



**Audubon Middle School
Advisory Committee/ Council
Official Minutes
2014-2015
February 11, 2015**

I. Call to Order/Welcome

A) The meeting was opened by Ms. Young, our Principal at 5:15pm. Ms. Ayala specified that this will be an informational meeting.

II. Pledge of Allegiance

A) Mr. Lindheim led the Pledge of Allegiance.

III. Roll Call

A) Ms. Fuller led roll call. Ms. Tillet, Mr. Miller, and Ms. Walker were absent at the time of roll call. Mr. Miller arrived at 5:49pm.

IV. Approval of Election Minutes

- A) Ms. Ayala opened the floor to corrections for the prior meeting's minutes.
- B) Mr. Lindheim moved to accept the minutes as is. Mr. Parkes seconded it.

V. New Business

- A) Ms. Young distributed a letter that will be send to parents and guardians of Audubon Middle School from Lorena Padilla-Melendez, Director of FSD Community Relations.
 - a. Proposition 39 states that school districts are to share public school facilities "fairly among all public school pupils, including those in charter schools."
 - b. Ms. Morgan voiced that she is not in favor of having an elementary school on Audubon's campus.
 - c. Mr. Shumate, Ms. Collins, Mr. Parkes and Mr. Brown voiced safety concerns.
 - d. Mr. Lindheim added that as a previous elementary teacher, there would be a need for an additional playground and that kindergartners should not be with 12th grade students.
 - e. Ms. Ayala added the traffic concern of parents needing to pick up and drop off students.
 - f. Ms. Young said that the correct tactic might be to send a strong message to Frederick Douglas Elementary that we do not support the creation of an additional charter school. We need to create a formal platform to voice our opinion.
 - g. Ms. Young also expressed that 5 years ago the Audubon administration presented a grades 4-12 plan run by Audubon staff. The idea of three different

organizations running three different schools run by three different district rules would be chaotic. But Audubon has the potential create our own

- h. Ms. Morgan moved that we submit a formal letter of recommendation to deny this K-5 Elementary Charter School. Mr. Parkes seconded. Motion carried.
 - i. Mr. Shumate asked about number of signatures required for this proposal. Ms. Young responded that the signatures are already happening in our community.
- B) Ms. Young distributed the School Accountability Report Card (SARC) and Ms. Ayala explained that is available in English and Spanish on the Audubon website.
 - a. Ms. Young explained that the SARC report is accurate and submitted to the State of California.
 - b. Ms. Young led the council through an analysis of the data on average class size, suspensions, teacher credentials, and textbooks/ instructional materials,
 - c. Ms. Young suggested that we revisit the SARC when we have copies of all the 39-40 pages of the document.
- C) Ms. Ayala stated that there will not be any changes to the SPSA at this time. We have been given an extension until 2017.
- D) Ms. Ayala commented that she has entered into the LAUSD system over 160 hours of Professional Development (PD) time completed by teachers on our campus.
 - a. Ms. Young distributed a packet titled “Instruction that Sticks”
 - b. Ms. Young explained that every teacher has to complete 40 hours of professional development time outside of the normally scheduled hours. She also explained that some of the changes on our campus include socratic classrooms, collaborative groups, and field trips for each grade level.
- E) Ms. Ayala reviewed the ELAC recommendations.
 - a. Ms. Morgan agreed that the communication to parents has been challenging. Ms. Morgan volunteers to arrive at 7:15am to distribute papers to parents.
 - b. Mr. Brown stated that he agreed with Ms. Morgan and then he dismissed himself.
 - c. Mr. Miller expressed that when he attended Audubon, homeroom class was used as the space to distribute and collect all paperwork to and from parents, and their grade in homeroom was dependent upon that.
 - d. Ms. Young suggested that we offer incentives in 1 of every 25 parent envelopes, such as gift certificates.
 - e. Ms. Shumate suggested that combine the student accountability part with the incentive part. Perhaps we could offer incentives for students returning parent signatures on informational pieces.
 - f. Ms. Young spoke to our ConnectEd phone calls. Audubon has been consistently sending weekly phone calls to parents to inform them of important issues.
 - g. Ms. Morgan voiced a concern about a child’s grade decreasing in homeroom due to missing paperwork. She made the illustration of the “triangle of accountability”: parent, child, school. When one part of the triangle is missing, we will not be successful.
 - h. Ms. Young commended all the parents form SSC at the 8th grade parent meeting, building excellent parent-to-parent relationships. Ms. Young said that we had 175 parents at the meetings.

- i. Ms. Young posed the question “How do we tap into the parent support?” She pointed out that many parents participated in the Point Sherman meetings and even at the funeral for one of our Audubon students, however they are not participating in other school-related events.
- j. Ms. Fields spoke to the fact that she will be making more one-on-one contact with the ELAC parents.
- k. Ms. Morgan suggested that on the Audubon Calendar on the Audubon Website that we add the dates when pieces of information are sent home. This calendar can be sent email accounts.
- l. Ms. Young stated that we will intentionally add a parent survey that will include the option of using email as a form of communication. MiSiS is a viable option as a form of email and phone communication. In addition, we have added a bulletin board in the Main Office for Parent Communication.
- m. Ms. Ayala confirmed that she will communicate via email and add dates of fliers sent to the Audubon calendar.

VI. Old Business

- A) Ms. Ayala reminded the council to email her about concerns on our bylaws.
- B) Ms. Ayala commented that the only change to our previous discussion on ELAC recommendations is that we have found cheaper dictionaries and we will be purchasing 200 dictionaries for our EL students.

VII. Announcements

- A) Ms. Young spoke about the excellence of the COBA Conference and highly recommended that everyone attend on May 7th, 2015. Each council member must respond to Ms. Ayala in order to sign up.
- B) Ms. Ayala stated that on February 19th from 6pm-9pm we will be holding the 8th grade pin and ribbon ceremony
- C) Ms. Young stated that on March 26th we will be holding our school’s open house.
- D) Ms. Ayala stated that we will be partnering with Network of Hope which will offer series to parents on effective parenting strategies. They are very flexile and accommodate the needs of the parents.
- E) Screen Actors Guild will be at Audubon of February 18th, coaching students on writing scripts and monologues. 7th and 8th grade students will be participating through their English classes.
- F) Ms. Young added that we signed a partnership with “On a Mission” with the Clippers and they will be hosting an anti-bully campaign.
- G) Mr. Miller asked about upcoming SBAC testing. Ms. Young stated that the testing will not be held until April and May.

VII. Public Comments

- A) Mr. Miller asked about students receiving community service hours for their participation in Beyond the Bell activities off campus.
- B) Ms. Tucker asked if we could partner with “826 LA”, a program on prose and poetry writing and STEM projects.
- C) Ms. Fuller added that there will be a field trip on Saturday, February 21st, 2015 to UCLA to participate in STEM projects and receive early academic counseling for college.

IX. Agenda Item Consideration for Next Meeting

- A) Ms. Ayala said that we will solidify the bylaws. She will email us the bylaws as a follow-up. She requested that council members email her with concerns.
- B) Ms. Ayala said that we will cover the tentative budget allocations in an upcoming meeting.

X. Adjournment

- A) Mr. Lindheim moved that we adjourn the meeting at 6:40pm. Mr. Shumate seconded it.