

**PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
LAPLACE, LA – MEETING OF JULY 20, 2017**

The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at **West St. John Elementary School**, 2555 La Highway 18, Edgard, Louisiana, on Thursday, July 20, 2017 at 6:00 p.m.

An agenda for the meeting is attached.

Sincerely, s/Kevin R. George
Superintendent/Secretary

ITEM 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

The Chair called the meeting to order at 6:03 p.m.

The Chair called for a moment of silent meditation, followed by the Pledge of Allegiance, led by Parys Mason.

ITEM 2. ROLL CALL OF MEMBERS:

PRESENT: Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl
ABSENT: Holden, Sanders, Johnson

There were 8 members present and 3 members absent.

ITEM 3a. APPROVAL OF MINUTES: Meetings of June 15, 2017

MOTION BY: Jones

SECOND BY: Triche

MOTION: To approve the minutes from the meetings of June 15, 2017.

No objections.

The motion carried.

Roll Call:

8 Yeas - Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent – Holden, Sanders, Johnson

ITEM 4. SUPERINTENDENT’S REPORT. Mr. Kevin R. George, Superintendent.

In the absence of Supt. Kevin George, Ms. Heidi Trosclair gave the Superintendent’s Report. She stated that the Administrative Institute was held last week and 80+ administrators attended. Also, a Mini LACUE was held at East St. John High School and over 200 teachers voluntarily attended. Ms. Trosclair stated that school will start soon and gave the dates:

1st-12th: August 10, 2017

Pre-K: August 16, 2017

HeadStart: August 23, 2017

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

None

ITEM 6. PERSONNEL MATTERS

ITEM 6a. Mrs. Serina Duke – Introduction of Revised Job Description: Behavior Interventionist

This item was for introduction only. No discussion was held.

ITEM 6b. Mrs. Serina Duke – Introduction of Policy: Bulletin 130 – Regulations for the evaluation and assessment of school personnel

This item was for introduction only. No discussion was held.

ITEM 6c. Mrs. Serina Duke – Request approval to waive policy to approve recommended changes to Policy BCB

MOTION BY: Wise

SECOND BY: Keller

MOTION: To table this item.

Upon roll call, there were:

7 Yeas – Keller, DeFrancesch, Wise, Wallace, Mitchell, Triche, Burl

3 Absent - Holden, Sanders, Johnson

1 Not Seated: Jones

The motion carried.

MOTION BY: Wise

SECOND BY: Jones

MOTION: To waive policy (BCB Section 2H) to have an item (scheduling the Board retreat) added to the agenda.

Upon roll call, there were:

8 Yeas – Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent - Holden, Sanders, Johnson

The motion carried.

MOTION BY: Wise

SECOND BY: Jones

MOTION: To waive policy (BCB Section 2H) to call for a Special Retreat on July 31, 2017 and August 1, 2017.

Upon roll call, there were:

8 Yeas – Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent - Holden, Sanders, Johnson

The motion carried.

MOTION BY: Jones

SECOND BY: Mitchell

MOTION: To hold a Special Retreat on July 31, 2017 and August 1, 2017.

Upon roll call, there were:

8 Yeas – Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent - Holden, Sanders, Johnson

The motion carried.

ITEM 6d. Mrs. Serina Duke – Request approval of Modified Policy BCB Section 2H: Special Meetings of the Board

The Board asked that this item be for introduction only, as not enough discussion has been held regarding this item.

ITEM 7. BUSINESS AND FINANCE**ITEM 7a.** Mr. Peter Montz – Request Board approval to solicit proposals for General and Fleet Liability Insurance

MOTION BY: Jones

SECOND BY: Wise

MOTION: To allow administration to seek proposals for General and Fleet Liability Insurance

Upon roll call, there were:

8 Yeas - Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent – Holden, Sanders, Johnson

The motion carried.

ITEM 7b. Mr. Peter Montz – Recommendation on Bid 18.18, Award/Incentive Items.

MOTION BY: Triche

SECOND BY: Keller

MOTION: To award Tri-Parish Trophies for Bid 18.18, Award/Incentive Items.

Upon roll call, there were:

8 Yeas - Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent – Holden, Sanders, Johnson

The motion carried.

ITEM 7c. Mr. Peter Montz – Recommendation on Student and Athletic Insurance.

MOTION BY: Triche

SECOND BY: Wallace

MOTION: To award Regions Insurance for Proposal 18.24 Student and Athletic Insurance, at a total cost of \$28,500.

Upon roll call, there were:

8 Yeas - Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent – Holden, Sanders, Johnson

The motion carried.

ITEM 8. OLD BUSINESS**ITEM 9. NEW BUSINESS****ITEM 9a.** Mrs. Shanna Beber – Introduction to Recommended Changes to the Pupil Progression Plan 2017-2018

This item was for introduction only. No discussion was held.

ITEM 9b. Mrs. Patricia Triche – Request approval of Cost of Living Adjustment for Operational Costs for Head Start (COLA)

MOTION BY: Keller

SECOND BY: Triche

MOTION: To approve the Cost of Living Adjustment for Operational Costs for Head Start as presented.

Upon roll call, there were:

8 Yeas - Keller, DeFrancesch, Jones, Wise, Wallace, Mitchell, Triche, Burl

3 Absent – Holden, Sanders, Johnson

The motion carried.

ITEM 9c. Mrs. Patricia Triche – Child Development Center Board Reports: April & May 2017 Director's Report; May 2017 Financial Summary

This item was for information purposes only and no action was taken.

ITEM 10. ADMINISTRATIVE MATTERS**ITEM 11. BOARD ITEMS OF INTEREST****ITEM 12. ADJOURNMENT** - The agenda having been completed, and there being no further business, there was a

MOTION BY: Wise

SECOND BY: Keller

MOTION: Motion for adjournment.

There were no objections.

The meeting adjourned at 6:22 p.m.

Kevin R. George, Secretary

Albert A. Burl, III, President