

*Pacoima Charter School*  
*Special Governance Board Meeting*  
**Monday, April 24, 2017**

**Members Present:** Veronica Arreguin, Pablo Escobar, Steve Holle, and Jose Razo.

**Council Representatives Present:** Agustin Mena, Thaydiana Fox, and Angela Tilghman.

**Directors Present:** Maureen Clarke, Sylvia Fajardo, and Deonna Williams.

**Others Present:** Adelina Contreras, Gordon Engstrom, David Gevorkian, Tania Jordan, Rosane Lucero, Daniel Shinoff, and Pamela Tong.

- I. Meeting called to order at 4:10pm**  
**Roll Call:** roll was taken
  
- II. Minutes:** Motion to adopt the March 13, 2017 minutes was made by Pablo Escobar and seconded by Angela Tilghman. The Board was in consensus and the March 13, 2017 minutes were adopted as written.
  
- III. Public Comment:** none
  
- IV. Brown Act Training (ASCIP):** Daniel Shinoff presented Brown Act information (sponsored by ASCIP). He presented information on the purpose and intent of the Brown Act and covered all pertinent areas of Brown Act compliance (power point attached to agenda).
  
- V. Action Items – Review and Approve:**
  - a. CSEA Sunshining of Initial Proposal:** David Gevorkian, representative from the California School Employees Association (CSEA) presented the Initial Proposals for Public Notice to Pacoima Charter Elementary School (attached to agenda) outlining the proposed items for negotiation to the Board of Directors. Negotiations to begin in September 2017. The new contract would be solely between PCS and CSEA.
  
  - b. LCAP Update:** tabled
  
  - c. Boar Meeting Dates for 2017-2018:** tabled
  
  - d. Declaration of Indefinite Salaries:** tabled.
  
  - e. Educator Effectiveness Funding Plan for 16-17:** tabled
  
  - f. Educator Protection Account Spending Plan for 16-17 and Expenditures for 15-16:** tabled

**g. 2017-2018 Preliminary Budget :** tabled

**h. Health Benefits Renewal:** Maureen Clarke presented the board with the information regarding the Health Benefit Renewal for 2017-2018 (attached). The overall increase in the rates equals 3.48% using the current census. She reviewed the changes to the plan, explained the expiring Grandfather Policy, and the waiver policy. She presented three allowance options: 15, 500 (same as current year), 15,889.22, and 16,248.48. The Board discussed the financial implications and impact of each of the three options. The Board could not act on this item due to a lack of quorum. A meeting was added to the Board meeting dates: May 8, 2017 to review the Health Benefits Renewal.

**VI. Informational Items:**

**a. Academic Report by Director of Instruction:** Deonna Williams reported that the Leading to Success- Schoolwide Third Quarter Data shows that 74% of the students are reading at grade level. The OLSAT 8 is scheduled for May 18, 2017. She reported that the Otis Lennon Standardized Test (OLSAT 8) is given to students grades K-12 to assess their abilities to think abstractly and use reasoning skills. She mentioned that the WASC report and the Charter Oversight report should be available for presentation to the Board at the next meeting.

**b. Financials:** Gordon Engstrom presented the February 2017 Financial Analysis and the Board reviewed the following Financial Reports:

- i. Balance Sheet
- ii. Income Statement
- iii. Cash Flow

**c. Consolidated Application (CARS):** tabled

**d. 2<sup>nd</sup> Interim Unaudited Actuals Report:** tabled

**VII. Agenda Building:**

- a. LCAP Update
- b. Board Meeting dates for 2017-2018
- c. Declaration of Indefinite Salaries
- d. Consolidated Application (CARS)
- e. Educator Effectiveness Funding Plan for 16-17
- f. Educator Protection Account Spending Plan for 16-17 and Expenditures for 15-16
- g. 2017-2018 Preliminary Budget
- h. 2<sup>nd</sup> Interim Unaudited Actuals Report

**VII. Adjournment:** Deonna Williams made the motion to adjourn the meeting at 5:45pm. Jose Razo seconded the motion and the Board was in consensus to adjourn the meeting.

**Next Meeting:** Monday, May 8, 2017 @ 4:15pm.

**Respectfully submitted by:** Adelina Contreras ☺