

The Cameron Parish School Board met at its regular meeting on this date and meeting was called to order at 4:06 pm, members in attendance are: Marsha Trahan, Christi Labove, Rhonda Boudreaux, John Canik, Sharon Picou and Joseph Delcambre.

Absent: Sheila Miller and Paula Smythe

The prayer and the pledge were led by Mr. Adkins and Mrs. Picou.

On the motion of Mr. Delcambre, seconded by Mrs. Trahan, the Board approved the agenda.

On the motion of Mrs. Picou, seconded by Mr. Delcambre, the Board approved the minutes of the January 29, 2018 regular meeting of the Cameron Parish School Board, as prepared by the Superintendent.

On the motion of Mrs. Boudreaux, seconded by Mrs. Trahan, the Board received and accepted the Independent Auditor's Report, as prepared and presented by Mr. Coy Vincent, CPA and prepared by Gragson, Casiday & Guillory, LLP.

On the motion of Mrs. Trahan, seconded by Mrs. Picou, the Board approved payment of the bills, as presented by Mrs. Michelle Trahan.

The Board received Financial Statement and Reports of Current Investments, as presented by Mrs. Michelle Trahan.

The Board received information on the monthly report on property income as prepared by Mr. Lee Bloch- Bloch, Briggs & Associates.

On the motion of Mrs. Trahan, seconded by Mrs. Boudreaux, the Board approved the 2018-2019 Cameron Parish School Board District Calendar, as presented by the Superintendent.

The Board received reports on current construction bid activities, as presented by Mr. James Hoffpaur, Hoffpaur Project Management Team:

- A. Projects to be bid- James Hoffpaur, Project Management
 - Hackberry High School- Modifications and upgrades for accessibility- FEMA PW 4753- Site 28- Out for Bid May 2018
 - Hackberry High School- Reroof II- FEMA Rita 4753 Site 28 – Out for Bid February/March 2018
- B. Projects out for bid/quotes- James Hoffpaur, Project Management
 - None at this time.
- C. Approval of bid and quote awards- Superintendent
 - None at this time.

On the motion of Mrs. Trahan, seconded by Mrs. Boudreaux, the Board approved authorizing the Superintendent to advertise for new bids and accept low bids on currently advertised projects due to requisite number of advertising days and a need to move forward on projects, as presented by the Superintendent.

The Board received updates on current FEMA, CDBG and General Fund Construction, Repairs, and Renovations to permanent and temporary sites' projects from Hoffpaur Architects, LLC, Cameron Parish School Board's Project Management Firm, as presented by Hoffpaur Architects, LLC and Project Architects.

On the motion of Mr. Delcambre, seconded by Mrs. Picou, the Board approved policy revisions to align with the 2017 Louisiana Regular Legislative Session, as presented by the Superintendent:

- EE- Child Nutrition Program Management
- IDCJ- Supplemental Educational Services
- IDDH- English Learner Program
- IFD- Parent and Family Engagement
- IFDA- Parental Rights/ Student Rights of Privacy
- JR- Student Records

On the motion of Mr. Delcambre, seconded by Mrs. Boudreaux, the Board approved revisions to Policy JCDA Student Code of Conduct, as presented by the Superintendent.

On the motion of Mrs. Trahan, seconded by Mrs. Picou, the Board approved Administrator and Supervisor contract renewals for February and March 2018 expirations, as presented by the Superintendent-

- Grand Lake High School- Assistant Principal
- Central Office- Supervisor

On the motion of Mr. Delcambre, seconded by Mrs. Boudreaux the Board received and accepted the resignation for purpose of retirement from Superintendent Charles Adkins effective June 28, 2018.

The Board received the Superintendent's Report as presented by the Superintendent:



Cameron Parish School Board
CHARLIE ADKINS, SUPERINTENDENT

Superintendent's Report
February 12, 2018

Please accept this report regarding my efforts to meet the following Performance Objectives as outlined in Exhibit A of my employment contract:

1. hHuman Resource Management

- a. Met with representatives of SafeSchools to initiate staff training package to comply with Louisiana ACT 861 mandates for school employees.
- b. Provided Principals with necessary documents to begin 2018-2019 staffing process and set individual meetings with each.

2. District Operations and Financial Management

- a. Met with architects to review plans for pod construction at Hackberry and Grand Lake High Schools.
- b. Met with independent auditor to review system's 2016-2017 Financial Audit.
- c. Met with Central Office Finance Committee and Central Office staff to begin the 2018-2019 Budget process.

3. Student Growth and Achievement

- a. Met with LDOE Network staff to review Spring 2017 test data and projected Fall 2018 School & District Performance Scores based on ESSA guidelines.
- b. Observed regional PBIS meeting hosted by Cameron Schools.
- c. Attended regional Supervisor and Principal Collaboration meetings hosted by LDOE.

4. Communication and Community Relations

- a. Met with area Legislator to review upcoming Legislative Session topics and address concerns related to funding for schools.
- b. Attended Lions Club luncheon.
- c. Attended Chamber Southwest Louisiana as guest of Cheniere.

5. Organizational Leadership

- a. Participated in Superintendents Conference call with Superintendent White.

On the motion of Mrs. Boudreaux, seconded by Mrs. Picou, the Board adjourned the regular school board meeting at 4:31 p.m.

Christi Labove- Vice- President **February 12, 2018**
Date

APPROVED:

Christi Labove- Vice- President
CAMERON PARISH SCHOOL BOARD

Charles Adkins, Superintendent
CAMERON PARISH SCHOOL BOARD