

GRANADA HILLS CHARTER HIGH SCHOOL

Meeting of the Governing Board
February 26, 2018 4:00 p.m. Library
Minutes

In Attendance:

Brian Bauer, Executive Director (non-voting)	Jody Dunlap, At Large Member
Steve Bourgouin, Retired Teacher member	Joan Lewis, At Large Member
Supriya Chakravarty, At Large Member	Jim Salin, At Large Member (Chair)
Lorene Dixon, Parent Member	

Absent: Jesus Vaca, At Large Member

The meeting was called to order at 4:03 p.m. Joan Lewis led the pledge of allegiance.

No public comment was requested or heard.

Updates/Reports to the Board

Student Council (*Nadia Vargas, ASB President*)

Ms. Vargas provided updates on the current Student Body activities, the current sports standings and senior class activities.

Curriculum and Instruction Committee (*Wendy Woodburn, Chair*)

The committee has approved the proposal from Gina Corpus, Intervention Coordinator, for an Academic Mentor Program. Ms. Corpus will present an overview of the program at the next Board meeting for the Board’s consideration. In addition, the committee is considering proposals to give .5 GPA points for community college classes, a summer school course to teach students how to collect and analyze data, and a new honors level English course.

Student Services (*Jennifer Sheridan, Chair*)

The committee continues to discuss the proposal to amend the student dress code. The request for a Stress Management and Awareness Week has been referred to ASB for coordination with other possible events.

Operations Committee (*Ron Korb, Chair*)

The committee approved the ASB proposal for the spring pep rally extended lunch and the Spring testing bell schedule. Discussion continues about school safety and cyber keys. The 2019-2020 school calendar is being presented here for review and approval.

Lorene Dixon made a motion to approve the 2019-2020 school calendar without the summer school dates for 2020. Steve Bourgouin seconded the motion. Unanimously approved with the following votes:

Steve Bourgouin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Action Item #2 – Certification of Signatures for 2018 to authorize signers of contracts and orders drawn on the funds of the school. Steve Bourgouin made a motion to approve the certification. Jody Dunlap seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Action Item #3 - Mr. Salin called for a motion to appoint Brian Mancini to Corporation Assistant Secretary to serve as secretary in the absence of Corporation Secretary Karla Diamond. **Lorene Dixon made a motion to approve the appointment. Joan Lewis seconded the motion. Unanimously approved with the following votes:**

Steve Bourgoiin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Chief Business Officer's Report (Erin Lillibridge)

- **Action Item #4** – Ms. Lillibridge presented the year to date financial report, summarizing the School’s revenues, expenditures, and changes in fund balance, a balance sheet account summary and cash flow projections as of January 31, 2018. The Revised Budget will be adjusted at the March 19 Board meeting to reflect the Second Interim Financial Report for 2017-18. Also provided for review were two recent Fiscal Report articles from School Services of California highlighting the continuing strength of the state’s General Fund revenue receipts, and thereby increasing confidence in the January Governor’s Budget proposal to fully fund the Local Control Funding Formula with the 2018-19 fiscal year, as well as a short write-up regarding a potential initiative to change Proposition 13 to generate new revenues for public schools and local government with increased commercial property tax.

Supriya Chakravarty made a motion to approve the YTD Financial Reports as of January 31, 2018. Lorene Dixon seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiin	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Executive Director’s Report (Brian Bauer)

- **Accountability Metrics** – Brian Bauer presented an Accountability Metrics packet to the Board members which contained data on the following:
 - College Readiness and Academic Performance Metrics
 - A-G Course Completion and Access to Advanced Courses
 - Graduation Rates by Student Group
 - College Enrollment and Persistence Rates
 - Final Grade Distribution by Student Group
 - State Assessment Results by Student Group
 - Internal Assessment Results by Student Group
 - English Learner Reclassification

Board members were asked to review the information and provide feedback and questions at the next meeting.

- **LAUSD Oversight Visit** – Mr. Bauer reported that LAUSD performed their annual oversight visit last week on February 21 and 23. The team reviewed the School’s personnel processes, governance, instructional program and finances. The final report will be issued in the next few months.
- **Action Item #5** – Review and Accept the 2016-17 LAUSD Oversight Report. Although the District’s annual oversight report has always been discussed in Mr. Bauer’s updates, LAUSD is now requiring that there be official

documentation that the Governing Board received and reviewed the report so the 2016-17 report has been provided once again to the Board members. **Joan Lewis made a motion to accept the 2016-17 LAUSD Oversight Report. Steve Bourgoiu seconded the motion. Unanimously approved with the following votes:**

Steve Bourgoiu	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

School Site Council Update (Jennifer DaCosta, Administrator)

The committee was introduced to the new GHC app which was launched this semester. The Parent and Alumni Coordinator provided a quick training around the app and the resources and communication opportunities it provides for parents, students and staff. The committee also reviewed the suggestions from the Leadership Team around school climate & culture and how to address the trends identified in the fall 2017 school survey. Due to the recent tragedies in Florida, the committee was made aware of Mr. Bauer's address to students and staff about planning a day of advocacy and activism which will engage parents, students and staff during the school day on March 14, 2018. The committee closed with an update on the WASC visit for March 4-7 and the planned update for the SSC in March on the Local Control Accountability Plan, Single Plan for Student Achievement and the Local Education Agency Plan.

Discussion/Action Item #6 – David Bensinger, on behalf of the Technology Committee, provided an overview and background of the student Chromebook 1:1 program. From 2015 to 2017 CHCHS leased and purchased approximately 4800 Chromebooks for students. The three year lease agreement and manufacturer warranties for the majority of these chromebooks expire at the end of this academic year. **The Technology Committee is strongly recommending that GHCHS introduce new Chromebooks for the 2018-19 academic year** due to the wear and tear on the current devices, plus the increasing number of repairs that have been needed. The new generation of Chromebooks are significantly more durable. With the increased durability of the new Chromebooks, **the technology committee recommends that GHCHS increase the length of ownership from three years to four years. The committee is also recommending an upgrade to a 2-in-1 convertible Chromebook that will function as both a laptop and a touchscreen tablet.** Mr. Bensinger provided the specs and cost of the recommended device, along with comparisons of vendor proposals. We are waiting on final price proposals from the vendors to get the best price possible. The cost can be spread out over 2-4 years with a very minimal interest rate.

Jody Dunlap made a motion to approve the recommendation of the Technology Committee regarding the purchase of student Chromebooks as soon as Mr. Bauer reviews the final vendor proposals and grants final approval. Steve Bourgoiu seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiu	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Absent
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Lorene Dixon made a motion to approve the 1/22/18 Board meeting minutes. Jody Dunlap seconded the motion. Unanimously approved with the following votes:

Steve Bourgoiu	Yes		Lorene Dixon	Yes		Joan Lewis	Yes		Jesus Vaca	Yes
Supriya Chakravarty	Yes		Jody Dunlap	Yes		Jim Salin	Yes			

Meeting adjourned at 5:12 p.m.