms. Gens, Mr. Lynch, Mr. MacEwan, Ms. Wehrman, Ms. Zablow, and Ms. Dansbury. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Hoffman, Mr. Potts (left the meeting at 7:25 p.m.), Mr. Sirak (New Hanover) (left the meeting at 7:25 p.m.).

Motion unanimously approved.

J. POLICY

A motion was made by Mr. Lynch, seconded by Mr. MacEwan to approve the following:

1. +Motion to approve Policy Revision** #3541.1; #5113 (new revisions); #6142.10; #5131.

Motion unanimously approved.

K. CURRICULUM REPORTS

A motion was made by Ms. Gens, seconded by Mr. Lynch to approve the following:

1. +Motion to approve Field Trips for FBLA - BRHS**

Motion unanimously approved.

2. +Supervisors' Monthly Reports

3. +Notification of students being home schooled

L. COMMITTEE REPORTS

1. +Athletic Committee Report

M. SUPERINTENDENT'S REPORT

1. H1N1 Clinic Update

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N. DISCUSSION/INFORMATION ITEMS

1. Letter regarding Ads on school buses
2. Reception invitations for Convention
3. BRHS Master Schedule
4. Letter to be sent to parents regarding H1N1 Clinic
(NOTE: Ms. Wehrman left at 8:30 p.m. during the above portion of the meeting)

O. NEW HANOVER REPORT - Mr. Chris Sirak

No report

P. UNFINISHED BUSINESS

1. Bond Referendum Discussion
What is being done: schedule of e-mails; posters in school; mailing to community; Letter to the Editor

Q. BOARD AND PUBLIC FORUM

1. Mr. Don Alm had questions about the bond referendum
2. Mr. Mike Brennan suggested we check the cost of maintaining grass fields to show that turf is less expensive

R. EXECUTIVE SESSION (if necessary)

Not necessary

S. ADJOURNMENT

A motion was made by Mr. Lynch, seconded by Ms. Gens to adjourn the meeting at 9:30 pm.
(Mr. Potts returned to the meeting at 9:00 p.m. and was present for this vote.)
Motion unanimously approved.

Respectfully submitted,

Joann Dansbury
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

