



**SPECIAL BOARD MEETING AGENDA
BOARD OF TRUSTEES TUESDAY,
JULY 30, 2013
5:00 PM GILBERT HALL**

I. PRELIMINARY

A. Call to Order

5:06 PM

*Conference Call 1-646-307-1300
Participant Access Code 3959481
Organizer Access Code *4249317*

B. Roll call

- Polly Bamberger – 10515 Le Conte Avenue, Los Angeles, CA 90024
- Mark Epstein – NYC
- Allison Holdorff Polhill – Pali High
- Monica Iannessa – Pali High
- Stephanie Inyama – 3744 Carmona Avenue #4, Los Angeles, CA 90016
- Chris Lee – Pali High
- Jeanne Saiza – Pali High
- Kimberly Thomas – 6325 8th Avenue #7 Los Angeles, CA 90043
- Mystic Thompson – Pali High
- Leslie Woolley - 1170 Galloway Street, Pacific Palisades, CA 90272
- Matthew Wunder – 12501 S. Isis, Hawthorne, CA 90250

	Present	Absent		Present	Absent
Allison Holdorff Polhill	X		Mark Epstein	X	
Chris Lee	X		Matthew Wunder	X	
Leslie Woolley	X		Monica Iannessa	X	
Kimberly Allen Thomas	X		Polly Bamberger	x	

Mystic Thompson	X		Stephanie Inyama		X
Jeanne Saiza	x				

NON VOTING MEMBERS

	Present	Absent
Tucker Reynolds	x	

PCHS MANAGEMENT

	Present	Absent
Pamela Magee	x	
Greg Wood	x	
Jim Schiffman	X	
David Riccardi		x

C. PUBLIC COMMENT

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

N/A

D. DISCUSSION ITEMS

- A. Approval of Director of Human Resources contract off scale due to the need for a credentialed employee with experience and expertise in an area of critical need.

After an exhaustive search for a Director of Human Resources, PCHS found an outstanding candidate with extensive educational credentials and experience. Jim Schiffman’s specific background in Human Resources including retirement, benefits, credentialing and salary points will enable PCHS to protect and care for all employees while shielding PCHS from monetary liabilities.

PCHS posted the job description and salary schedule in April of 2013, yet had been unable to find a qualified candidate. Mr. Schiffman is replacing the outgoing Director of Human Resources, Nikki Washington.

Jim Schiffman brings essential educational experience and expertise in areas of critical need to PCHS. He has over ten years classroom experience as a teacher, was a high school counselor, former principal and assistant principal, and former Assistant Superintendent of Human Resources. Mr. Schiffman has extensive experience assisting schools in Program Improvement status.

Dr. Magee shared that Mr. Schiffman was interviewed by two panels comprised of stakeholders (teacher, classified, administrator, and parent). After two panel approvals, final reference checks were conducted. Mr. Schiffman received excellence reviews.

Chris Lee inquired how this salary will impact PCHS budget. Greg Wood stated the budget will remain in balance to cover the \$11,000 salary difference for the 2013-2014 school year. Dr. Magee stated that the job description and responsibilities will be expanded. Chris Lee and Dr. Magee conducted research regarding comparable positions for districts and single site charter schools with similar number of employees and found that the salary for PCHS Director of Human Resources is comparable or below .

E. ACTION ITEMS

A. Approval of Director of Human Resources contract off scale due to the need for a credentialed employee with experience and expertise in an area of critical need.

Motion: Mystic Thompson, to approve contract as amended with the understanding that the new job description will be forthcoming.

Seconded the motion: Matthew Wunder

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder	X		
Leslie Woolley	X			Monica Iannessa	X		
Kimberly Thomas	X			Polly Bamberger	X		

Mystic Thompson	X			Stephanie Inyama	----	----	
Jeanne Saiza	X						

B. CLOSED SESSION- No Closed Session Items

C. OPEN SESSION- N/A

D. ADJOURNMENT

5:39 pm