

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
AGENDA  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

December 8, 2015

4:30 p.m.  
Regular Session

- I. CALL TO ORDER: \_\_\_\_\_
- II. CLOSED SESSION (none)
- III. OPEN SESSION \_\_\_\_\_ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning \_\_\_\_\_  
Jeff Coronado \_\_\_\_\_  
Tony Song \_\_\_\_\_  
Matt Smith \_\_\_\_\_  
Dave Wallach \_\_\_\_\_

EXECUTIVE DIRECTOR

Dr. Denise Patton \_\_\_\_\_

- IV. REPORT OF ACTION TAKEN IN CLOSED SESSION (none)
- V. PRESENTATIONS (None)
- VI. BOARD OF DIRECTORS' REPORTS  
Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the agenda and consent items for the regular meeting of December 8, 2015.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_ Coronado\_\_ Song\_\_ Smith\_\_ Wallach\_\_

Consent

2. Approval of Minutes

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of November 2, 2015.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_ Coronado\_\_ Song\_\_ Smith\_\_ Wallach\_\_

B. Education

3. Report of Information: Golden Ribbon Award

Dr. Patton will give a report on the CA Golden Ribbon Award.

4. Report of Information: 10 Ways to Brag About Your Child's School During the Holidays

Administration will share this informative communication that goes home to all SJCA families prior to school dismissing for Thanksgiving Break.

5. Process for Selection of New SJCA Principal

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the process for selecting the new SJCA Principal.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

#### C. Business

Consent

6. Purchase Orders

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

7. Warrant Approvals

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

8. Report of Information: 1<sup>st</sup> Interim PowerPoint  
Kathy Cooper will present an overview of the 1<sup>st</sup> Interim Budget
9. 1<sup>st</sup> Interim Budget  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approve the 1<sup>st</sup> Interim budget for 2015-2016.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_
10. Non-Certificated Salary Schedule  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To make adjustments to the non-certificated salary schedule to \$10 per hour).  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_
11. Insurance Options for Staff  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approved the various insurance options for staff.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_
12. Report of Information: 2014-2015 Audit  
Kathy Cooper will update the Board regarding the Audit findings.

D. Personnel

Consent

13. Personnel Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify the personnel report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_ Coronado\_\_ Song\_\_ Smith\_\_ Wallach\_\_

IX. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
  - Dec. 6<sup>th</sup> – Week of Code
  - Dec. 10<sup>th</sup> – Choir Winter Concert
  - Dec. 12<sup>th</sup> – Builder's Club Bell Ringing for Salvation Army (Mr. Manning & Dr. Patton, too)
  - Dec. 14<sup>th</sup> – PTO Board and General Meeting
  - Dec. 15<sup>th</sup> – 4<sup>th</sup> Parent workshops for Common Core
    - 9:00, 12:00, and 6:00
  - Dec. 16<sup>th</sup> – Band Winter Concert: 6:00 p.m.
  - Dec. 18<sup>th</sup> – Early dismissal – 12:45 p.m.
  - Dec. 19<sup>th</sup> – Jan. 5<sup>th</sup> : Winter Break
  - Next Board Meeting – Jan. 12, 2016: 5:00 p.m.

- X. There being no further business to come before the Board of Directors, the regular meeting of December 8, 2015 is adjourned at \_\_\_\_\_ p.m. by \_\_\_\_\_.