

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - January 23, 2013

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:40 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Mr. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. **ABSENT:** Mr. Creegan (arrived 7:10pm), Mr. Drew, Ms. Gens (arrived 7:10pm), and Ms. Goff (arrived 6:52pm).

Also attending: Dr. Constance J. Bauer, Superintendent, and Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Ray Snook, Lisa Hudik, Sandy Ewell, Paula Mann, Chris O'Leary.

Visitors attending: Mae Hamilton, Jim Lynch, Robert Violette, John Moynihan, Rita Bergen, Alexis McTamney, Brandon Hudik, and Jill Popko.

*No quorum for Executive Session until 6:40pm.*

**D. EXECUTIVE SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

Any matter in which the release of information would impair a right to receive funds from the federal government;

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\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA NEGOTIATIONS);

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 01/23/2013.

**E. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

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**F. RECOGNITION/PRESENTATION**

1. School Board Members training/presentation by Ms. Maryann Friedman, New Jersey School Boards on School Board members' Ethics.

**G. STUDENT REPRESENTATIVE - None**

**H. UNFINISHED BUSINESS - None**

**I. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Ms. Gens, seconded by Ms. Zablow to approve the following:

1. \*\*Motion to approve Minutes from December 12, 2012, January 2, 2013
2. \*\*Motion to approve Travel/Mileage reimbursement request
3. \*\*Motion to accept Special Education Student Placements
4. \*\*Motion to approve Bill List
5. \*\*Motion to approve Board Secretary/Treasurer Report
6. \*\*Motion to approve Defensive Driving Course workshop for bus drivers. Workshop will be held at Northern Burlington on a Saturday and will be sharing the cost with Cinnaminson School Transportation Department. The following is a breakdown of the cost:  
Workshop cost \$400.00 (which will be shared with Cinnaminson) \$200.00  
29 drivers x \$92.84 (pay)\* \$ 2,692.36  
29 drivers x \$ 2.00 (materials) \$ 58.00  
TOTAL \$ 2,950.36  
(\*5 ½ hrs (driver time) x \$16.88 hourly wage = \$92.84)
7. \*\*Motion to approve participating in the 2013 BCEA Mall Expo - April 14-21, 2013 at no cost to the district
8. \*\*Motion to accept District Support Staff Report
9. \*\*Motion to accept Director of Curriculum and Instruction Report
10. \*\*Motion to accept Director of Special Services Report
11. \*\*Motion to approve Substitute List
12. \*\*Motion to accept Enrollment & Principal Reports

BRHS	702
BRMS	539
MIS	392
CBS	249
PMS	618
	<u>2,500</u>

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: Ms. Gens (12/12/12 Minutes). ABSENT: Mr. Drew.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-12):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion approved by majority.

**J. COMMITTEE REPORTS**

1. +Board of Education Standing Committee Appointments 2013-2014.

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**K. SUPERINTENDENT'S REPORT**

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to approve the following:

1. +Motion to adopt District Goals

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion approved by majority.

**L. PERSONNEL REPORT**

A motion was made by Ms. Zablow, seconded by Ms. Goff to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\*

1. Motion to approve Ms. Stefanie Kanellia, a student of William Paterson University, practicum experience at PMS for college course requirements. She will be supervised by Ms. Cara Lloyd.
2. Motion to approve Ms. Janell Wassum, a student of William Paterson University, practicum experience at PMS for college course requirements. She will be supervised by Ms. Tara Planas-Borgstrom.
3. Motion to approve Ms. Lauren Ward, a student of William Paterson University, practicum experience at PMS for college course requirements. She will be supervised by Mr. Barbarann Mazza.
4. Motion to approve Ms. Ariel Pinto, a student of TCNJ, to complete her Student Teacher Internship at the Bordentown Regional High School. She will be supervised by Mr. Matthew Gens.
5. Motion to approve Ms. Kimberly Rosenberg, a Pre-School Autistic Teacher at PMS, to complete her Administrative Internship through Rowan University at PMS, January 2013 through December 2013 for a total of 300 hours. She will be supervised by Mr. Edward Chmiel.
6. +Motion to approve **Ms. Jessica Dickinson** as full time Math Teacher at BRMS effective January 18, 2013 through June 21, 2013. Ms. Dickinson will follow the long term per diem substitute pay scale. This is a leave replacement.
7. +Motion to approve **Ms. Janemarie McManimon** as part-time Aide at CBS. Step 1, with a pro-rated salary of \$9,262, 16.25 hours/wk. effective January 29, 2013. This replaces a resignation.
8. Motion to approve the following staff members as chaperones for Bordentown Regional Middle School's Stokes trip in May, 2013:
  - a. Christopher O'Leary Step 3, \$639 stipend
  - b. Harriet Walker Step 3, \$1102 G + 4L = \$1702 stipend
  - c. Matthew Derby Step 3, \$639 stipend
  - d. Lisa Muolo Step 3, \$639 stipend
  - e. Mary Lynn Morino Step 3, \$639 + 1L = \$789 stipend
  - f. Gregory Poole Step 3, \$639 stipend
  - g. Karyn Yakabosky Step 3, \$639 stipend

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- h. Dawn Patterson Step 3, \$639 stipend
  - i. Amy Rabenda Step 3, \$574.80 stipend
  - j. Doug Corbin Step 1, \$517.20 stipend
  - k. Robert Conlin Step 3, \$639 stipend
  - l. Jessica Borek Step 2, \$574.50 stipend
  - m. Susan Gerike Step 1, \$517.20 stipend
  - n. Sam Tola Administrator - no pay
9. Motion to approve the following substitutes/replacement employment recommendations for the CDA program:

Name	Hourly Rate	Position
Kubra Akbas	\$9	Student Tech PAC
Cameron Johnson	\$10	SUB Before/After Counselor
Donna Aaronson	\$11	SUB - After-School Counselor
Catherine Anderson	\$13	BASA Sub Supervisor
Rev. Vincent Burke	\$26	GED/ESL/LA Teacher (sub)
Dawn Kunkle	\$26	GED/Math (sub)

- 10. Motion to approve increase in hours to Ms. Tara Russo, Instructional Aide, from 17.5 hours to 25.5 hours/wk, Step 3.5 with a pro-rated salary of \$14,729, effective January 2, 2013, due to a student at CBS who requires support.
- 11. Motion to accept resignation of Mr. Brian Stimson from the position of Assistant Mechanic for the Transportation Department effective February 1, 2013.
- 12. Motion to accept resignation of Mr. Shawn Feeney from the position of part-time Autistic Aide at Peter Muschal School effective January 25, 2013.
- 13. Motion to accept resignation of Ms. Janet Harnum from the position of part-time Aide at Clara Barton School effective January 16, 2013.
- 14. Motion to accept resignation of Mr. William Brown from the position of Boys Assistant Track Coach at Bordentown Regional High School
- 15. Motion to approve Ms. Kara Lynch as Assistant Softball Coach at Bordentown Regional High School, Step 1 with a stipend of \$3,881.
- 16. Motion to approve Mr. Jason D'Annunzio as Assistant Softball Coach at Bordentown Regional High School, Step 1 with a stipend of \$3,881.
- 17. Motion to approve Mr. David Misselhorn as Boys Assistant Track Coach at Bordentown Regional High School, Step 3 with a stipend of \$2,989.
- 18. +Motion to approve Mr. Milos Vasic to attend a Fencing Qualifying Competition on February 2, 2013 with a BRHS student. Mr. Vasic will be taking the place of Mr. Robert Scott, approved as students coach on January 2, 2013 because Mr. Scott is unable to attend competition.
- 19. Motion to amend Leave of absence date for employee #4460 effective January 22, 2013. Employee was originally approved for leave of absence to be effective February 4, 2013
- 20. Motion to approve leave of absence for employee #4979 from the position of Special Education teacher at MacFarland Intermediate School, effective May 13, 2013 through January 2, 2014. Employee will use 27 accumulated paid sick days from May 13, 2013 through June 19, 2013 to run concurrent with FMLA and NJFLA. Employee will continue on unpaid leave from June 20, 2013 through January 2, 2014.

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21. Motion to approve leave of absence for employee #5291 from the position of Mathematics teacher at Bordentown Regional Middle School, effective February 25, 2013 through June 30, 2013. Employee will use 30 accumulated paid sick days from February 25, 2013 through April 12, 2013 to run concurrent with FMLA and NJFLA. Employee will continue on unpaid leave from April 15, 2013 through September 1, 2013.
22. Motion to approve leave of absence for employee #5799 from the position of Mathematics teacher at Bordentown Regional High School, effective April 5, 2013 through September 1, 2013. Employee will use 33.5 accumulated paid sick days from April 5, 2013 through May 22, 2013 to run concurrent with FMLA. Employee will continue on unpaid leave from May 23, 2013 through September 1, 2013.

**INFORMATION:**

23. **+JOB POSTINGS:** Assistant School Bus Maintenance Mechanic - Part Time Autistic Aide at PMS - BRHS Boys Assistant Track Coach - Long Term Sub for Special Education Teacher at MIS - Part Time General Aide at CBS - Long Term Sub for Math Teacher at BRHS - 3 Part-Time Autistic Aide at PMS

ON A ROLL CALL VOTE (Items 1-3; 5-22):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 4):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: Ms. Gens. ABSENT: Mr. Drew.

Motion approved by majority.

**M. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Creegan, seconded by Ms. Zablow to approve the following:

1. +Motion to approve sponsorship of one BRHS student to attend the American Legion New Jersey Girls State Program in 2013 for a total of \$215 payable to American Legion Post 26. This is a 5 day program held at Rider University.
2. +Motion to accept Board Secretary's monthly Certification: Budgetary Line Item Status and Budgetary Major Account Fund Status for December 2012.
3. +Motion to approve Transfer of Funds.
4. +Motion to approve Shared Service agreement with Bordentown Township for an SRO not to exceed \$30,000 for the 2012/2013 school year (Monday-Friday, 7:00am-3:00pm). The work schedule of the SRO shall be determined by the Bordentown Township Police Department, with the advice and recommendation of the Bordentown Regional School District, Director of Safety and Security.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion approved by majority.

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N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Wehrman, seconded by Mr. Potts to approve the following:

1. +Motion to approve 40 Bordentown Regional Middle School Seventh Grade students (voluntary) to participate in a study sponsored by the Educational Testing Services (ETS) to help create a more user friendly test for students at no cost to the district.
2. Motion to approve change to PMS third grade field trip to Philadelphia Zoo in May, 2013 at a total cost of \$2,400.00 (\$16.00 per student) including transportation, due to a more appropriate trip for their studies, originally approved to Camden Adventure Aquarium at a total cost of \$2,304.00
3. +Motion to approve upcoming Functional Curriculum co-curricular field trips. Funds were previously approved as part of the Special Education budget
4. Motion to rescind BRHS Theatre Club field trip to Kean University approved on June 13, 2012.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Mr. Potts, Ms. Wehrman Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Drew.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - Chris Sirak

- Mr. Sirak is again the BRSD representative.
- Mr. Sirak is the New Hanover School Board President.
- Looking at plans for a CSA and/or principal; current CSA is a retiree, limited to certain time in the district.
- The district is pleased with their recent renovations.
- In response to inquiries, indicated the district's enrollment is about 180, with a big pre-kindergarten/kindergarten class; no present discussion of bringing their middle school to Bordentown Regional on a tuition basis, but may need to consider in the future.

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Mayor Mr. Jim Lynch, Bordentown City, welcomed new board members.
- Mayor Lynch announced free concert planned for 4/5/13 at the High School by US Military Academy at West Point, which include West Point's jazz musicians working with BRSD's Jazz Band; a press release and more information to follow.
- Mayor Lynch inquired if there were any plans for Bordentown City to try recapturing the loss in the recent Board seat reapportionment and to be kept in the loop. Ms. Hartmann responded that this is not a Board initiative.
- Mr. John Moynihan, Bordentown Township Committeeman stated that he is available as a point of contact.

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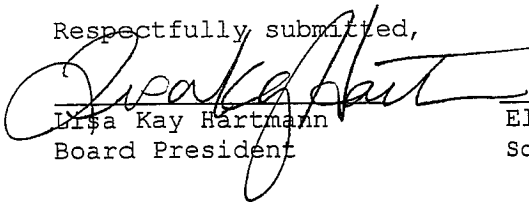
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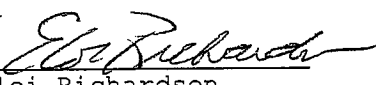
- Brandon Hudik and Alexis McTamney thanked the board for funding their trip to Indianapolis to receive national awards as athletes and scholar/athlete, respectively.
- Deputy Mayor Ms. Jill Popko (Bordentown Township) congratulated the new board members, President, Vice President, returning board members, Brandon Hudik, and Alexis McTamney on their recognitions; commented that no seats would be lost if the towns were consolidated; inquired on the Board's plans related to the solar project revenues; asked for more information on A.P. course offerings—believes the district can do better; indicated that she is Deputy Mayor that that the Board can reach out to her.

**S. ADJOURNMENT**

A motion was made by Mr. Potts, seconded by Ms. Gens to adjourn the meeting at 8:33 p.m.  
Motion unanimously approved.

Respectfully submitted,

  
Lisa Kay Hartmann  
Board President

  
Eloi Richardson,  
School Business Administrator/Board Secretary