

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY
CHARTER HIGH SCHOOL

January 3, 2013

A regular meeting of the Board of Trustees (the “**Board**”) of the Math, Engineering, And Science Academy Charter High School (the “**School**”), was held at **1285 Avenue of the Americas in New York, NY on January 3, 2013** beginning at 6:00p.m. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: **Rebecca Daverin, Ralia Polechronis, Jon Davidson, and Tracie Benjamin-Van Lierop**

The following Trustees were present via webcam at the meeting: **Raul Rubio, Rajeev Nath, and William Short**

Hilary Allen and Ellis Scope were absent from the meeting. Also present at the meeting were **Art Samuels** and **Pagee Cheung** as well as **Christopher Garos, Yvonne Chan, and Jeffrey Samuels** of Paul, Weiss, Rifkind, Wharton & Garrison. Mrs. Ralia Polechronis presided as Board Chair of the meeting, and Ms. Rebecca Daverin recorded the minutes as secretary. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.**¹

After noting that a quorum was present, Mrs. Polechronis called the meeting to order.

At this point, the proposed Executive Director and Principal presented a report that included updates on Staff Recruitment, Student Recruitment, Finance, Facilities, and Operations.

Motions

- Jon moved to approve the amended bylaws, Rebecca seconded. All voted to approve with no opposition. Art to send updated bylaws Rebecca who will circulate to the entire board.
- Jon moved to adopt the code of ethics, Rebecca seconded. All voted to approve with no opposition. Rebecca will collect and store signed copies.

¹ Use the bracketed language if any Trustees are participating via teleconference.

- Rebecca moved to appoint Ralia as chair, Jon seconded. All voted to approve with no opposition.
- Rebecca moved to appoint Tracie as Vice Chair, Jon Seconded. All voted to approve with no opposition.
- Jon moved to approve Rebecca as Secretary, Tracie seconded. All voted to approve with no opposition.
- Rebecca moved to appoint Jon as Treasurer, Tracie seconded. All voted to approve with no opposition.
- Raul moved to appoint all of the committees as assigned, William seconded. All voted to approve with no opposition.
- William moved to appoint Arthur as the Executive Director, Tracie and Raul seconded. All voted to approve with no opposition.
- Raul moved to approve the Board's calendar for meetings, Jon seconded. All voted to approve with no opposition.
- Jon moved to approve enrollment policy, Raul seconded. All voted to approve with no opposition.
- Jon moved to approve pre-opening budget and Raul seconded. All voted to approve with no opposition.
- Jon moved to ratify Art's previously taken action to obtain an Employer's Identification Number, Rebecca seconded.
- Jon moved to authorize Arthur to open bank account, William seconded. All voted to approve with no opposition.
- Rebecca moved to approve Art, Jon, and Ralia to be the signatories, Tracie seconded. All voted to approve with no opposition.
- Rebecca moved to ratify Art's previously taken action to acquire D&O insurance with Austin & Co. Jon seconded. All voted to approve with no opposition. We have engaged them for statutory disability and workers' compensation as well.
- Tracie moved to approve of Art's ability to authorize expenses for the school. Amounts in excess of \$1000 not to exceed \$3000 must be approved by Jon in writing. Full board approval for amounts in excess of \$3000. Rebecca seconded. All voted to approve with no opposition.
- Rebecca moved to approve the fiscal year beginning on July 1 and ending on June 30, Tracie seconded. All voted to approve with no opposition.

This concludes our formal approval portion of the meeting.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Rebecca Daverin
Secretary

APPROVED:



Ralia Polechronis
Board Chair