

**UNION SCHOOL DISTRICT**

**CLASS TITLE: REGISTERED HEALTH TECHNICIAN II**

**BASIC FUNCTION:**

Under the supervision of the Director of Special Education and Student Services, and under the direction of the Credentialed School Nurse, the RHT II would perform a variety of duties in support of student health services for a student at their assigned school site, including providing first aid and specialized health care for that student. The hours of the RHT II are dependent upon the hours the child is in school.

**REPRESENTATIVE RESPONSIBILITIES:**

**ESSENTIAL DUTIES:**

Administer first aid and provide medical care and treatment to students at their assigned school sites as appropriate per district protocols and within scope of licensure;  
Provide Specialized Physical Health Care (i.e. insulin administration, emergency allergy medication) and observations as directed by Credentialed School Nurse;  
Attend trainings to learn and remain current on health office and medical procedures as required by the Credentialed School Nurse.

The individual in this position works as a team member with the Credentialed School Nurse, school staff, and parent(s) to provide one-on-one services for assigned student(s) throughout the school day to ensure the health and safety of assigned student(s). The individual will attend to details and be precise in applying/interpreting health care needs, care instructions and administering medications; handles and treats medically fragile students independently, without the Credentialed School Nurse being present and would perform first aid/CPR as needed.

**EXAMPLES OF DUTIES:**

Collaborates with certificated school nurse, parents, and school staff involved with the care of the assigned student(s); fosters communication between all parties concerned. Documents observation and treatments; maintains confidentiality and integrity of records; participates as team member to identify health problems and concerns regarding the assigned student(s). Provides prompt, reliable, safe care for assigned student(s); provides one-on-one care for an assigned student, which may include care of severe allergies, blood glucose monitoring, care of the diabetic student with an insulin pump, administration of medication as required. Provides input for the Individual Health Care Plan to Credentialed School Nurse as needed. Position may require travel to multiple sites to assist other children with lunchtime diabetes care.

## **KNOWLEDGE AND ABILITIES**

### **KNOWLEDGE OF:**

Medical terminology and application of medical treatment instructions and administration of prescribed medication, knowledge of and interest in child and family health care;  
Supervise insulin pump therapy, perform blood glucose monitoring, interpret CGM levels and identify signs and symptoms of low and high blood sugar levels;  
Attend trainings to learn and remain current on diabetes health care management and medical procedures;  
Skill in human relations, communicating with children, parents, school, medical staff, and the public for the purpose of working as a team to provide care and support for the assigned student(s);  
Administration of routine medications and treatments as prescribed;  
Ability to effectively communicate in English, orally and in writing, with parents, school staff and students;  
Ability to exercise good judgment, remain calm in handling both minor and major emergency situations and understand specialized care procedures;  
Ability to communicate with parent and Credentialed School Nurse on a daily basis regarding blood sugar monitoring, failure of pump and/or other devices, extreme fluctuations of blood sugars, delivery of medications.

### **WORKING CONDITIONS:**

Work involves frequent exposure to blood and other body fluids and wastes, and may be performed under high stress emergency circumstances or with severely ill or disabled children;  
Hours are determined by the hours students are in school and the specific health needs of students as specified in the student's Individual Health Care Plan. The RHT may need to flex time to meet the specific health needs of a student;  
Work is performed primarily in the child's classroom, although the incumbent may also assist students in restrooms or other designated areas or at off-site locations during student activities (i.e field trips) Travel between sites may also be necessary occasionally;  
Work involves frequent exposure to blood and other body fluids and wastes, and may be performed under high stress emergency circumstances or with chronically ill children;  
Employee is required to remain on campus and be on call for student health emergencies during the employee's lunch and rest periods. The Credentialed School Nurse is to be notified if there is an emergency, which prevents this requirement.

### **DISTINGUISHING CHARACTERISTICS:**

Pays close attention to detail and documentation.  
Remains calm in an emergency situation.  
Applies nursing skills to work at a level appropriate to licensure.  
Good communication skills.

**EDUCATION AND EXPERIENCE:**

Training and experience equivalent to completion of the 12th grade and graduation from an accredited school of vocational or registered nursing;  
Previous experience or exposure to insulin delivery, CGM management and diabetes care and management.

**LICENSES AND OTHER REQUIREMENTS:**

Current Registered Nurse (RN) License;  
Current Adult/Child/AED CPR (ARC or AHA) or BLS for health care professional;  
Valid California Driver's License

**STEP 730**