

**South Lake Schools
Board of Education
Regular Meeting
May 17, 2017**

The Regular Meeting of the South Lake Schools' Board of Education, held on May 17, 2017, in the South Lake Administration Building, located at 23101 Stadium Boulevard, St. Clair Shores, Michigan was called to order at 6:30 p.m. by our President, Charlotte Rebelein.

Members present: Charlotte Rebelein, Michael Damiani, Melissa Gordon, Robert Penn, Kelly Gattuso, Lois Cardenas

Members absent: Julie Magee

Administrators present: Ted Von Hiltmayer, John Thero, Frank Thomas

The Pledge of Allegiance was led by Charlotte Rebelein.

CONSENT AGENDA

Mrs. Rebelein recommended Board of Education approval for the items listed on the Consent Agenda which include:

Minutes from the Board of Education Regular Meeting of April 19, 2017
Attorney Invoices in the amount of \$6,019.46

Checks written for April 2017 which include:

General Fund	\$329,149.37
Activity Fund	9,446.79
Cafeteria Fund	\$30,140.27
2014 Bond Fund	\$146,916.65
Latch Key Fund	\$98.22
American Express	\$29,312.75
Total	\$545,064.05

Moved by Mr. Damiani, seconded by Ms. Gattuso, to approve above Consent Agenda.

Ayes: 6 Nays: 0 Motion Carried: 6/0

STUDENT REPORT

Mr. Gladney reported on the following:

- Tennis team doing well. They made districts.
- Koepsell students came out to swim at the high school.
- Mrs. Ashburn working on new student congress for next year.
- Last Tuesday was honors night. It was great.
- Juniors received ACT scores this week.
- The 3 time honor roll breakfast was held last Friday.
- Prom will be held on May 31 at the Roostertail.
- Nolen Girvan will be taking his place as the Board Student rep for next year.
- Looking forward to graduation.
- Thanked everyone especially the teachers for all their time with the Celebration of the Arts.
- He received a scholarship from U of D Mercy. He will be majoring in Kinesiology.
- Thanked all the Board members.

Mrs. Rebelein presented Stephen with a card and gift card for helping us all year.

HANDS OF HOPE

Ann Trerice was here to thank the school Board for providing the opportunity to have a place to go to help mentor others. She is the founder and director and has been doing this for the past eight years. Hands of Hope partners with all the other non-profits and works directly with children in foster and prison systems. They provide things needed mainly food. They provide food for summer camps in Detroit and Pontiac.

WIGS FOR KIDS

Maggie Varney, the founder of Wigs for Kids was here to share information with the Board and community. They are very excited and so impressed with South Lake for opening their doors to the non-profit organizations that help others. Their lease will be done soon and they are looking into leasing with us. She thanked South Lake for being such a great supporter of Wigs for Kids. South Lake has done several fund raisers and our students always volunteer. She looks forward to possibly leasing a space at Pare.

GALILEO UPDATE

Mr. Thero introduced Mrs. Whiteside and Mrs. Boylan who shared their experience with us regarding the Galileo Institute and the projects that they have been able to learn and create. Both teachers expressed their appreciation of this program along with having had such a positive overwhelming experience and thanked the Board for allowing them to attend. Mr. Thero presented them with a token of our appreciation. Mrs. Korchmar and Ms. Wyatt were unable to attend.

TEACHER OF THE YEAR

Mr. Von Hiltmayer introduced Patricia Owens and Cindy Boylan who were chosen as South Lake Schools Teacher of the Year. He presented them both with a token of our appreciation. Mr. Shepherd was unable to attend.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

SUPERINTENDENT’S REPORT

Mr. Von Hiltmayer called on Mr. Hambaum to present a short power point on the proposed changes in the attendance/transportation area. Mr. Hambaum noted that the safest way to get students to school is to transport them. We are proposing bussing to all of our schools next year. We have also created new boundaries for our three elementary schools. Koepsell Elementary did not have an official attendance area. They will now have their own specific area. We are not asking parents to change the school their students presently attend unless they choose to.

Mr. Von Hiltmayer requested Board of Education approval to change the attendance areas of Avalon Elementary, Elmwood Elementary and Koepsell Elementary as outlined in Attachment A. South Lake Schools remains committed to providing transportation for students while maintaining high standards for safe student travel. In order to expand our transportation opportunities within the district, changes to the assigned attendance areas for Avalon Elementary, Elmwood Elementary, and Koepsell Elementary are recommended. The proposed changes outlined in Attachment A would provide greater convenience for South Lake families to access our schools, improve the efficiency of the transportation department, improve the effectiveness of the instructional program, and create a wholesome and educationally sound balance of student populations.

Moved by Mr. Penn, seconded by Mrs. Cardenas, to approve change in the attendance areas of Avalon Elementary, Elmwood Elementary and Koepsell Elementary.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Von Hiltmayer requested Board of Education Approval to Adopt the Resolution Designating Electoral Representative for the June 5, 2017, MISD Biennial Election Meeting. The South Lake School District is a constituent district of the Macomb Intermediate School District. The revised School Code provides that Board members of the MISD be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district. The South Lake Board of Education designates Lois Cardenas as the electoral representative of this Board for the MISD Biennial Election meeting to be held on June 5, 2017, and Charlotte Rebelein as the alternate in the event the designated representative is unable to attend. Moved by Mr. Damiani, seconded by Mr. Penn, to Adopt the Resolution Designating Lois Cardenas as the Electoral Representative for the June 5, 2017, MISD Biennial Election Meeting, as presented in Attachment B.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Von Hiltmayer requested Board of Education Approval of Payment to Michigan Association of School Boards. An invoice has been received from Michigan Association of School Boards in the amount of \$4,191.00 for the 2017-2018 membership. Michigan Association of School Boards offers free publications and special member rates for their conferences and workshops. They also provide a bi-monthly E-Headlines news update to keep the Board members on top of educational developments in Lansing and Washington.

Moved by Mrs. Gordon, seconded by Mr. Damiani to approve to pay the Michigan Association of School Boards for the total amount of \$4,191.00

Ayes: 6 Nays: 0 Motion Carried: 6/0

CURRICULUM AND INSTRUCTINAL REPORT

Mr. Thero recommended Board of Education Approval of a Musical Performing Arts Elective at South Lake High School. The Band Director at South Lake High School has submitted a request to begin teaching a Musical Performing Arts class that allows students to explore and develop a strong foundation in music through a combination of musical theory and performance. This course requires no additional resources than what the district already owns.

Moved by Mr. Damiani, seconded by Mrs. Cardenas, to approve a Musical Performing Arts Elective at South Lake High School as noted above.

Discussion took place.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thero recommended Board of Education for Approval of Contract for Network Firewall. Bids have been received from vendors for a network firewall. After careful review, it is recommended to award a contract to Gracon Inc. for a firewall in the amount of \$20,100. This contract will be paid from E-Rate and 2014 Bond Funds. Please note that this is an updated approval request due to incorrect model of firewall being quoted on the earlier bid.

Moved by Mr. Penn, seconded by Mr. Damiani, to approve of contract for Network Firewall to Gracon Inc. in the amount of \$20,100.00.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Kindergarten & GSRP Preschool Update

There are 71 students registered for Kindergarten and 18 students registered for the GSRP program as of today.

Mr. Thero received an email from Gail Ashburn last night and she told him she was accepted as part of the MDE FAME project. This project focuses on assessments and instruction. I was able to attend that program a few years ago. Gail Ashburn will also be attending the Galileo Institute next year. We are very excited for her and congratulate her on this achievement.

We applied with the State hoping to open another GSRP classroom. The MISD informed us that the State is not going to increase the slots at this time. We will be able to keep the two classes we have at this time.

PERSONNEL REPORT

Mr. Thomas requested Board of Education approval to grant Ashley Firman a Probationary Contract for the 2016-2017 school year. Ashley has accepted the CI Special Education position at Avalon Elementary effective May 4, 2017. Ashley earned her Bachelor's Degree at Eastern Michigan University.

Moved by Mr. Penn, seconded by Mrs. Cardenas, to approve to grant Ashley Firman a Probationary Contract for the 2016-2017 school year.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Ashley stated that she was very thankful to be here. She was able to connect with some of her former teachers already. It is nice to see the faces she grew up with.

BUSINESS REPORT

Mr. Thomas requested Board of Education Approval to Award the Science Chemical Packaging for Storage to Arch Environmental Group in the amount of \$2,395.00. Attachment A is the detail for the Science Chemical Packaging for Storage required for the bond projects to proceed. Arch Environmental Group is the recommended recipient. The total award recommendation is in the amount of \$2,395.00.

Moved by Mr. Damiani, seconded by Mrs. Cardenas, to approve to Award the Science Chemical packaging to Arch Environmental Group in the amount of \$2,395.00 as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education Approval to Award Aspen Hardware, the Wood Doors & Hardware replacement at Pare in the amount of \$3,870.00

Moved by Mrs. Gordon, seconded by Mr. Damiani, to approve to Award the Wood Doors & Hardware at Pare to Aspen Hardware for the amount of \$3,870.00.

Mr. Penn noted that Aspen Doors was donating their labor due to the fact that we they were servicing the non-profit organizations.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education Approval of the Asbestos Abatement Bid. A request for sealed bids was sent out for Asbestos Abatement Bids at the High School. Attachment C is the letter of recommendation from Nova Environmental. This project is to be performed before the summer projects are begun. This work will be done when the high school does not have any activities occurring.

Moved by Mr. Damiani, seconded by Mr. Penn, to approve the Asbestos Abatement Bid as noted above.

Discussion took place as to the removal of the asbestos.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education Approval of Payment of Bond Draw #30. The invoices and payment applications (Attachment D) have been received and deemed appropriate for payment for work on the 2017 bond projects. These invoices are to be paid out of the 2017 Bond Fund in the amount of \$69,279.28. Some are final payments.

Moved by Mrs. Cardenas, seconded by Melissa Gordon, to approve payment of Bond Draw #30 in the amount of \$69,279.28.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education approval to Adopt a Resolution to Hold a Public Hearing on the Proposed 2017-2018 Budget. Attachment E is the Resolution to Hold a Public Hearing on the Proposed Budget for the 2017-2018 school year. The resolution states the budget hearing will take place at the Administration Building on Wednesday, June 21, 2017 at 6 p.m. Notice for these hearings will be published in the Macomb Daily on Monday, June 12, 2017. Exhibit A is a copy of the ad.

With the adoption of this resolution, the time line for the 2017-18 budget is officially introduced. The entire process is as follows:

- A. Adopt Resolution to Hold a Public Meeting.
- B. Publish an ad in the Macomb Daily regarding hearing – June 12, 2017.
- C. Millage levies are brought before the entire Board for approval on June 21, 2017.
- D. Budget for 2017-2018 is brought before the entire Board for approval on June 21, 2017.

Moved by Mr. Penn, seconded by Mrs. Cardenas, to Adopt the Resolution to Hold a Public Meeting on the proposed 2017-2018 budget.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas recommended Board of Education Approval for Big Family of Michigan to lease a portion of Pare Elementary. Big Family of Michigan has been in contact with the district about renting a portion of Pare. The organization helps foster children, teens and young adults through various programs and outreach programs and initiatives. Attachment F is the lease. The initial period of time covered by the lease commences on May 17, 2017 and terminates on December 31, 2018.

Moved by Mr. Damiani, seconded by Mrs. Cardenas, to approve the lease as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas recommended Board of Education Approval for Hands of Hope to lease a portion of Pare Elementary. A hand of Hope has been in contact with the district about renting a portion of Pare. Hands of Hope gives entire communities the sustainable tools they need to feed families, educate children, improve health and become economically self-sufficient. Attachment G is the lease. The initial period of time covered by the lease commences on May 17, 2017 and terminates on December 31, 2018.

Moved by Mrs. Cardenas, seconded by Ms. Gattuso, to approve the lease as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas recommended Board of Education Approval for Ribbons of Hope to lease a portion of Pare Elementary. Ribbons of Hope has been in contact with the district about renting a portion of Pare. Ribbons of Hope provides assistance to people who have been affected by cancer. Attachment H is the lease. The initial period of time covered by the lease commences on May 17, 2017 and terminates on December 31, 2018.

Moved by Mrs. Gordon, seconded by Mr. Penn, to approve the lease as noted above.

Ayes: 6 Nays: 0 Motion Carried: 6/0

Mr. Thomas requested Board of Education approval to award the High School roofing and sheet metal bid to Esko Roofing & Sheet Metal.

Moved by Ms. Gattuso, seconded by Mrs. Cardenas to approve the award of the high school roofing and sheet metal bid to Esko Roofing & Sheet Metal.

Ayes: 6 Nays: 0 Motion Carried: 6/0

It was noted in the Board report that construction payments will be cut by McCarthy and Smith after being approved by the Board. McCarthy and Smith will set up a bank account at Comerica Bank that South Lake Schools will wire the funds to after each Board meeting. This new procedure will begin with the payments approved at the June meeting.

PUBLIC COMMENTS

There were no public comments.

MISCELLANEOUS

Kelly Gattuso

- Congratulations to Ashley Firman.
- Congratulations to the Galileo teachers.
- Looking forward to graduation.
- Her son attended a field trip with Mrs. Ross today and had a great time.

Mrs. Cardenas

- Congratulations to all the students on all their achievements. We are so proud of you. Job well done!

Robert Penn

- Thanked Stephen and congratulated him on receiving a scholarship.
- Congratulations to our "Teachers of the Year."
- Congratulations to Mrs. Whiteside and Ms. Boylan.
- Welcome to Ashley Firman.
- Good luck and congratulations to all the seniors.

Melissa Gordon

- Thanked Stephen and wished him good luck. I am sure you will do excellent.
- Congratulations to the Galileo teachers.
- Congratulations to all the seniors and good luck in the next chapter of your life.
- I attended the Optimist dinner with Mrs. Magee. It was wonderful to see the students being recognized for their accomplishments.
- Welcome to Ashley Firman.
- Congratulations to Gail Ashburn.

Michael Damiani

- Congratulation to our senior class.
- Congratulations to Stephen for receiving a scholarship to U of D Mercy. Your successor has some big shoes to fill.
- Congratulations to the Galileo participants and the next generation who will be attending. We have received reaping benefits for twelve years from this program.
- Congratulations to the "Teachers of the Year!"
- Congratulations to Gail Ashburn.
- Shout-out to Mighty Cavbots who are leaving to attend the Seaperch Nationals. Mr. Damiani noted he will not be able to attend this year due to getting a knee replacement.
- Sincerely hopes to be ambulatory to attend graduation.
- Congrats to all the seniors.

Ted Von Hiltmayer

- Welcome back to Ashley Firman.
- Had the opportunity to attend Honors Night. Over a million dollars in scholarships were handed out.
- Reiterate that we have been looking for bus drivers for South Lake Schools. If you are interested, see our job posting on the web.

Charlotte Rebelein

- Congratulations to Gail Ashburn and thank you for a job well done.
- Thanked Mr. Hambaum and Mr. Thomas for recruiting people to come into Pare. We are showing a fine example.
- Stephen – we will miss you. Glad you decided to attend U of D. Please come and visit.
- Ashley, glad to see you back at South Lake.
- Good luck to the Cavbots. It is great to have two young ladies competing this year.
- Have a great summer!

Lois Cardenas made a motion to adjourn the meeting, seconded by Mr. Penn.
Ayes: 6 Nays: 0 Motion Carried: 6/0

The meeting adjourned at 7:38 p.m.

Respectfully submitted,

Melissa Gordon, Board of Education Secretary

Prepared by Veda Hall