



# HORACE MANN

AFTER SCHOOL ENRICHMENT CLASSES

SPRING Session

March 6, 2017 through May 5, 2017

**No classes on the week of 3/20 thru 3/24, and on 4/11.**



## PARENT INFORMATION

The City of Beverly Hills Community Services Department and the STAR Education program invite you to enroll in Horace Mann's new session of fun and educational after school enrichment classes.

Classes begin the week of March 6th and go through May 5th. Classes are separated by grade level and are limited by available space. **STAR Education classes must have a minimum of seven students enrolled in each class by the second week or it will be subject to cancellation.**

Register early online at [beverlyhills.org/bhRegOnline](http://beverlyhills.org/bhRegOnline) or fax the form to **310.274.9571**, **Registration Office** to ensure enrollment. Registration forms should **NOT** be turned in to the school office nor to the homeroom teachers!

The City has made arrangements with Star Education to provide on site supervision for the duration of the program. The on-site STAR Director is **Raquel Uzcategui** and she may be reached, for class questions, at **310.606.9955** or email [horacemann@starinc.org](mailto:horacemann@starinc.org).

On the first day of class and every day thereafter, students should come promptly to the cafeteria where the STAR Director will meet them and direct them to and from their enrichment classes.

**Kindergarten students** will be met and picked-up from their classroom and will be escorted to their after school enrichment classes.

**Note:** There is **NO supervision** for kinder students between their dismissal and the commencement of 2:00pm or 2:50pm afterschool classes. **Parents and/or caretakers should pick-up their kindergarteners as soon as the class is dismissed.**

**Early Dismissal:** Enrichment classes will be held at their regularly scheduled times and supervision will be provided in the cafeteria, unless notified differently by the STAR site director.

**Playground supervision is not available after 4 pm, and students must be picked up promptly.**

Please adhere to dismissal times. Repeated late pick-up can result in your child's removal from the program.

For Registration & Questions: 310.285.6850 or [BHReg@beverlyhills.org](mailto:BHReg@beverlyhills.org)

For On-site STAR Director/Class questions: Contact Raquel Uzcategui at **310.606.9955**

For City of Beverly Hills Afterschool Coordinator: Contact Chris or Laura at **310.285.6810**

# HORACE MANN

## AFTER SCHOOL ENRICHMENT CLASSES

### REGISTRATION FORM

Sponsored by City of Beverly Hills Community Services Department

For Registration information: Call 310.285.6850

Drop this form to: **Registration Office 455 N. Rexford Drive, Room 260, Beverly Hills, CA 90210** or FAX to 310.274.9571

**STUDENT NAME:** \_\_\_\_\_ Birthdate: \_\_\_\_\_ Sex: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Address/City/Zip: \_\_\_\_\_

Day Phone:( ) \_\_\_\_\_ Evening Phone:( ) \_\_\_\_\_

Cellular Phone:( ) \_\_\_\_\_ email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

School Teacher's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

COURSE #	CLASS NAME	DAY	TIME	FEE

**A \$5 administrative charge will be accessed for each requested transfer.** Total Enclosed: \$ \_\_\_\_\_

Method of payment:  Check (Please make check payable to the City of Beverly Hills for all classes)

Visa  MasterCard  Discover  American Express

Credit Card#: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

**Any known allergies or medical condition(s)?** \_\_\_\_\_

**\* Pre-schoolers & Kindergarteners must be picked up by parent or legal guardian at the end of the class.**

1st - 8th graders: 1st - 8th grade students will be released to the playground. **CITY OF BEVERLY HILLS AND STAR EDUCATION ARE NOT RESPONSIBLE FOR YOUR CHILD AFTER THE CLASS IS OVER.**

Check box only if the student is enrolled in the Adventure Camp program.

For Academic Tutoring class: Area of Academic Need: \_\_\_\_\_

Hobbies/Special Interest: \_\_\_\_\_

#### **PLEASE READ and SIGN THE FOLLOWING:**

I hereby agree to indemnify, defend and hold harmless the City of Beverly Hills, and its officers, employees, agents and volunteers, from and against any and all damages, loss, liability, charges, and expenses in any way arising out of my (or my children's) participation in the program for which I am registering. I hereby consent to the photographing, recording and reproduction in any other manner (including use of video and audio) of the likeness, voice and/or activities of the participant and further authorize the City of Beverly Hills, its agents or assigns, to make unlimited use of such reproductions, including but not limited to broadcasting of the reproductions over radio, television and on the Internet. I understand that I will not receive any monetary compensation now or in the future for participating. I do hereby release and hold harmless the City of Beverly Hills, its officers and employees from any claims. I have read and acknowledge the refund policy.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_