

**FILLMORE UNIFIED SCHOOL DISTRICT
BOARD MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 16, 2018**

5:30 P.M. – CLOSED SESSION

**6:30 P.M. - REGULAR MEETING
627 SESPE AVENUE, FILLMORE, CALIFORNIA**

MINUTES

A. CALL TO ORDER

Board Member Morris called the regular Board Meeting of the Fillmore Unified School District at 5:30 p.m.

B. ROLL CALL

Board Members: Scott Beylik, Kelli Couse, Virginia de la Piedra, Sean Morris and Lucy Rangel.

Board Members Absent: None

District Personnel Present: Adrian E. Palazuelos, Ph.D., Superintendent; Micheline G. Miglis, Assistant Superintendent, Educational Services; Andrea McNeill, Assistant Superintendent, Business Services; Stefan Cvijanovich, Assistant Superintendent, Human Resources and Pupil Support; Todd Schieferle, Director of Human Resources

Student Representative: Paulina Guerrero

C. PUBLIC COMMENT ON CLOSED SESSION AND NONAGENDA ITEMS, PETITIONS

None

D. CLOSED SESSION

MOTION: A motion was made Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote to adjourn to closed session at 5:30 p.m. for the purpose of:

DISCLOSURE OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION

- Labor/Negotiations (Government Code § 54957.6)
 - Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School Employees Association (CSEA) and all management, confidential and supervising employees.
- Personnel Matters (Government Code § 54957)
Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

E. RECONVENE TO OPEN SESSION

MOTION: A motion was made by Board Member Beylik, seconded by Board Member Rangel and unanimously carried with a 5-0 vote to reconvene to open session at 6:44 p.m..

- Any Action From Closed Session
No action to report

F. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Morris called the regular meeting to order at 6:44 p.m. and led the flag salute.

G. COMMUNICATIONS

- Student Representative

Student Representative Guerrero reported this month is National Mentoring Month, lunch tutoring is now available Tuesdays and Thursdays for students struggling with math, and financial aid workshops continue to be hosted. Team, club and sports updates were given for the Mock Trial Team, Robotics Club, girls' soccer and girls' basketball. Students are preparing for the upcoming finals.

Superintendent Report

Dr. Palazuelos commended the Maintenance, Operations and Transportation Department for improvements made at various Fillmore USD sites to ensure the safety and wellness of students and staff on their return after the school closures due to the wildfires and winter break.

An overview was given of upcoming Information/Discussion items and future goals for curriculum and instruction work and the development of structures for Teachers on Special Assignment. The District extended its semester by three weeks due to school closures. Board members and the public were made aware that Superintendent Palazuelos and other District administrators will attend the California Governor's Budget Proposal Workshop to gather information about the budget and share with the Board at a future date.

H. PUBLIC COMMENT ON AGENDA ITEMS AND NONAGENDA ITEMS, PETITIONS

- Megan Moreau expressed her concerns about the lack of school transportation for her child to the middle school.

I. INFORMATION/DISCUSSION

1. 2016-2017 Fillmore Unified School District Financial Audit

Board Member announced this item is pulled as well as Action Item K15. Both are tabled to a later date.

2. Proposition 39 General Obligation Bonds Performance Audit

Ms. McNeill presented on the Measure E Bond Building Fund audit. The majority of expenditures were to support technology infrastructure purchases the District made last year. There are currently no assets or liabilities because it is fully spent. The auditors gave the District the highest rating and reported the District complied with the requirements for the Measure E General Obligation Bond.

The District is in its final step to close Measure E and currently seeks a fourth qualified person to be part of the Bond Oversight Committee to form the required quorum and be able to present the final audit report by March 31. Qualifications were discussed. Interested individuals are encouraged to contact the District's Business Office for more information.

3. Measure V General Obligation Bonds Performance Audit
Ms. McNeill reported on the findings of the audit. The District's financial statements presented fairly, which is the auditor's highest grade. An overview included assets with the issuance of \$4 million worth of bonds last year to help with initial planning and some smaller projects; expenditures; terms and repayment schedule. The District is trying to match the term of the bond to the length of time for the investment because the majority of the funds will be spent for planning and architectural work.

Six of the seven requirements have been fulfilled. The District seeks an individual of a bonafide taxpayers association to become part of its Measure V Oversight Committee.

Dr. Palazuelos announced Student Representative Guerrero left at 6:57 p.m. on her accord.

J. CONSENT ITEMS (*Corresponding to Numbers 4-14*)

Items on the Consent agenda are considered routine and will be enacted by a single motion. None of the items will be discussed unless a Board Member or member of the audience requests discussion.

4. Approve Minutes:
 - Board Meeting December 19, 2017
5. Personnel Order 17-18-09
6. Job Description: Principal—Elementary
7. Job Description: Assistant Principal
8. Job Description: Director of Technology
9. Ratify Accounts Payable Month of December 2017 (ReqPay12a)
10. Ratify Purchase Orders Month of December 2017 (ReqPay11a)
11. Ratify 12/01/17 through 12/31/17 Certificated and Classified Payroll in the Amount of \$2,363,964.68 (Pay01a)
12. Approve/Ratify Contracts
13. Accept Donations
14. Approve Request for Overnight Field Trip from Roderick for Students to Attend the FFA Advanced Leadership Academy from January 26, 2018 to January 28, 2018 in Ontario, CA.

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve all Consent Items, J4-J14.

K. ACTION

15. Accept 2016-2017 Fillmore Unified School District Financial Audit
This action item is tabled.
16. Accept the June 30, 2017 Performance Audit of the Proposition 39 General Obligation Bonds
MOTION: A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

17. Accept the June 30, 2017 Performance Audit of the Measure V General Obligation Bonds

MOTION: A motion was made by Board Member Beylik, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

L. FUTURE MEETINGS

⇒ February 6, 2018	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room
⇒ February 20, 2018	5:30 p.m.	Closed Session – Board Room
	6:30 p.m.	Regular Meeting – Board Room

An announcement was made of a Special Board Meeting scheduled for January 22, 2018, with open session starting at 5:30 p.m. followed by closed session. The Special Board Meeting will be announced publicly.

M. BOARD CLOSING COMMENTS AND AGENDA BUILDING

- Board Member Rangel attended a few boys basketball games and sees improvements.
- Board Member de la Piedra expressed concerns about the slowdown of new banner requests.
- Board Member Morris attended a few basketball and middle school games and reported improvements by players and seeing students excited to return to school.

N. ADJOURNMENT

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to adjourn at 7:14 p.m.

Minutes approved at Board Meeting held February 6, 2018