

MILLBURN TOWNSHIP PUBLIC SCHOOLS

Millburn, New Jersey

** A G E N D A **

REGULAR MEETING

Millburn Township Board of Education

Monday, June 13, 2011

7:45 PM – EDUCATION CENTER

A. CALL TO ORDER

B. SILENT COUNT OF BOARD MEMBERS PRESENT

C. ANNOUNCEMENT OF MEETING NOTICE

On May 3, 2011, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

1. Regular Meeting of May 23, 2011
2. Closed Meeting of May 23, 2011

E. PRESENTATION

1. Retiring Staff Member Recognitions
2. "Down The Block" Recognition
3. Teen Mentors Recognition

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

1. Finance Committee Report
2. Personnel Committee Report
3. Policy Committee Report
4. Program Committee Report

H. SUPERINTENDENT'S REPORT

Fire / Evacuation Drills for May 2011:

| | |
|----------------|-------------|
| High School | May 13 & 24 |
| Middle School | May 26 & 31 |
| Deerfield | May 3 & 27 |
| Glenwood | May 9 & 19 |
| Hartshorn | May 24 & 25 |
| South Mountain | May 2 & 26 |
| Wyoming | May 13 & 27 |

I. ASSISTANT SUPERINTENDENT’S REPORT

K-5 World Language Update

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

Reminder about Subscription Busing Deadline of June 15th

K. DISCUSSION

Options for 2012/2013 School Calendar.

L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

a. Approval to accept donations from the Education Foundation of Millburn-Short Hills:

- (1) \$1,000 stipend for each Elementary School to fund connection fees for the Teleconferencing equipment that was donated two years ago – total gift \$5,000;
- (2) One Apple IPAD cart and ten IPADS, including AppleCare protection for each unit, for each Elementary School – total gift \$40,000;
- (3) One Apple IPAD cart, thirty IPADS and a MacBook Pro laptop, including AppleCare protection for each unit, for Millburn Middle School – total gift not to exceed \$21,000;
- (4) Nineteen Mounted LCD Projectors-Epson PowerLite 825+ (to include all mounting equipment and labor) for Millburn High School – total gift not to exceed \$40,000;
- (5) Up to six LCD Projectors for Millburn Middle School rooms #130, 206, 216, 222, 300 and 301 – total gift not to exceed \$13,000.

b. Approval to accept funds for Minigrants from the Education Foundation of Millburn-Short Hills:

- (1) Millburn Leadership Initiative Project – submitted by Dr. James Crisfield. This is a district-wide initiative to create an ethos that embraces professional collaboration. Grant will fund four meetings during the 2011-2012 school year with consultants and the senior leadership team. Value of Grant \$10,000;
- (2) IPAD – Building Independence and Interest in Learning – submitted by Carol Esposito. This mini-grant will fund a pilot in the Hartshorn School using 4 IPADS dedicated to the resource room. Value of Grant \$2,651;
- (3) Cultural Arts – NJTAP Assemblies – submitted by Cathy Sales and Lisa Boldt on behalf of Townwide Cultural Arts. In recognition of “Music in Our Schools” month, NJTAP will perform a total of nine

assemblies in our five elementary schools. This grant covers a majority, but not the entire expense. Grant not to exceed \$5,000.

- M.** 1. c. Approval to accept donation from the High School PTO for digital recorders requested by the High School World Language Department in the amount of \$6,050.
- d. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- e. Approval to renew membership into the New Jersey State Interscholastic Athletic Association for the SY 2011/2012 in the amount of \$2,150.00.
- f. Resolution to send students to out-of-district schools for the ESY 2011-2012 and SY 2011-2012:
- # 11829 – Cornerstone Day School, Mountainside - \$69,300.00
 - # 126078 – Cornerstone Day School, Mountainside - \$69,300.00
 - #10496 – Cornerstone Day School, Mountainside - \$69,300.00
 - #11823 – Morris Union Jointure DLC, Warren - \$93,654.00
 - #11814 – Morris Union Jointure DLC, Warren - \$93,654.00
 - #11822 – Morris Union Jointure DLC, Warren - \$93,654.00
 - #12257 – Morris Union Jointure DLC- Warren - \$93,654.00
 - #126053 – Sage Day – Rochelle Park - \$48,836.00
- g. Resolution to send student to out-of-district schools for the SY 2011-2012:
- #20165078 – Sage Day, Mahwah - \$48,836.00
- h. Resolution to approve Jedediah Baker to provide Contracted Related Services (Social Skills) for the SY 2011-2012 in the amount of \$21,600.00.
- i. Stipulation of settlement agreements:
- (1) for the SY 2011-2012 regarding student #11835,
 - (2) for the SY 2011-2012 regarding student #94432,
 - (3) for the SY 2010-2011 and SY 2011-2012 regarding student #11737.
- j. Approval of Professional Development Plan for the SY 2011/2012, approved by the Essex County Superintendent on May 17, 2011, reviewed and accepted by the Millburn Board of Education Program Committee on June 8, 2011.
- k. Approval of a new textbook adoption for SY 2011-12 for High School Social Studies, World History, Glencoe Publisher , ISBN # 978-0-07-879981-5, reviewed and approved by the Program Committee on June 8, 2011.

M. 2. Personnel Agenda Items

- a. Approval of Personnel Report, dated June 13, 2011.
- b. Approval of contracts for the Assistant Superintendent of Curriculum and Instruction and the Business Administrator / Board Secretary for the SY 2011-2012.
- c. Approval of custodial and paraprofessional appointments for the SY 2011-2012.

3. Business Agenda Items

a. Petty Cash Accounts

RESOLVED, that the Board of Education approves the following petty cash accounts and the individuals responsible for the accounts for the SY 2011-2012:

| | | |
|-------------------|-------|------------------------------|
| Education Center | \$200 | Asst. Business Administrator |
| Special Education | \$200 | Director of Special Services |

The maximum expenditure from each account for each purchase is \$35.00

Note: this is a correction from the May 2, 2011 meeting.

- b. Resolution requesting Millburn Township to authorize payments of district taxes according to the following schedule:

| | |
|-------------------|--------------|
| July 8, 2011 | 6,298,411.00 |
| August 10, 2011 | 6,298,411.00 |
| September 9, 2011 | 6,298,411.00 |
| October 7, 2011 | 6,298,411.00 |
| November 7, 2011 | 6,298,411.00 |
| December 9, 2011 | 6,298,411.00 |

| | |
|-------------------------|-----------------|
| TOTAL LAST HALF OF 2011 | \$37,790,465.00 |
|-------------------------|-----------------|

| | |
|-------------------|--------------|
| January 10, 2012 | 6,298,411.00 |
| February 10, 2012 | 6,298,411.00 |
| March 9, 2012 | 6,298,411.00 |
| April 10, 2012 | 6,298,411.00 |
| May 10, 2012 | 6,298,411.00 |
| June 8, 2012 | 6,298,411.00 |

| | |
|--------------------------|-----------------|
| TOTAL FIRST HALF OF 2012 | \$37,790,465.00 |
|--------------------------|-----------------|

| | |
|-------------|-----------------|
| GRAND TOTAL | \$75,580,930.00 |
|-------------|-----------------|

- M.** 3. c. Approval of a contract with Delta Dental Insurance for a term of one year (July 1, 2011 – June 30, 2012) (Monthly Premier rates \$131.36, Monthly Preferred rates \$56.36).
- d. Approval of a contract with Oxford Health Insurance for a term of one year (July 1, 2011 – June 30, 2012) as per the following monthly premium schedule:

| | |
|-------------------|------------|
| Single | \$766.58 |
| Two Adults | \$1,707.03 |
| Family | \$1,986.16 |
| Parent/Child(ren) | \$1,034.77 |

- e. Resolved to acknowledge receipt of three bids regarding Bid No. 11-06 – Pressure Grout and Repair of Existing Concrete Slab and Finishes at Hartshorn Elementary School – from the following companies:

| | |
|-----------------------------------------|-----------|
| Drill Construction, West Orange, NJ | \$236,599 |
| Automatic Door Systems, North Arlington | \$244,850 |
| William Kohl, PE, Lincroft, NJ | \$430,630 |

and be it further resolved to award the bid to the lowest responsible bidder Drill Construction of West Orange in the amount of \$236,599.

N. OLD BUSINESS

O. NEW BUSINESS

Board of Education Self-Evaluation process and schedule (June 28 Special Meeting)

P. PUBLIC COMMENTS (not to exceed 30 minutes)

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 13, 2011, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT