



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: August 29, 2016

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Janice Hector, President
Cindy Goodsell, Vice President
Vickie Brown, Clerk
Sheila Billings
Harold Stuart

Staff Present: Denise Clay, Superintendent
Mary Berkey, Asst. Superintendent
Andrew Schwab, Associate Supt.
Rita Sohal, Assistant Superintendent

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| <p>1. CALL TO ORDER/FLAG SALUTE (6:00 P.M.)</p> <p>President Hector called the meeting to order at 6:00 p.m. Superintendent Denise Clay introduced Guadalupe Principal Chris Izor to lead the flag salute. Superintendent Clay read a biography for Principal Izor and welcomed him to the district.</p> | <p>6:00 – 6:04
Call to order/
flag salute</p> |
| <p>2. APPROVAL OF AGENDA AND MINUTES</p> <p>Board member Harold Stuart motioned to approve the agenda and minutes. Board member Vickie Brown seconded the motion, and the board unanimously approved the agenda and minutes as follows:</p> <p>2.1 The agenda was adopted as presented.</p> <p>2.2 The minutes of the regular meeting of June 13, 2016, and the special meeting of August 9, 2016 were approved.</p> <p>Ayes: Billings, Brown, Goodsell, Hector, Stuart
Noes: None
Abstain: None
Absent: None</p> | <p>6:04 – 6:05
Approved
Agenda and
Minutes</p> |
| <p>3. COMMUNITY COMMENTS /COMMUNICATIONS</p> <p>Stacey Brown, representing Campbell Union High School District Measure AA spoke on behalf of the school district bond measure</p> | <p>6:05 – 6:10
Community
Comments</p> |
| <p>4. REPORTS FROM THE BOARD AND SUPERINTENDENT</p> <p>Board member Harold Stuart attended the Welcome Back Breakfast and was impressed with staff energy and enthusiasm. Board member Stuart shared that he has been looking at what his family wants to do long-term and said he will not be running for the office of school board this November. Mr. Stuart said he deeply appreciates his relationship with the board members and he still plans to volunteer in the Union School District.</p> | <p>6:10 – 6:22
Reports from
Board and
Superintendent</p> |

Board member Sheila Billings thanked Board member Stuart for his service to the District and welcomed everyone back for the new school year. Board member Billings also congratulated the management team for their talented work on the Welcome Back video and is excited to see the new STEM buildings approval on the board agenda. Board member Billings also congratulated Board member Vickie Brown and Jen Petroff for their seats on the board.

Board member Vickie Brown stated that she appreciates Board Member Harold Stuart's service to the board.

Board member Cindy Goodsell was very pleased with our student achievement scores and congratulated all for providing the leadership to get there.

Board President Janice Hector congratulated Board Member Vickie Brown and soon to be Board member Jennifer Petroff for their seats on the board. Board member Hector echoed her delight in the Union School District student test scores.

Superintendent Denise Clay thanked the classified staff as everything went smoothly for the opening of school. Superintendent Clay said she had the pleasure of attending all the back to school nights and loved the energy in all the classrooms and gave a thank you to our teachers for being so welcoming.

5. APPROVAL OF CONSENT ITEMS

6:22 – 6:24

Board member Cindy Goodsell moved for approval of the consent Items Board member Sheila Billings seconded the motion and the Board approved the consent items with the following roll call vote:

Approved
consent items

Ayes: Billings, Brown, Goodsell, Hector, Stuart
Noes: None
Abstain: None
Absent: None

- 5.1 The Board approved the Personnel Report.
- 5.2 The Board approved the warrant list.
- 5.3 The Board approved the declaration of surplus property for private sale or discard.
- 5.4 The Board adopted Resolution No. 16-17-01, Education Code 44256 (b) Assignment Option.
- 5.5 The Board adopted Resolution No. 16-17-02, Compensation for Member of the Governing Board under Education Code Section 35120 (c) for absence due to illness.
- 5.6 The Board approved a Two-Year student teaching (Practice Teaching) Agreement with the University of California, Santa Cruz.
- 5.7 The Board approved and ratified professional services fees for the bond program.
- 5.8 The Board approved and ratified the award of contract for relocatable installation work at Lietz and Oster Elementary Schools.

- 5.9 The Board approved and ratified the change orders.
- 5.10 The Board accepted a grant award from the Xilinx Community Fund/Silicon Valley Community Foundation for Dartmouth Middle School.
- 5.11 The Board members approved the piggyback contract with American Modular Systems to purchase six Gen7 modular buildings for Alta Vista, Carlton, Guadalupe, Lietz, Noddin and Oster Elementary Schools.

6 ACTION ITEMS

6.1 Superintendent Denise Clay presented Resolution No. 16-17-03, Adopting a Conflict of Interest Code. The biennially reviewed code was updated to include new positions that must be designated and to delete positions that no longer make or participate in making governmental decisions. Board member Vickie Brown moved to approve the resolution and Board member Cindy Goodsell seconded the motion. The Board members approved Resolution No.16-17-03 by the following roll call vote:

6:24 – 6:25
 Adopted
 Resolution
No. 16-17-03,
 Adopting a
 Conflict of
 Interest Code

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

6.2 Superintendent Denise Clay presented the Series 0000: Philosophy/Goals; Series 1000: Community and Series 2000: Administration for Board approval. The Board members reviewed all policies and recommended updates to two Board policies, BP 1230 and BP 1400. The Board policies were adopted as amended by the following 5-0 vote:

6:25 – 6:53
 Adopted
 Board Policies
 for Series 0000,
 Series 1000,
 and Series
 2000

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

6.3 Assistant Superintendent Mary Berkey presented information on a provisional internship permit (PIP). Approval is requested for the proposed PIP for a Math teacher. Board member Vickie Brown moved to approve the PIP, seconded by Board member Sheila Billings. The Board voted unanimously to approve the Math teacher’s Provisional Intern Permit.

6:53 – 6:55
 Approved the
 Provisional
 Intern Permit

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

6.4 Superintendent Denise Clay requested approval for the increases to total compensation for all Management, Supervisorial and Confidential employees for 2016-17 and said the increase is in alignment with other employee groups. Board member Cindy Goodsell moved to approve the total compensation, seconded by Board member Harold Stuart. The Board members approved the increases by the following 5-0 vote:

6:55 – 6:57
 Approved
 total
 compensation
 for all
 Management,
 Supervisorial,

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

and
 Confidential
 Employees
 for 2016-17

6.5 Assistant Superintendent Rita Sohal requested approval of increases to total compensation for the Superintendent for 2016-17 as per contract. Board member Sheila Billings moved to approve total compensation for Superintendent Denise Clay, and the motion was seconded by Board member Vickie Brown by the following 5-0 vote:

6:57 – 6:57
 Approved
 Total
 Compensation
 for the
 Superintendent
 2016-17

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

6.6 Superintendent Denise Clay requested Board approval to decrease the District’s contribution to the Board members’ Health and Welfare benefits effective January 1, 2017. Superintendent Denise Clay requested the same decrease in Health and Welfare benefits for the Board of Trustee members identified for the Management, Supervisorial and Confidential groups, which she noted will be at capped and tiered levels. Board member Vickie Brown moved to approve the decrease, seconded by Board member Sheila Billings. The Board of Trustees voted unanimously as follows:

6:57 – 6:58
 Approved
 Decrease
 in Health and
 Welfare
 Benefits for
 Board members
 effective
 January 1, 2017

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

6.7 Denise Clay, Superintendent, requested approval to increase the monthly stipend for the Board of Trustee members. Superintendent Clay reported that board members receive a monthly stipend of \$240 enacted in 1984 that has never been increased. As per Education code 35120, the monthly stipend for the Board members may be increased by 5% per year. Superintendent Clay requested approval of the \$12 per month increase for Board members. Board member Sheila Billings moved for approval, and the motion was seconded by Board member Harold Stuart.

6:58 – 7:02
 Approved
 Increase to
 Board
 Monthly
 Stipend

Ayes: Billings, Brown, Goodsell, Hector, Stuart
 Noes: None
 Absent: None
 Abstain: None

7. DISCUSSION/INFORMATION ITEMS

7.1 The Board received as information the Quarterly Report on Williams Uniform Complaints from Assistant Superintendent Mary Berkey. It was noted that no complaints were filed with any school in the district during the period of April 1, 2016 through June 30, 2016.

7:02 – 7:03
 Quarterly
 Report on
 Williams
 Uniform
 Complaints

<p>7.2 Assistant Superintendent Mary Berkey presented the Enrollment Report sharing that we began the year at 5,665 and now we have 5,731 students enrolled. Mrs. Berkey reviewed the enrollment by site and said we are tracking our K-3 class size reduction classrooms at need to remain at 24:1. Assistant Superintendent Mary Berkey will have an enrollment update in September.</p>	<p>7:03 – 7:12 Enrollment Report</p>
<p>7.3 The State budget update was presented by Assistant Superintendent Rita Sohal and she stated the major changes from the May Revision is that the LCFF Gap Funding was lowered and the one time money also dropped. Mrs. Sohal reported that there is no cost of living adjustment for 2016-17 but that the LCFF is now almost 96% fully funded. Assistant Superintendent Sohal said if Prop 50 passes, there will be additional funding for schools. Following a question and answer session with the Board of Trustees, Ms. Sohal concluded her presentation.</p>	<p>7:12 – 7:26 State Budget Update</p>
<p>8. REPORTS OF ASSOCIATIONS</p>	<p>7:26 – 7:29 CSEA Report</p>
<p>8.1 CSEA Chapter President Rebecca Garcia welcomed everyone back and said that CSEA is looking forward to another great year. Mrs. Garcia received positive feedback for the three additional days that were approved for food service workers and instructional assistants.</p>	
<p>8.2 Sharon Victorine, UDEA President, said teachers are happy they are back and look forward to a great year.</p>	<p>7:29 – 7:29 UDEA report</p>
<p>9. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS</p> <p>There were no additions or revisions to the Board agenda calendar.</p>	<p>7:29 – 7:30 Reviewed Board agenda calendar</p>
<p>RECESS</p>	<p>7:30 – 7:34 Recess</p>
<p>10. CLOSED SESSION</p>	<p>7:34 – 7:58 Closed Session</p>
<p>10.1 The Board members, Superintendent Clay and Special Education Director Linda Haines met in closed session to discuss mediated settlement for Case 16-17-A.</p>	
<p>10.2 The Board members, Superintendent Clay and Special Education Director Linda Haines met in closed session to discuss mediated settlement for Case 16-17-B.</p>	
<p>11. BOARD STUDY SESSION</p> <p>The Board members, Superintendent Denise Clay, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and Bond Director Sharon Serrano met in a board study session to discuss the bond projects completed during the summer of 2016. Projects completed were Gold Ribbon signs at all our elementary schools; the exterior paint at Dartmouth and Union Middle Schools; exterior fencing at three schools, (Dartmouth, Noddin and Oster); relocatable classrooms at four schools, (Alta Vista, Lietz, Oster and Union Middle School); and backpack hooks at Alta Vista and Lietz. Additionally, the board received a feasibility study presentation from Sage Renewables regarding solar projects.</p>	<p>7:58 – 9:05 Board Study Session</p>

12. CLOSED SESSION

The Board members and Superintendent Denise Clay met in closed session to Discuss Public Employee Performance Evaluation (Govt. Code § 54957)
Title: Superintendent

9:05 – 9:37
Closed
Session

13. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board members approved the mediated settlements for cases 16-17-A and 16-17-B. The Board approved Superintendent Denise Clay's first year Performance Evaluation.

9:37 – 9:38
Report from
Closed Session

14. ADJOURNMENT

Board member Harold Stuart moved to adjourn the meeting at 9:38 p.m., seconded by Board member Vickie Brown and the Board members unanimously approved. The next regularly scheduled Board meeting is September 12, 2016.

9:38 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:

Clerk