

Safety Drill Documentation

2015-2016 School Year

District: Swartz Creek Community Schools

Building: Mary Crapo Building

Principal/Administrator: Richard Thompson, Lynn Cavett

FIRE:

Drill #1 of 5 (by Dec. 1)	Date: <u>9/22/2015</u> Time: <u>10:00 am</u> 1:15	Conducted by: <u>Richard Thompson, Lynn Cavett, Gene Richards</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #2 of 5 (by Dec. 1)	Date: <u>10/12/2015</u> Time: <u>11 am</u> - 2:36	Conducted by: <u>RKT + LYNN CAVETT</u>
	Check, if applicable: <input checked="" type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #3 of 5 (by Dec. 1)	Date: <u>10/15/2015</u> Time: <u>11 am</u> - 1:47	Conducted by: <u>RKT + LYNN</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #4 of 5 (after Dec. 1)	Date: <u>4/22/2016</u> Time: <u>10:00 AM</u> 1:39	Conducted by: <u>RKT + CHRISTINA</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #5 of 5 (after Dec. 1)	Date: <u>5/13/2016</u> Time: <u>9:05 am</u> 1:51	Conducted by: <u>RKT + CHRISTINA</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Extra Drill	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Extra Drill	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Extra Drill	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	

TORNADO:

Drill #1 of 2 (at any time)	Date: <u>MARCH 18 2016</u> Time: <u>10:00 AM</u>	Conducted by: <u>MR OLIVER, MR LVA, Christina Campbell</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #2 of 2 (in March)	Date: <u>MAY 12 2016</u> Time: <u>2:00 PM</u>	Conducted by: <u>MR OLIVER, MR T, CHRISTINA Campbell</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Extra Drill	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	

LOCK DOWN OR SHELTER IN PLACE:

Drill #1 of 3 (by Dec. 1)	Date: <u>NOV 17, 2015</u> Time: <u>10:50</u>	Conducted by: <u>RICHARD THOMPSON, LYNN CAVETT</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #2 of 3 (after Jan. 1)	Date: <u>FEB 16 2015</u> Time: <u>11:35</u>	Conducted by: <u>Richard Thompson, Christina Campbell</u>
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Drill #3 of 3 (at any time)	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	
Extra Drill	Date: _____ Time: _____	Conducted by: _____
	Check, if applicable: <input type="checkbox"/> Recess <input type="checkbox"/> Lunch <input type="checkbox"/> Outside of classroom	

Principal or designee signature: _____

I verify that the listed drills were conducted on the noted dates and times.

Christina Campbell