



**REGULAR MEETING MINUTES
(ANNUAL MEETING)**

**BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL**

**January 26, 2017
6:00 PM Closed Session
6:30 PM Open Session**

**Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304**

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be completely filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

February 23, 2017 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____ 6:03 PM _____.

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Julie Troletti	_____	<u> X </u>
Elenna Turner	<u> X </u>	_____
Leslie Vanderpool	<u> X </u>	_____

C. PLEDGE OF ALLEGIANCE

D. Action:
 a. Approval of Regular Agenda for January 26, 2017
 M _____ Janet Danaher _____ S _____ Elenna Turner _____ V _____ 6-0 _____

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS
 Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. (NONE)

II. CLOSED SESSION

The Board of Directors convened to Closed Session at 6:06 PM for the following items:

A. PUPIL RECORD– WAIVER FOR STUDENT #23784 – based on updated LAUSD Graduation Requirement for Classes of 2016-2019 (Bulletin 6566.2) to graduate with a D despite Ivy’s No D Policy for a student with special needs: World Geography D+ (elective 5 credits), English 10B D (5 credits), English 11B D+ (5 credits), Government D- (Social Science 5 credits)

III. OPEN SESSION – The Board reconvened to Open Session at 6:32 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Julie Troletti	_____	<u> X </u>
Elenna Turner	<u> X </u>	_____
Leslie Vanderpool	<u> X </u>	_____

G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

The Board of Directors approved waiver of C grade earned in course from previously

enrolled high school, D+ in World Geography and D in English 10B. **Vote: 6-0**

H. ORAL COMMUNICATIONS

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read. **There were no requests to address the Board of Directors**

I. Reports/Presentations

A. Ivy Parent Leadership Group Report – Parastou Bassirat

Parastou Bassirat was absent and there was no available information.

B. School Site Council – Katrina Daneshmand

Ms. Daneshmand spoke on School Site Council and their goals of getting more parent involvement and participation and getting them to come to events such as the Science Fair and E-Convention.

C. Science Fair Winners – Katrina Daneshmand

Dr. Wesley commented on what a great job Ivy students did on their Science Fair Projects. Dr. Wesley mentioned to the Board that the Science Fair projects were showcased around the room and that some of the top winners were present to receive their awards. Ms. Daneshmand welcomed parents to the Board Meeting and distributed certificates to winners of the Science Fair. Each of the winner gave a short speech on their project, and they wanted to achieve with the project.

Dr. Wesley announced the retirement of Kathy Pino, Director of Curriculum and Instruction, and presented her with flowers and a cake. Dr. Wesley thanked Ms. Pino for her 10 years of dedicated service to Ivy Academia.

J. Action:

a. Approval of the Minutes of December 15, 2016 Regular Meeting

M Diane Krehbiel S Janet Danaher V 4-0

Abstain – A. Geld

Abstain – K. Delson

K. Public Hearing and Action:

a. Approval of Ivy Academia TK-12 Entrepreneurial Charter School’s Initial Proposal for re-opening negotiations for the 2017-2018 school year with the United Teachers Los Angeles

Dr. Wesley explained that every year Ivy can bring two Article topic items along with compensation and benefits. Ivy is reserving the right to include two additional Articles at a later date. With compensation, Ivy’s goal has always been fiscal integrity and

maximizing student achievement. Ivy may need to look at current benefit plans for cost reductions or possible carrier changes.

M Elenna Turner S Leslie Vanderpool V 6-0

- L. Public Hearing:
United Teachers Los Angeles's Initial Proposal for re-opening negotiations for the 2017-2018 school year with Ivy Academia TK-12 Entrepreneurial Charter School

Mrs. Kurtzman shared that UTLA will bring Articles for Hours, Duties, and Work Year forward as well as compensation and benefits.

- M. Action:
a. Approval of November and December 2017 Financial Statements

Leigh Taylor, CSMC, is happy where Ivy is with the financial statements for December. There were some unexpected costs, but because of the work that she and Dr. Wesley had done at the beginning of the year, Ivy is doing well. Leigh discussed the two balance sheets; talked about the State budget and projections that the Governor has announced.

Dr. Wesley told the Board that she and Leigh Taylor are currently working on compliance reporting, and will be ready for the LAUSD Oversight Visit on February 8, 2017.

M Janet Danaher S Diane Krehbiel V 6-0

- N. Action:
a. Approval of Fiscal Policies Manual

Dr. Wesley discussed that there were two minor changes in the Policies Manual is the federal decrease in reimbursable mileage and added a line for Asset Management.

M Kevin Delson S Janet Danaher V 6-0

- O. Action:
a. Approval of the 2014 and 2015 Alternative Schools Foundation Tax Returns

Dr. Wesley presented the 2014 and 2015 Alternative Schools Foundation Tax Return. The school "Alternative School Inc." runs on fiscal year and the foundation "Alternative Schools Foundation" runs on a calendar year. Since the foundation is a subsidiary of the school, she wanted to ensure the Board had knowledge of the returns for the foundation. The current budget is about \$3,400. Dr. Wesley expressed that the foundation is struggling and that they are looking for Board Members. They currently have one Board Member standing and that is Deirdra Brasch. Drew Munitz and Daisy Ortiz have resigned. Ms. Geld asked if IPLG could take over the Foundation. Dr. Wesley responded that IPLG is against merging because the missions for the two are different. Dr. Wesley expressed that we just need two additional people on the Board. Mr. Delson asked if there was an age limit for Board Members and suggested Alumni. Dr. Wesley said that she would contact Ms. Brasch to discuss.

M Elenna Turner S Janet Danaher V 6-0

- P. Action:
a. Approval of Sale of Receivable to Charter Asset Management for \$400K on December 22, 2016

Dr. Wesley presented that Ivy is only borrowing for a very short time and repaying back almost immediately. This borrowing was for early payroll due to the Winter Holidays. Money is paid back when State funds are released.

M Janet Danaher S Leslie Vanderpool V 6-0

- Q. Action:
a. Approval of School Accountability Report Card 15-16

Dr. Wesley presented that the report is 15-16. Current enrollment is 787 which is impacting Ivy's financial picture. This is why Ivy may need to do some cost saving measures during the next negotiations. Ivy's population has changed, we are now 51% Latino, 20% White, 7% African American. Ivy's White and African American population has decreased and Latino population has increased. Socioeconomically Disadvantaged population has also increased. Ivy's Disabled increased 1.08%. Ivy's biggest area of concern is student achievement and improving the test scores. Dr. Wesley, Mrs. Pino, Ms. Lyons, and Ms. Gennaro attended SBAC training. Ms. Geld asked what are we doing to try and bring some of the test scores up? Dr. Wesley responded we are using Standards Plus Test Prep for ELA, and Countdown to SBAC in Math, working with Data Teams, and focusing on key students (EL, SED, SPED) through Progress Monitoring. Mr. Delson asked about 7th and 11th grade. Dr. Wesley shared that 11th grade is a tough grade because the students know it does not count, they only care about EAP portion. 7th grade is an issue. Maria Gennaro responded that they are working with progress monitoring trying to identify student's needs and using Advisory to provide specific interventions.

M Diane Krehbiel S Kevin Delson V 6-0

- R. Action:
a. Approval of Educator Effectiveness Grant

Dr. Wesley was super excited to present the Educator Effectiveness Grant. The school received \$85K for educator effectiveness to be used over a three-year period. It is identified for the VCOE Induction Program, which is the program that ensures that our teachers credentials are cleared from a preliminary to a clear credential. There used to be a grant called BTSA, but the grant went away. This is a way that Ivy can pay for it, and ask our teachers to sign a contract, Ivy pays for it for one year – they work one year, Ivy pays the second year, and the teacher will work for Ivy one additional year. The grant is also used to continue our Capturing Kids Hearts, and the Data Teams with the Center for Leadership in Education.

M Kevin Delson S Elenna Turner V 6-0

- S. Action:
 - a. Approval of College and Career Readiness Grant

Ivy has \$75K which is \$25K per year. The proposed plan for the expenditures is to pay for the PSAT for 9th 10th and 11th grades. The SAT prep course which Ivy will pay for 11th grade students with a 2.5 GPA or higher. Ivy will pay for a program called Naviance for college and career planning. Ivy will provide AP training for our teachers and AP fees. Ivy will pick up the cost for the AP exam for students with a “C” or better with teacher recommendation. Some of the kids want to do expanded coursework and a course that Ivy does not offer, they will be able to use APEX.

Mr. Delson asked how many kids do we have in AP classes on average. Ms. Gennaro responded that we have eight kids.

M Elenna Turner S Janet Danaher V 6-0

- T. Discussion:
 - a. LAUSD Charter Public School Transparency Resolution

Dr. Wesley explained the Charter School Transparency Resolution. Mrs. Danaher noted that she feels Ivy is very transparent.

M Leslie Vanderpool S Diane Krehbiel V 6-0

- U. Action:
 - a. Approval of California Mathematics Placement Policy

Dr. Wesley explained the California Mathematics Placement Policy. Ivy conducted the CA Mathematics Placement Test this year and used the UCLA Math Placement Test.

M Elenna Turner S Janet Danaher V 6-0

- V. Action:
 - a. Approval of Uniform Complaint Procedure Policy

Dr. Wesley explained the Uniform Complaint Procedure Policy.

M Janet Danaher S Diane Krehbiel V 6-0

- W. a. Approval of Compliance Monitoring Report 16-17 for LAUSD

Dr. Wesley explained the Compliance Monitoring Report. Ms. Geld asked if there were any new additions. Dr. Wesley responded by saying that there were three additions in requirements from last year.

M Leslie Vanderpool S Elenna Turner V 6-0

- X. Action:
a. Approval of the Resignation of Julie Troletti as Chief Financial Officer and member of the Board effective January 23, 2017

M Kevin Delson S Diane Krehbiel V 6-0

- Y. Action:
Establish Board Member Selection Sub-Committee

Ms. Geld announced that Ivy needs at least two additional board members, and Diane Krehbiel and Kevin Delson agreed to be the sub-committee. Ms. Lyons asked what the criteria was, and that she had an attorney and CPA that might be interested. Dr. Wesley discussed the process and legal requirements for selecting a Board Member.

M Elenna Turner S Leslie Vanderpool V 3-0
Abstain – A. Geld

- Z. Action:
a. Approval of new Chief Financial Officer of the Board and Corporation

Janet Danaher volunteered to be Interim Chief Financial Officer.

M Diane Krehbiel S Kevin Delson V 5-0
Abstain – J. Danaher

- AA. Report of Executive Director
a. Dr. Wesley will provide a brief update on Attendance, Enrollment, Facilities.

Current enrollment down to 787 students, but have 126 on the Application of Interest for 2017-2018 school year. Our attendance is the lowest that it has ever been. Ivy is down to 94.14%. This has been a brutal year because of the cold, rainy, wet, and illnesses going around. Dr. Wesley is awaiting the Preliminary Proposal from LAUSD on Prop. 39 on February 1, 2017.

IV. ADJOURNMENT

M Janet Danaher S Elenna Turner V 6-0

The meeting was adjourned at 7:57 PM.