

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education

Monday, July 28, 2014

7:45 PM – EDUCATION CENTER

A. CALL TO ORDER

B. SILENT COUNT OF BOARD MEMBERS PRESENT

C. ANNOUNCEMENT OF MEETING NOTICE

On May 28, 2014, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

1. Minutes of the Special Meeting of Monday, June 23, 2014
2. Minutes of the Closed Meeting of the Special Meeting of Monday, June 23, 2014
3. Minutes of the Regular Meeting of Monday, June 23, 2014
4. Minutes of the Closed Meeting of Monday, June 23, 2014
5. Minutes of the Board Retreat of Wednesday, June 25, 2014

E. PRESENTATION

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

1. Finance Committee Report
2. Personnel Committee Report
3. Property Committee Report
4. Program Committee Report
5. Negotiations Committee Report
6. Policy Committee Report

H. SUPERINTENDENT'S REPORT

I. ASSISTANT SUPERINTENDENT'S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

K. DISCUSSION

1. School Safety and Security Plan Annual Review
2. Draft 2014-2015 District and Board Goal Statements

L. PUBLIC COMMENTS (not to exceed 30 minutes)

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 6/19/14 to 6/24/14 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve the following contracts with Essex Regional Educational Services Commission for the SY 2014-15:
 1. Instructional Services Agreement for Chapters 192/193
 2. Nursing Services for Nonpublic Schools
 3. Public School Child Study Team Services
 4. Public School Home Instruction Services
 5. Non-Public IDEA-B Services
- d. Resolve to approve the acceptance of the grant allocation and approve the submission of the grant application of IDEA Basic and IDEA Pre-School for the 2014-2015 school year.
- e. Resolve to approve the submission of the amended 2014 IDEA Basic and Pre-School grants.
- f. Resolve to accept the following special education student from an out of district school for SY 2013-2014, effective January 13, 2014 through June 30, 2014:

<u>Student ID #</u>	<u>District</u>	<u>School</u>	<u>Pro-rated Amount</u>
2050048516	Kenilworth	Middle School	\$9,855.63

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Instructional Agenda Items continued:

- g. Resolve to approve to accept a donation in the amount of \$25,335.96 from the Hartshorn PTO to the Hartshorn Elementary School for the purchase of 4 FM Sound Systems, 30 iPads, a Bretford cart and iPad covers.
- h. Resolve to approve the revised school calendar for the 2014-15 school year dated 7/15/14 (converting the 3/9/15 delayed opening day to an early dismissal day on 3/10/15 instead).
- i. Resolve to approve the following Curriculum Revisions:
 - a. World Language:
 - i. Greco-Roman Mythology
 - b. English/Language Arts:
 - i. Language and Composition, AP Grades 11-12
 - ii. Language Arts and Reading, Grade 6
 - c. Social Studies:
 - i. Social Studies Integration Activities, Grade 1 & 2
 - ii. Human Geography, AP Grade 12
 - iii. American History, AP Grades 11-12
 - iv. Art History, AP Grades 11-12
 - v. European History, AP Grade 10-12
 - vi. Growing Up – Senior Seminar, Grade 12
 - d. Mathematics:
 - i. Algebra I CPA, Grades 8-10
 - ii. Algebra I ACC, Grades 8-10
 - iii. Grade 7 Math Academic & ACC
 - iv. Grade 6 Math
 - v. Math 7 (BSI)
 - vi. Math 8 (BSI)
 - vii. Applied Problem Solving and Design, Grade 9
- j. Resolve to approve the following textbook adoptions for SY 2014-2015:
 - a. America: History of Our Nation; Davidson: Pearson, Grade 8 Social Studies
 - b. The Atmosphere: An introduction to meteorology (12th edition); Lutgens, Tarbuck: Pearson, Grades 9-12 Meteorology
 - c. Marine Science: They Dynamic Ocean; Marrero, Schuster: Pearson, Grade 9-12 Oceanography

Instructional Agenda Items continued:

- k. Resolve to approve the following contracts in accordance with students' Individual Education Plans for the 2014-2015 school year.

ID #	Vendor	Amount	Program
11812	New Beginnings	\$ 61,870.20	ESY/SY
11823	Morris Union Jointure Comm. DLC, Warren Campus	\$ 99,260.00	ESY/SY
11814	Morris Union Jointure Comm. DLC, Warren Campus	\$ 99,260.00	ESY/SY
11737	Developmental Center for Children & Families	\$ 4,750.00	ESY only
20165078	Barnstable Academy	\$ 30,575.00	SY only
20165114	Calais School	\$ 56,700.00	SY only
11737	Celebrate the Children	\$ 65,907.00	SY only
10522	Celebrate the Children	\$ 92,907.00	SY
12887	Cornerstone Day School	\$ 76,560.00	ESY/SY
10112	Cornerstone Day School	\$ 71,340.00	part ESY/SY
11836	The Children's Institute HS Livingston Campus	\$ 89,350.44	ESY/SY
11815	The Children's Institute Elementary Verona Campus	\$ 65,941.90	ESY/SY
12002	ECLC of NJ Chatham Campus	\$ 72,682.00	ESY/SY
20153041	The Forman School	\$ 45,000.00	SY only
12572	Garden Academy	\$102,816.00	ESY/SY
20174004	Hunterdon Learning Center	\$ 50,400.00	EYS/SY
11000	Montgomery Academy	\$ 56,709.00	SY only
11610	The Newmark School	\$ 54,020.34	ESY/SY
11957	Newmark High School	\$ 57,257.64	ESY/SY
11916	Sage Day, Rochelle Park	\$ 51,975.00	SY only
13691	PG Chambers School	\$ 68,783.40	ESY/SY
13690	PG Chambers School	\$ 68,783.40	ESY/SY
16563	PG Chambers School	\$ 58,957.20	SY only
12489	Reed Academy	\$102,900.00	ESY/SY
20165113	Shepard Preparatory HS	\$ 48,732.90	SY only
12595	Somerset Hills Learning Inst.	\$ 99,964.80	ESY/SY
11604	Midland School	\$ 48,276.00	SY only
13153	Union Co. Vocational/Technical	\$ 6,000.00	SY ½ day
11333	Windsor Learning	\$ 53,100.00	SY only
13426	Windsor Learning	\$ 53,100.00	SY only
11980	Windsor Learning	\$ 53,100.00	SY only
14365	Windsor Learning	\$ 53,100.00	ESY/SY
10983	Winston School	\$ 25,000.00	SY only
16147	Union County Ed Serv. Comm. Crossroads	\$112,492.00	ESY/SY

Instructional Agenda Items contd:

1. Resolve to approve to accept a donation from the High School PTO to the High School in the amount of \$9,714.00 for LCD projectors, document cameras and color printer.

M. 2. Personnel Agenda Items

Resolve to approve the Personnel Report dated Monday, July 28, 2014.

3. Business Agenda Items

- a. Resolve to approve Bill Schedule # 14 dated June 30, 2014, in the amount of \$3,082,579.63.
- b. Resolve to approve Bill Schedule # 1 dated July 9, 2014, in the amount of \$3,162,679.78.
- c. Resolve to approve Bill Schedule # 2 dated July 28, 2014, in the amount of \$3,017,511.74.
- d. Resolve to approve the transportation contracts for the ESY 2014/2015:

Morris Union Jointure:

DLC Warren	\$ 6,848.62
ECLC Chatham	\$ 2,067.75
New Beginnings	\$ 4,192.99
PG Chambers	\$ 7,436.99

Sussex Co-op:

Celebrate the Children	\$5,014.00
The Children's Inst	\$2,300.00
Crossroads	\$1,302.52
Hunterdon Learning Ctr	\$5,610.00
Somerset Hills	\$1,939.60
Windsor Learning Ctr	\$2,527.06

Morris Co. ESC:

Cornerstone Day	\$ 1,103.60
Garden Academy	\$ 1,443.00
Reed Academy	\$ 2,730.00

- e. Resolve to approve the purchase of JAMF Casper Suite Software License Renewal from Promedia Technology Services in the amount of \$45,900, effective August 2014 through July 31, 2015, for the inventory and management of district-wide Apple laptops, desktops and tablets. This purchase was procured through EDS Contract #4485 IP Integration and Services (IPIS).

Business Agenda Items continued:

- f. Resolve to approve an agreement with Essex Regional Educational Services Commission for Cooperative Purchasing Services for the SY 2014/15 for the bidding and purchasing of SY 2014/15 school supplies in the amount of \$18,680.00.

- g. **RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX NEW JERSEY ACKNOWLEDING RECEIPT OF THE ENERGY AUDITS PREPARED BY CHA FOR THE MILLBURN PUBLIC SCHOOLS AND AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR AN ENERGY SERVICES COMPANY**

WHEREAS, The Board of Education of the Township of Millburn in the County of Essex, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the legal entity and territorial area governed by the Board) contracted with CHA pursuant to the Local Government Energy Audit Program to conduct energy audits of all the School District schools and facilities, such audits have been completed and submitted to this Board by CHA, and the Board wishes to acknowledge receipt of such audits (the “Energy Audits”) and accept the recommendations of CHA that energy savings opportunities are available that if implemented could result in annual energy and cost savings for the School District; and

WHEREAS, the Board now desires to implement an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to enter into an energy savings services contract with an energy services company (an “ESCO”) for the development and implementation of an energy savings improvement plan and installation of energy conservation measures in an effort to reduce energy costs of the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1, the Board may use competitive contracting in lieu of public bidding for procurement of an ESCO; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to pass a resolution authorizing the use of competitive contracting; and **WHEREAS**, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposals (the “ESCO RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid ESCO RFP, must be administered by the Board’s purchasing agent, legal counsel or business administrator; now, therefore,

Business Agenda Item M.3.g. continued:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY, as follows:

1. The Board hereby acknowledges receipt of the Energy Audits submitted by CHA and accepts the conclusion of CHA set forth in the Energy Audits that energy savings opportunities are available that if implemented could result in energy and cost savings for the School District.
2. The Board hereby authorizes a competitive contracting process for the solicitation of proposals for ESCO services in connection with the development and implementation of an energy savings improvement plan for the School District, including the distribution of the ESCO RFP in connection therewith. The Board further appoints Parette Somjen Architects LLC, as architect (the "Architect") and McManimon, Scotland & Baumann, LLC., as Special Counsel ("Special Counsel") to provide advice and assistance to the Board in connection with the energy savings improvement program and authorizes the Architect and Special Counsel to assist the Business Administrator/ Board Secretary in the preparation of the ESCO RFP for this purpose.
3. The President, Vice-President, Superintendent and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents, to arrange for any required publications and to do and cause to be done any and all acts and things necessary or proper for implementation of the competitive contracting process contemplated by this resolution and the ESCO RFP. The execution by such officials and officers of any such documents, including changes, insertions or omissions, approved by the Business Administrator/Board Secretary, in consultation with the Board's Special Counsel, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
4. This resolution shall take effect immediately.

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Business Agenda Items continued:

- h. Resolve to approve transportation contracts with Barker Bus Company, in the amount of \$1,047,982.76, for the SY 2014-2015.

4. Policy Agenda Items

First Reading (no action to be taken)

- a. Policy 3283 - Electronic Communications Between Teaching Staff Members and Students - New (M)
- b. Policy 4283 - Electronic Communications Between Support Staff Members and Students - New (M)
- c. Policy 5300 - Automated External Defibrillators (AEDS) (M)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS (not to exceed 30 minutes - Any Topic)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, July 28, 2014, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

Collective Bargaining

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits.

S. ADJOURNMENT