

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE**

**April 25, 2011**

**7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, April 25, 2011.

**Those present:**       **Mrs. Elleveen T. Poston**  
                              **Mr. Thadis D. Calcutt, Jr.**  
                              **Dr. W. L. Coleman**  
                              **Mrs. Mona Lisa M. Andrews**  
                              **Mr. Lawrence S. Kennedy, Jr.**  
                              **Mr. Raleigh O. Ward, Jr.**

**Absent:**               **Mr. Johnny R. Jenkins**

**Call to Order**

Mrs. Elleveen T. Poston, called the meeting to order at 7:00 p.m. by welcoming the visitors. Mr. Thadis D. Calcutt, Jr., Vice-Chairman served as secretary.

**New Board Member Induction**

According to *Policy BBB - Board Membership - Election* the regular term of office for each trustee is three years and the individual will be sworn in at the next regularly scheduled board meeting following the certification of his/her election. Mr. Thadis D. Calcutt, Jr., Dr. William L. Coleman, and Mr. Raleigh O. Ward, Jr., took the **Oath of Office**. Their term of office will end in 2014.

The two new Board Members, Dr. W. L. Coleman, Board Member for Seat No.3 and Mr. Raleigh O. Ward, Jr., for Seat No. 5 signed the Code of Ethics. Mr. Thadis D. Calcutt, Jr., has been a Board Member since 2005. Dr. W. L. Coleman had previously served 30 years on the Board (1977 - 2007). This is Mr. Raleigh O. Ward, Jr., first year as a Board Member.

**Recognition of Visitors**

After a brief recognition by former Superintendent, Dr. Steve W. Quick and Mr. Robert Sullivan, Superintendent, Mrs. Elleveen T. Poston presented plaques to **Mr. David Poston** and **Mr. Robert L. Carter** in recognition of their Board Service with Florence County School District Two. Mr. Poston has served as a Board Member for the past twenty-four (24) years. Mr. Carter, a Board Member for six (6) years, was not in attendance.

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**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Dr. W. L. Coleman to accept the March 28, 2011, minutes as written. The motion carried 6-0.

**Communication to the Board**

Due to Spring Break Week (April 22-29, 2011), Mr. Sullivan informed the Board that the Administrative Staff was excused from attending the meeting. He thanked Mr. Hyman for his attendance.

Mr. Sullivan presented the **Classified Recommendations for 2011-2012** as information to the Board. He stated the position for classified employees is based on the district's budget for the upcoming school year. Copies of the classified recommendations are on file in the Superintendent's office.

**Report of the Superintendent**

Mr. Sullivan presented to the Board a **Finance Update** as follows:

1. 2010 Levy for Florence County, along with, the Tax Year 2010 Assessment Values and Market Values for Real Estate Less the Homestead Exemption. The school operating millage is 177.4. The school bond is set at 52.9 mills. And one mill is currently equal to \$13,058.
2. 2011-2012 Projected Local & State Revenue of \$3,887,950, along with, the 2011-2012 Education Finance Act (EFA) Projection Based on \$1,788 Student Base Cost with 89.54% State Support. The EFA Projected Revenue is projected at \$2,398,530.38. Mr. Sullivan informed the Board that he feels confident that the \$1,788 will hold for the 2011-2012 school year.
3. Draft A - 2011-2012 General Fund Budget Summary - reflects a \$446,779.93 deficit, along with, the 2011-2012 EFA Projection Based on \$1,625 Student Base Cost with 89.54% State Support. The EFA Projected Revenue is projected at \$2,177,146.85. (There was no increase from 2009-2010 Salary & Fringe, no step increase, and the 0.0% inflation factor remained equal from 2009-2010 for supplies, equipment, purchased services & travel)
4. Draft B - 2011-2012 General Fund Budget Summary - reflects a \$311,543.78 deficit, along with, the 2011-2012 EFA Projection Based on \$1,725 Student Base Cost with 89.54% State Support. The EFA Projected Revenue is projected at \$2,312,383.15. (There was no increase from 2009-2010 Salary & Fringe, no step increase, and the 0.0% inflation factor remained equal from 2009-2010 for supplies, equipment, purchased services & travel)

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5. The letter from the SC Budget and Control Board - the letter contained information on the 2011-2012 Millage Cap and the Consumer Price Index increasing from Calendar Year 2009 to Calendar Year 2010 to 1.64%. The population of Florence School District Two increased 0.34%. Adding these two components together yields a millage cap of 1.99% for Florence School District Two for FY 2011-2012. This will give the district an increase millage by 3.53 mills resulting in an additional \$46,801.26 and the local millage increasing to 180.93 (177.4 + 3.53). This revenue figure was projected in both Draft A and Draft B. Mr. Sullivan informed the Board that ACT 388 which includes the Consumer Price Index and population growth of Florence County School District Two has replaced the Maintenance of Local Effort.

After Mr. Sullivan informed the Board that there were no “real solid” figures at this time, he continued with the Finance Update by presenting the handbook for the **2012 Citizens’ Budget Meeting** to the Board. He also stated that only one of the draft budget worksheet will be presented on the night of the budget meeting. Mr. Sullivan presented the budget in the following order:

**Budget**

**(Will Be Given in the Form of a PowerPoint Presentation)**

1. Administrative Organizational Chart
2. 135 Day Membership for the Last 21 Years
3. Scholarships Awarded to Hannah-Pamplico High School Seniors 1990-2010
4. Hannah-Pamplico High School Graduate Survey
5. Extracurricular Activities Unduplicated Count - Grades 7-12
6. Draft A Budget\*
7. Draft B Budget\*
8. Projected Revenue 2011-2012
9. Projected Expenditures 2011-2012
10. EFA Base Student Cost as of April
11. Tax Rates
12. Tax Collections
13. Act 388

*\*The Board will have final reading of the budget prior to the meeting.*

After highlighting the handbook, a motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Dr. W. L. Coleman to set the 2012 Citizens’ Budget Meeting at 7:00 p.m. on Tuesday, **May 10, 2011**, at the Hannah-Pamplico High School Gymnasium. The meeting will be posted in a local newspaper ten (10) days prior to the May 10<sup>th</sup> date. This will be the first time this meeting is presented on a different night from the Annual Board of Trustees’ Election. The motion carried 6-0. A copy of the handbook and the budget information is on file in the Superintendent’s Office. *(See the March 22, 2010, April 26, 2010, and February 28, 2011, Board Minutes)*

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**Old Business**

A motion was made by Dr. W. L. Coleman and seconded by Mr. Lawrence S. Kennedy, Jr., to accept 2<sup>nd</sup> Reading of **Policy ADC - Tobacco-Free Schools**. The motion carried 6-0. This policy will be sent to the South Carolina School Boards Association to be codified and entered into Florence School District Two's Board Manual.

**New Business**

On recommendation of the Administration, a motion was made by Mr. Lawrence S. Kennedy, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to allow Mr. Micah Freeman and the AP Math Class to take an **Out-of-District Field Trip to Carowinds** located in Charlotte, North Carolina on May 6, 2011. The motion carried 6-0. A copy of the field trip request is on file in the Superintendent's office.

Mrs. Poston thanked **Mr. Charles Hyman** on behalf of the Board for his supervision with both the Annual Board Election and the Run-off Election. She commended Mr. Hyman for being able to keep everything together during those two days and for being present both days from the beginning to the end. Mr. Sullivan also thanked Mr. Hyman for his hard work.

Mr. Sullivan proceeded with the **Election of Board Officers** for Chairman, Vice-Chairman, and Secretary after Mrs. Elleveen T. Poston relinquished her seat as Board Chair. Mr. Sullivan reviewed *Policy BD - Organization of the School Board and Policy BDB - Board Officers*. Mr. Sullivan proceeded with the voting process. Mr. Hyman collected and tabulated the ballots. The results of the Board election were as follows:

**Mrs. Elleveen T. Poston, Chairman**  
**Mr. Thadis D. Calcutt, Jr., Vice-Chairman**  
**Dr. W. L. Coleman, Secretary**

In the absence of Mr. Robert L. Carter, Mrs. Poston acknowledged Mr. Carter for his six years of service to the Board. Mr. Sullivan will present Mr. Carter with his plaque.

The following documents were mailed to the Board on **April 8, 2011**, as information.

1. **Board Minutes - March 28, 2011 [Please Review]**
2. **Board of Trustees Election Information**
3. **FY 2012 House Projections**
4. **Out-of-District Field Trip (Will Be Presented April 25, 2011)**
5. **April 2011 - HPEM Activity Calendar**
6. **April 2011 - HPHS Activity Calendar**
7. **April 2011 - Out-of-District Travel**

Copies of these documents are available in the Superintendent's office.

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**Adjournment**

At 8:04 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mr. Lawrence S. Kennedy, Jr. The motion carried 6-0.

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:04 p.m.

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Mrs. Elleveen T. Poston  
Board Chairman

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Dr. W. L. Coleman  
Secretary