



Saint James School
200 S. Finley Avenue
Basking Ridge, NJ 07920
Phone: 908-766-4774 Fax: 908-766-4432
www.sjsbr.org

Application Information – Grades 1 - 8

APPLICATION PROCESS

Applications to Saint James School will not be considered complete unless all of the following materials are submitted:

- Application form (completed and signed by parent/guardian)
- Non-refundable application fee of \$50.00
- Transcripts from current school & standardized test scores
- Teacher Recommendation form from current teacher
- **COPIES** of the student's birth certificate
- **COPIES** of the student's sacramental certificates (as applicable)
- Copy of most recent evaluation by Child Study Team including current modifications (If applicable)

ACCEPTANCE – Acceptance to our school is based on the following criteria.

- Final decision to be made after applications are reviewed by administration.
- Interviews with our administration may be required for student and parents.
- Parents will be informed by mail of the disposition of the application.
- Upon acceptance, a registration fee of \$125.00 is required

MEDICAL FORM

All incoming students are required to have a physical by their family doctor. The ***Universal Child Health Record Form*** can be downloaded from the school website. Forms must be completed by your child's physician with his/her most recent physical and immunizations. Forms must be submitted to the school office **before the child will be allowed to start classes**. No child will be admitted to school without proper proof that the child has been immunized as required by the laws of the State of New Jersey, N.J.S.A. 26:1A-9. Proper immunization is a condition of admission to the school.

UNIFORMS

Flynn & O'Hara Company provides our school uniform. Uniform details can be found on the Saint James School website. Ordering is available online @ www.flynnohara.com, or for your convenience they have a retail store in Parsippany.

BUSING INFORMATION

Busing is not provided by Saint James School. For students in grades K – 8, individual school districts of residence sometimes provide transportation, however, for the 2017-2018 school year none of our sending districts provided busing. This decision is made each year by the school district. In some cases, districts will provide financial aid in lieu of transportation. For the districts who do provide aid in lieu, the student must live over 2 miles and under 20 miles* from the school (*in some rural areas, this limit is extended to 30 miles).

Parents will be asked to complete an **APPLICATION FOR PRIVATE SCHOOL TRANSPORTATION (B6T Form)** for each child registering at Saint James School in grades K through 8. This application will be forwarded to your school district and will be used to determine whether you are eligible for transportation or aid in lieu of transportation for your child.