

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, June 5, 2017  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 5, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D. MINUTES
  - 1. Minutes of the Organization and Regular Public Meeting Minutes of May 22, 2017.
  - 2. Minutes of the Closed Minutes of the Regular Meeting of May 22, 2017.
- E. PRESENTATION
  - 1. Recognition of Retiring Staff and Administrators
  - 2. HS Spring Athletics Recognition
  - 3. Green Team – Recycling Presentation
- F. BOARD PRESIDENT’S REPORT
- G. BOARD COMMITTEE REPORTS
  - 1. Negotiation Committee

**H. SUPERINTENDENT’S REPORT**

1. Fire/Security Drills for May 2017:

High School	May 21/May 31
Middle School	May 26/May 17
Deerfield	May 2 /May 15
Glenwood	May 16/May 18
Hartshorn	May 25/May 17
South Mountain	May 3 /May 11
Wyoming	May 26/May 18

2. Referendum Update

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the*

*statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 5/12/17 to 5/24/17 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

**2. Personnel Agenda Items**

Resolve to approve the Personnel Report dated, June 5, 2017.

**3. Business Agenda Items**

- a. Resolve to approve the service appointment of Dr. Dahlia Hall to the position of School Physician (Medical Inspector) for the 2017-2018 school year. Dr. Hall will be paid a stipend of \$9,500.
- b. Resolve to approve additional bill payments during the months of June and July:

WHEREAS, on June 30, 2017, a check register will be run which represents the last bill schedule for the 2016-2017 school year; and

WHEREAS, on July 10, 2017, a check register will be run which represents the first bill schedule for the 2017-2018 school year;

WHEREAS, on July 28, 2017, a check register will be run which represents the second bill schedule for the 2017-2018 school year.

Business Agenda Item M.3.b. continued:

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payments of bills that may fall out of sequence with board meetings in accordance with the procedure established by the Business Administrator.

- c. Resolve to approve an agreement with Frontline Technologies Group LLC, dba Frontline Education of Malvern, PA to provide substitute placement services for the 2017/2018 School Year, at an annual cost of \$21,045.50.
- d. Resolve to approve a contract with Elevator Maintenance Corporation of Kearny, NJ to provide Elevator Maintenance Services for SY 2017-2018, in the amount of \$1,000 per month and \$300 per hour for emergency overtime for services not covered under the contract as per a proposal dated May 22, 2017.
- e. Resolve to approve a contract with SavaTree of Mountainside, NJ to provide Turf Management Services for the SY 2017-2018 in the amount of \$11,217.00 for all fields plus \$9.00 per 1,000 sq.ft. for slice seeding, \$5.75 per 1,000 sq.ft. for aeration and \$75.00 per 1,000 sq. ft. for top soil, as per a proposal dated, May 24, 2017.
- f. Resolve to approve a contract with Alliance Commercial Pest Control, Tinton Falls, NJ to provide Integrated Pest Management Services for the SY 2017-2018 for all district buildings in the amount of \$3,024 per year, emergency services outside the normal scope of services at \$ 75.00 per hour and \$15.00 per linear foot for termite treatments as per a proposal dated May 15, 2017.
- g. Resolve to approve a legal settlement with employee #0645.
- h. Resolve to approve a purchase agreement with Lee Distributors, Inc. for the purchase and installation of cafeteria wall cabinets and tables for the Washington School at a cost of \$61,729.86. This Contract was procured through Middlesex Regional Education Commission: MRESC State Approved Coop: Bid #15/16-09 Furniture School and Office Bid.
- i. WHEREAS, the Diamond Club is engaged in a fundraising effort to renovate the Millburn High School Baseball Field; and

WHEREAS, the Millburn Township School District Administration and the Property Committee of the Board of Education have reviewed the proposals for the Baseball Field renovations; and

WHEREAS, the Diamond Club, prior to proceeding with the fundraising efforts requests an assurance that the Board will support the Project and accept the funding donation to complete the Project; and

M.3.i. continued:

NOW THEREFORE, BE IT RESOLVED, that the Board will accept a donation to proceed with the Baseball Field Renovation project in accordance with Board Policy 7230.

- j. Resolve to authorize the submittal of a written request with documentation to the County Superintendent to utilize Capital Outlay funds for repair to the Millburn High School outdoor auditorium entry stairwell area and for repair to the Millburn Middle School bridge for an emergent circumstance pursuant to 6A:23A-13.3(h).
- k. Resolve to accept a donation from the Washington School PTO for a total of \$48,000 for the following items: a water filling station, a gaga pit, to support the Leader in Me program, and an outdoor seating area.

#### **4. Policy Agenda Items**

##### Second Reading of Policies

- a. Policy 2132 – Student Outcomes and Educational Goals (M)-
- b. Policy 2220 – Adoption of Courses (M)
- c. Policy 2270 – Religion in the Schools
- d. Policy 2330 -- Homework
- e. Policy 2415.01 – Academic Standards, Academic Assessments and Accountability (M)
- f. Policy 2415.04 – Title I – District-Wide Parental Involvement
- g. Policy 2436 – Activity Participation Fee Program
- h. Policy 2466 – Needless Public Labeling of Students with Disabilities (M)
- i. Policy 2624 – Grading System
- j. Policy 2631 – New Jersey Quality Single Accountability Continuum (QSAC)

**N. OLD BUSINESS**

**O. NEW BUSINESS**

**P. PUBLIC COMMENTS**

**Q. BOARD MEMBER COMMENTS**

**R. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Monday, June 5, 2017, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Personnel

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**