

# SAINT JUDE CATHOLIC SCHOOL

## TUITION & FINANCIAL RESPONSIBILITY AGREEMENT 2018 - 2019 SCHOOL YEAR

As a parent/guardian of a Saint Jude Catholic School student, you accept full responsibility for the payment of all tuition, fees and other charges incurred by your student. Satisfaction of all financial obligations to the school constitutes a material condition of continued enrollment of your student. The school may withhold the issuance of transcripts or any other student records and/or disallow participation in, or access to, school activities. Furthermore, each parent/guardian agrees to make said payments in a timely manner via the FACTS Tuition Management Program. If the parent/guardian wishes to assign an additional person to the agreement, said person must also sign the agreement.

**INSTRUCTIONS:** Please complete, sign and return to the Finance Office at the time of enrollment. To determine the % Responsibility: If both parents share 100% of the financial responsibility jointly, please list 100% for each parent; if each parent has an individual responsibility, list each parent's % Responsibility\*. (For example, if Mr. and Mrs. John Doe share the full financial responsibility together, you will list 100% for each responsible party. If Mr. Doe and Ms. Doe each pay 50% of the financial obligations, you must list 50% for each responsible party.) If financial responsibility is split, each party may complete a separate agreement but the total must combine to 100% of the student's tuition & fees obligation as a condition of enrollment. Each financially responsible party must return a completed agreement with his/her signature.

\* *per provisions on Marital Settlement Agreement "MSA" (if applicable).*

Financially Responsible - Parent/Guardian 1		Financially Responsible - Parent/Guardian 2	
Name:		Name:	
Address:		Address:	
Contact Phone:		Contact Phone:	
Relationship to Student:		Relationship to Student:	
Name of Student:		Name of Student:	
<b>Signature Parent/Guardian (1)</b>		<b>Signature Parent/Guardian (2)</b>	
	<b>% Responsibility</b>		<b>% Responsibility</b>
Tuition		Tuition	
Lunch Program		Lunch Program	
Sports		Sports	
Aftercare		Aftercare	
Raffle		Raffle	

Each family commits to paying the published tuition rate. Families may pay in full or choose an installment payment plan through the FACTS Tuition Management Program. The first tuition payment is due on or before July 1st. Payment for other fees and charges are due when incurred. Notification will be sent by email to the financially responsible party if/when there are unpaid charges for which payment is due.

FACTS Tuition Management Program: All Catholic schools in the Palm Beach Diocese are required to use the FACTS Tuition Management Program to receive tuition payments. There is a one-time \$38 fee for all payment plans. A separate payment agreement with FACTS needs to be set up for each school. FACTS offers a fee discount for families with multiple agreements. Go to [www.saintjudeschool.org](http://www.saintjudeschool.org) and click on the FACTS link to register for the payment program. All families must register with FACTS within ten days of completing the enrollment process.