

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Reorganization Meeting
December 13, 2012

The Garvey School District Board of Education met in reorganization session on December 13, 2012, at Rice Elementary School, Rosemead, CA 91770.

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by President Tony Ramos.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo, Mr. Tony Ramos, Mr. John Yuen, and Superintendent Dr. Sandra Johnson.

Also in attendance were Mr. Genaro Alarcon, Robert McEntire, Dr. Mary Suzuki, and Ms. Maria De La Cruz.

PLEDGE OF ALLEGIANCE TO THE FLAG

Dr. Sandra Johnson led the recitation of the Pledge of Allegiance.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

ELECTION OF BOARD OFFICERS

Election of President

Dr. Sandra Johnson opened the floor for nominations for President of the Board. Bob Bruesch and Tony Ramos were nominated. Nominations closed.

Henry Lo moved to elect Bob Bruesch as Board President. The motion failed by a vote of 2-3 (Janet Chin, Tony Ramos, John Yuen opposed).

On the motion of Janet Chin, seconded by John Yuen, and carried by a vote of 3-2 (Bob Bruesch and Henry Lo opposed), the Board elected Tony Ramos as Board President.

Dr. Johnson presented, on behalf of the Board and Cabinet members, a plaque to Tony Ramos in recognition for his service as Board President in 2012.

Election of Vice President

Tony Ramos opened the floor for nominations for the Vice President of the Board. Bob Bruesch was nominated. Nominations closed. On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board elected Henry Lo as Board Vice President.

Election of Clerk

Tony Ramos opened the floor for nominations for the Clerk of the Board. Henry Lo was nominated. Nominations closed. On the motion of Henry Lo, seconded by John Yuen, and carried by a vote of 5 to 0, the Board elected Bob Bruesch as Board Clerk.

Appointment of Secretary to the Board of Education

Tony Ramos opened the floor to nominate the Secretary to the Board of Education. On the motion of Janet Chin, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board elected Dr. Sandra Johnson as Secretary to the Board of Education.

SPECIAL RECOGNITIONS

The Board commended the Rhythmax students who performed prior to today's Board meeting.

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Dr. Sandra Johnson announced the December 19, 2012, holiday performances by the Rhythmax Honors Show Choir and Dewey School's drum line. Dr. Johnson indicated that she made a visit today to Garvey Intermediate School. She thanked all the staff for their hard work and the great programs at school. Dr. Johnson saw a preview of Mr. Drange's class performance singing Silent Night in Spanish, French, Vietnamese and English.

Bob Bruesch reported on the recent California School Boards Association (CSBA) held in San Francisco, California. He talked about the need for a Board agenda item to discuss matters related to management of school property and assist with the District's bottom line. Mr. Bruesch indicated he hopes that our schools get involved with CSBA's "Stand Up for Education" program of bumper stickers and information to parents through Garvey Council PTA. Mr. Bruesch reported on several CSBA conference meetings regarding the State's Common Core Standards and one company that is producing computerized tests for the Common Core Standards. Mr. Bruesch asked if the recent staff training on pacing guides was based on new or old State standards. Dr. Sandra Johnson stated that the pacing guides were originally on previous standards and later, as staff became more familiarized, the changes to the Common Core Standards were made at the elementary school level. Mr. Bruesch noted a major shift in the way of education in the next few years.

Dr. Sandra Johnson stated the need for an earlier meeting in January to discuss potential serious implications for the District regarding a water tax increase, and the need for a resolution opposing the tax increase.

Tony Ramos spoke of tomorrow's Christmas gathering at Panda Restaurant. Panda employees will be hosting two students from each grade level from schools in Rosemead, California, including schools from our District. Mr. Ramos stated that last week he attended an annual pajama Christmas party at City of Hope in Duarte, California, sponsored by Panda Restaurant, and he helped serve over 500 sick children and their families.

Henry Lo announced the swearing in ceremony of newly elected 49th District Assembly Member Ed Chow on Sunday, December 16, 2012, 2:00 p.m., at the East Los Angeles College, Performing Arts Center. The event is open to the public. Mr. Lo extended an invitation to everyone.

REPORT FROM UNION REPRESENTATIVES

Garvey Education Association (GEA)

Michael Drange, president of Garvey Education Association, invited everyone to the upcoming Christmas band, choir, and drama performances at Garvey Intermediate School. He talked about GEA's request to reinstate the Early Wednesday dismissal, and the passing of Proposition 30. Mr. Drange commented on Board member Janet Chin running for Rosemead City Council.

California School Employees Association (CSEA)

Vickie Walker, president of CSEA, Chapter 2929, stated that her term of office expired December 31, 2012. Her successor will be Olivia De Leon and newly elected CSEA secretary will be Leslie Villarroel. Ms. Walker remains as GEA's past president and will be part of the negotiating team. Ms. Walker stated that she hopes for collaboration and progress in coming to a tentative agreement shortly. Ms. Walker stated that at Sanchez School, she collected wish lists from students selected to participate in the Panda holiday event, and noted one child whose wishes were all for other people and not one for herself.

REPORT FROM GARVEY ORGANIZATIONS

Garvey Council PTA

Janet Chin stated that PTA is conducting a holiday food drive and collecting canned and non-perishable foods.

Garvey Education Foundation: None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of Child Development, stated that the Head Start Policy Committee Executive Committee positions have been filled. The new chair is Brenda Fung. Ms. Christine San Juan, PC Parliamentarian, stepped in for Ms. Fung this evening and stated that the Head Start Program enrolled 511 out of 513 students and as of December 10, 2012, the program will be fully enrolled with 513 students. The November, 2012, average daily attendance was at 92.48 percent. The November, 2012, non-federal share of service volunteer hours was 5,892 provided in 29 classes. The October, 2012 meals totaled 6,159 (lunches were 10,121 and snacks were 5,895).

Ms. Wong gave an update on completion of items for compliance in preparation for a visit by the Grantee next week to verify completion of those items. Head Start staff has started the self-assessment and will be inviting Board members to participate. The deadline for this is March 1, 2012. Ms. Wong stated that this evening, the Board will be approving the Non-Federal Share Manual with procedures of care and supervision in reporting unusual incidents. Ms. Wong indicated that our District is taking part in partnership with UCLA on a child vision program with approximately 18 of our students receiving free eye exams and free eye glasses. Ms. Wong spoke of another partnership with Reading Is Fundamental and tomorrow she will be reading to children at Willard School in an effort to encourage the literacy development in young students.

Bob Bruesch commended the Head Start Program for having one of the highest number of parent volunteer hours at each of the school sites. The non-federal share/volunteer hours translate into dollars.

HEARING OF PERSONS IN THE AUDIENCE

Ted Saulino addressed the Board regarding rumors that Janet Chin is running for Rosemead City Council and that Williams School will be vacant on June 30, 2012, that the Print Shop was relocating and this space would be rented to the M. Janet Chin Foundation.

CONSENT AGENDA

On the motion of Henry Lo, seconded by John Yuen, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below:

A. Board/Superintendent

1. Approval of Minutes - Revised

The minutes of the following meeting are submitted for approval:
Regular Meeting – November 15, 2012

Janet Chin moved, Bob Bruesch seconded, and the motion carried by a vote of 4-0-1 (Henry Lo abstained), to approve Item A.1., as amended.

2. Conference/Convention Attendance- Revised

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Establishment of Regular Board Meetings for 2013

It is recommended that the Board of Education approve the 2013 Regular Board Meeting Schedule as presented. Approved.

4. Certification of Signatures

It is recommended that the Board approve the following certification of signatures as presented.
Approved.

5. Acknowledgement of Gift
It is recommended that the Board of Education accept the donation of \$150 from Edison International's Employee Contributions and Campaign Match Program. Approved.
6. Acknowledgement of Gift
It is recommended that the Board of Education accept the donation of \$118 from SchoolsFirst Federal Credit Union's Back to School Back to You Campaign program. Approved.
7. Head Start Non-Federal Share Manual
It is recommended that the Board of Education adopt the Non-Federal Share Manual as presented. Approved.
8. Head Start Procedures for Care and Supervision and Reporting of Unusual Incidents.
It is recommended that the Board adopt the Policy, Procedures for Care and Supervision and reporting of Unusual Incidents. Approved.

B. Human Resources

1. Personnel Assignment Report - Revised
It is recommended that the Board of Education approve Personnel Assignment Report No. 12-13-10 as presented. Approved.

C. Learning Support Services

1. Ratify Employment of Consultant
It is recommended that the Board of Education ratify the contract with Glenn Dodd, Los Angeles County Office of Education consultant, to provide an HIV/AIDS Training for Intermediate Science Teachers, Intermediate Principals and District Nurses on November 6, 2012. Approved.
2. Parent Institute for Quality Education (PIQE)
It is recommended that the Board of Education approve a contract with the Parent Institute for Quality Education (PIQE) to provide a parent training course to Monterey Vista Elementary School parents from January 8 through March 5, 2013. Approved.
3. Parent Institute for Quality Education (PIQE)
It is recommended that the Board of Education ratify a contract with the Parent Institute for Quality Education (PIQE) to provide a parent training course to Willard Elementary School parents from October 2 through November 20, 2012. Approved.
4. Contract with Scholastic for READ 180 Implementation Training
It is recommended that the Board of Education approve the contract with Scholastic to provide a one-day READ 180 Implementation Training for middle school teachers. Approved.
5. Contract with RISE Educational Services
It is recommended that the Garvey Board of Education approve the contract with RISE Educational Services in the amount of \$8,000 to be paid by District Title I Program Funds. Approved.
6. Supplement Educational Services (SES) Providers
On the motion of Henry Lo, seconded by John Yuen, and carried by a vote of 3-0-1 (Bob Bruesch opposed, Janet Chin abstained), the Board approved contracts with the Supplemental Educational

Services (SES) providers that are selected by parents of eligible students from Bitely, Emerson, Rice, Garvey, Monterey Vista and Temple Schools, beginning December 14, 2012 to June 10, 2013.

Bob Bruesch commented on some of the practices that tutoring service agencies have of unfair advertising. He asked if the students had shown growth by using the tutoring services. Dr. Mary Suzuki indicated that District staff is required to be impartial and not allowed to advocate for any one tutoring service agency.

7. Single Plans for Student Achievement

It is recommended that the Board of Education approve the 2012-13 Single Plans for Student Achievement for Emerson Elementary School, Garvey Intermediate School, Rice Elementary School, Sanchez Elementary School, Temple Intermediate and Willard Elementary School, as required by Education Code sections 52853 and 52855. Approved.

D. Business Services

1. Purchase Order Report

It is recommended that the Board of Education approve Purchase Order Report No. 12-13-09 as presented.

John Yuen asked about expenses on Xerox paper and equipment leases. Mr. McEntire stated that there are currently multiple leases with very competitive rates. The printing costs are being monitored as an ongoing process.

On the motion of Henry Lo, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved Item D.1.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

3. Mileage Reimbursement Rate Increase

It is recommended that the Board of Education approve the I.R.S. standard mileage reimbursement rate to 56.5¢ per mile. Approved.

4. Notice of Completion

It is recommended that the Board of Education approve the Notice of Completion for Pacific Flooring, for Garvey Intermediate Gymnasium floor project.

The Board discussed the completion of the floor project at Garvey Intermediate School. Bob Bruesch noted that the Joint Use Agreement with Rosemead comes due at the end of June, 2013.

Susan Trevizo addressed the Board regarding the use of state-of-the-art monolithic material and technology material used to seal the floor tiles of the gymnasium providing seamless and durable floor to last up to 40 years if maintained well. Training has taken place with maintenance staff and other staff personnel on how to clean the new floors and the special mats being used. Ms. Trevizo hopes that this same process will be done at Temple Intermediate School.

On the motion of Janet Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved Action Item No. 4.

REPORTS AND INFORMATION ITEMS

A. Report by Becky Wetzel, Consultant to STAR (Alternative Governance) Team on Garvey Intermediate and Temple Intermediate Schools.

Ms. Wetzel gave an update on the Accountability and No-Child Left Behind (NCLB) Act, and gave examples of learning objectives of what students should learn and be able to do by the end of the period of instruction, should be targeted and measurable that would include modeling from teachers. These things are being observed at both Garvey and Temple Intermediate Schools by the STAR Team. Ms. Wetzel gave an overview of progress and focus being made at these two schools, as well as, describing what the next steps will be at each of the schools.

Bob Bruesch commented on some teachers' comments regarding the added demands for paperwork taking away from what is being done in the classroom. Ms. Wetzel stated the importance of quality and effective lesson design and planning that is being checked to ensure that students understand what is being learned each day.

Janet Chin talked about whether having too high expectations in the teacher modeling structures would have an impact on the stress level of children in the classroom. Ms. Wetzel indicated that as part of the learning walks there is a tool that looks for data and it includes having conversations with the students. The staff is being mindful of the kinds of stressors and issues from home that students are experiencing.

Henry Lo asked about the status of benchmarks that were established for program improvement (PI) schools. Ms. Wetzel stated that there is no greater PI than year 5; however having a baseline has shown that things have changed at Garvey Intermediate School from two years ago.

John Yuen thanked all teachers and staff working together for the best interest of students and he hopes that everyone is enjoying working together as a team. Tony Ramos stated he is pleased to see the changes and glad to hear that teachers are willing to make the effort in making the necessary improvements.

Ozzie Aguirre was asked to address the Board regarding changes in the master schedule at Temple Intermediate School. He indicated that sudden changes that are data driven without teacher input has created a lot of chaos and instability for teachers and students. Ms. Wetzel stated that she understands the frustration and that the reality is that teachers have lost some autonomy because the school is in Year 5 PI status. Dr. Sandra Johnson stated that is important to lower class sizes during this change in the master schedule at Temple Intermediate School.

MOTION TO EXTEND THE BOARD MEETING

On the motion of John Yuen, seconded by Tony Ramos, and carried by a vote of 5 to 0 the Board extended the meeting to 12:00 Midnight.

B. Robert McEntire, Chief Business Officer, made a presentation on the First Interim Report and Budget Update.

Mr. McEntire explained what a Qualified Certification means for the District, and how the passage of Proposition 30 reduced the District's structural deficit from \$4 million dollars to \$2 million dollars per year.

Mr. McEntire gave a State Base Revenue Limit history from 2007-08 to 2012-13, and the loss of revenue of \$7,459,943 this year alone. He addressed the District's structural deficit and stated that in 2014-15, the District will be in violation of Assembly Bill 1200 by not being able to meet the 3 percent required reserve for economic uncertainty. Mr. McEntire explained that if the Federal Government "falls off the fiscal cliff," Garvey could lose 8 to 11 percent of its Federal funding with an loss \$300,000 to \$450,000 annually. This means that potential cuts "might include certificated and classified instructional support staff, after school

programs, 6th grade 1:1 laptop program, and professional development (for instructional staff). Also, there would be further encroachment on the general fund.

Mr. McEntire listed the following important dates:

- January 10 – Governor’s Budget released
- March 14 – 2nd Interim Report due to the Board
- June 30 – Constitutional deadline for budget to be passed by Legislature and signed by the Governor
- June 30 – Garvey’s budget due to L.A. County Office of Education (LACOE).

John Yuen commented on having little reserves in the District. Mr. McEntire stated that 3 percent reserve is about \$1,350,348 and only covers 8.71 days of operating expenses. Dr. Sandra Johnson stated that without having this reserve, LACOE would not approve the District’s budget.

Bob Bruesch commented on the need to have a property management workshop to discuss other sources of revenue for the District.

- C. Robert McEntire, Chief Business Officer provided information on Previous Fiscal Year’s Capital Facilities Fund (Developer Fees).
- D. Carolyn Wong, Director of Child Development provided to the Board the Head Start Self-Assessment Plan for 2013-2014.

Janet Chin asked about the formation of the review team. Ms. Wong stated that the team is made up of Head Start Policy Committee (PC) members and staff members. She invited Board members to be part of the team. The team evaluates areas of strengths and determines needs and ways to meet the improvement targets identified and presented to the Grantee. The deadline for the written report and Board approval is March 1, 2013.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

RECESS TO CLOSED SESSION

On the motion of Henry Lo, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned to closed session at 10:26 p.m.

RECONVENE INTO PUBLIC SESSION

The Board reconvened into public session at 11:40 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Tony Ramos indicated that no action was taken during the closed session.

ACTION ITEMS

- A. On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board certified that based on the current projections, the District may not meet its financial 25 obligations for the current fiscal year or two subsequent fiscal years. Qualified Certification.
- B. The Board postponed the appointment of Representative to the Los Angeles County School Trustees Association (LACSTA) for 2013.

- C. The Board postponed the appointment of Representative to be the Los Angeles County Committee on School District Organization for 2013.
- D. On the motion of Bob Bruesch, seconded by John Yuen, and carried by a vote of 5 to 0, the Board approved the Second Reading and approval of revisions to AR5142 (Student Safety).

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

Bob Bruesch asked for a report on AMA Alliance and the reason for an anomaly caused by new CELDT test forms in 2010-11.

Henry Lo asked for an update or closed session item on a potential purchase of District property.

Tony Ramos asked for an update on the status of grant applications.

Bob Bruesch asked for a Board discussion on property management and the development of a master plan.

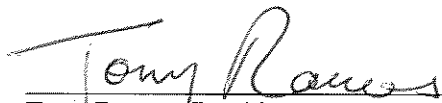
Janet Chin announced that a press release was sent indicating that she is running for Rosemead City Council.

A list of future meetings and potential agenda topics were reviewed. The next meeting will be a regular meeting on January 17, 2013, at the Education Center. Public session will begin at 6:30 p.m., closed session to begin at 7:00 p.m.

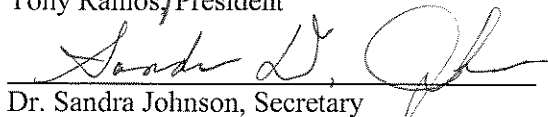
Meeting Date	Agenda Topic
January 17, 2013	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 11:49 p.m.



Tony Ramos, President



Dr. Sandra Johnson, Secretary

REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT

Ozzie Aguirre
Lisa Chow
Olivia De Leon
Michael Drange
Elizabeth McClure
Gary Parsons
Ted Saulino
Elizabeth Silva
Greta Smith
Vickie Walker
Carolyn Wong