

All Saints Catholic Church

Perpetual Eucharistic Adoration

Security and Safety Plan

All Saints Catholic Church has state of the art fire monitoring and controls and electronically controlled exterior doors. Additionally, these enhancements and parish building construction insure the parish is protected and safe at all times.

The following security and safety procedures have been established for adoration volunteers since they will be occupying the parish at all times of the day and night.

1. All parish exterior doors are electronically locked between 9:00 pm and 6:30 am each day. Entrance to the chapel when the doors are locked will require an electronic card key activated by waving in front of the sensor placed at the exterior frame of the chapel door.
2. Adorers will be required to enter the chapel through the Office/School Entrance (sign-in desk doors) at all other times. These doors are normally unlocked by 6:30 am due to Mass or other activities at the parish. The electronic card key will not open the chapel exterior door during regular parish business hours.
3. All adoration volunteers requiring electronic card access will be assigned an electronic card key. This must not be given or loaned to anyone. Loss of the electronic card key must be immediately reported either to Deacon George or the Head Coordinator or a Division Leader so it can be deactivated.
4. After hours, adoration volunteers should not open the chapel front door for anyone. All people requiring access will have an electronic card key.
5. It may be necessary at times to cease adoration and close the chapel due to adverse weather conditions.

WINTER SNOW, SEVERE COLD WEATHER, AND BLIZZARD WARNINGS

Father Wilson will make decisions on closings due to weather issues. We usually have information on these weather events hours in advance. The Head Coordinator will notify the applicable Division Leaders and/or Hour Coordinators and Adorers directly affected by the closing. The Blessed Sacrament will be reposed per instructions provided them for that particular time. Information will be added on the parish web site on status changes.

SEVERE THUNDERSTORMS AND TORNADO WARNINGS

These usually occur with little warning other than a siren. If during administrative office hours when all doors are unlocked, parish staff may notify you to move to the lower level of the parish, with the monstrance (if pastor not available to repose), and remain in the inside hallway away from windows.

If the siren occurs after hours and the inside adoration door is locked, we suggest that adorers lay on the floor against the inside wall adjacent to the gathering area and face away from the glass windows and glass door. It is safer to remain in the chapel than to go out into the storm.

Adorers can always decide individually that the weather is not safe for them to travel for their hour. If so, please contact the Head Coordinator or Division Leader so a sub can be quickly found.

6. A telephone is in the adoration chapel for use during emergencies or to contact adoration volunteers as needed. The number is **952-985-9971**.
7. In the event of a **fire alarm**, adorers should evacuate the chapel and move the Blessed Sacrament with them to their vehicle until alarms are resolved. They should contact 911 and adoration leadership (Head Coordinator or Division Leader).
8. If there are any activities or disturbances that appear out of the ordinary, we recommend that **911 (Lakeville Police)** be notified. They are only minutes from the parish for an immediate response.
9. Any other problems that require immediate attention can be directed to any one of the adoration leaders:

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| Head Coordinator | Jerry Daily | H952-891-2684 C612-201-6133 |
| Morning Division Leader | Michelle Schmidt | H952-236-8049 |
| Afternoon Division Leader | Joyce Northwick | H651-423-1506 |
| Evening Division Leader | Judy Foley | H952-469-2947 |
| Night Division Leader | Jennifer Kellar | H651-463-2314 |

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