

Bay Haven Charter Academy, Inc.
Board of Directors Meeting
Thursday, March 2, 2017
Bay Haven Charter Academy
Media Center
4:00 pm

Attending: Mr. Jon McFatter, Dr. Jeremy Hatcher, Mr. Scott Reeve, Mrs. Sandy Porter, Mrs. Tiffany Ennis, Mrs. Scotti Haney, Mr. David Haight

Absent: Mr. Neel Bennett, Mr. Waylon Thompson

Others attending: Mr. Tim Sloan, Mr. Larry Bolinger

- I. Call to Order** – 4:03 p.m.
- II. Pledge of Allegiance** - Mr. Jon McFatter
- III. Prayer** – Mr. Jon McFatter
- IV. Approval of Agenda** - A motion was made by Mr. Haight to approve the agenda as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes** – 02/02/17, 02/10/17 – Mrs. Ennis made a motion to approve the minutes as presented. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- VI. Student/Staff Recognitions**
 - A. NBH – National Merit Scholars, Odyssey of the Mind winners, History Fair winners, Science Fair winners
 - B. BH – None this month
- VII. Action/Informational Items**
 - A. Presentation of Design/Build proposals for NBH Administration Building (D&B Builders, Inc. and GAC) – Mr. Haight made a motion to accept the proposal and quote from GAC with an amount not to exceed \$1.45 mil and notice to proceed immediately with preparations to surcharge and to expedite soil information. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries. Mr. Haight made a motion to authorize preparation of a design/build contract by Mr. Sloan and Mr. Elmore. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Hierarchy of Authority policy amendment – previously advertised – Mr. Haight made a motion to approve the policy as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of sick/personal leave policy for 10-month employees – previously advertised – Mr. Haight made a motion to approve the sick/personal leave policy for 10 month employees as presented. Mr. Reeve seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval for advertisement of revised policy manual and revised employee handbook – Mr. Haight made a motion to authorize publication/advertisement of revised employee handbook with the ability for the attorney and staff to make minor modifications consistent with the discussion at this meeting, bringing it back to the next meeting for final approval. Mrs. Haney second the motion. All in favor, no further discussion,

motion carries. Dr. Hatcher made a motion to advertise the revised policy manual with minor modifications. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

- E. Approval of Spring out of field report – see HR report – Mrs. Porter made a motion to approve the report as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- F. Approval of new positions – Guidance/Testing Clerk (2) – See HR report – Mrs. Porter made a motion to authorize the additions of the new positions and authorize the staff to post for filling of the vacancy. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- G. Bylaws – for advertisement – page 9 of packet – The option mentioning employee and spouse reflects the only requirements. However, more language can be added. Mrs. Ennis made a motion to advertise option 3. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- H. RFQ for engineering – opening of bids – Mr. McFatter opened the bids. Mr. Bolinger disseminated the copies to the Board members. The board members will review and decide on the proposals at the next meeting.

VIII. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, March 30th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. Next Board meeting will be held on Thursday, April 6th at 4:00 p.m. at the North Bay Haven MS/HS campus in the cafeteria.
- C. K-8 lotteries for BH and NBH will be held March 11th at Bay Haven in the cafeteria at 9:00 a.m.
- D. Board members up for reelection will need to declare their intention to run by the next board meeting, April 6th.
- E. Career Fair – March 20th from 9:00 a.m. – 1:00 p.m. at the NBH Middle/High campus in the gym
- F. 2017-2018 School Calendar

IX. Public Comments

X. Board Comments

XI. Adjournment – 6:48 p.m.